

DECLARATION BY REPRESENTATIVE

- I declare that I undertake to act as representative for the person named in Part 1

Name

Signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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PART 3 - DECLARATION BY WORKER

- I declare that all the information given in this form is true and correct. I understand that giving false or misleading information is a serious offence.
- I understand that the Authority may refuse this request if the information provided is found to be incomplete, missing or false.
- I authorise the person and/or organisation specified to act and receive information from the Authority on my behalf in relation to my registration as a worker with the scheme. For this purpose, I consent to the disclosure of any personal information by the Authority to the authorised person and/or organisation.
- I understand that this authority can be revoked at any time at the discretion of the Authority should either listed parties fail to respond to a reasonable written request from the Authority within a reasonable period of time or either parties are found to be acting in a vexatious manner or provide false or misleading information.

Name

Signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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RETURN

Please complete and return to:

Email to enquiries@plsa.vic.gov.auPost to **Level 1, 56-60 King Street, Bendigo Vic 3550****COLLECTION AND DISCLOSURE STATEMENT**

The Portable Long Service Authority collects your personal and other information to determine eligibility for entitlements under the Long Service Benefits Portability Act 2018, including personal information such as name, address, date of birth, payroll data and history, and leave history. If you do not provide the information, the Authority may not be able to make decisions about your long service leave entitlements under the Act.

The Authority will only use and disclose your personal information to manage your long service leave entitlements under the Act and where it is otherwise required or permitted by law to do so. In some circumstances, the Authority is required or authorised by law to release information to other government agencies, law enforcement bodies or to prevent serious and imminent threat to an individual's life, health, safety or welfare. This could include the Australian Taxation Office, the Labour Hire and Licensing Authority, the Fair Work Ombudsman, the Victorian Work Cover Authority, Victoria Police, or your nominated banking institution.

The Authority seeks to protect your personal information from misuse, loss, unauthorised access, modification or disclosure and securely destroys or de-identifies personal information when it is no longer needed for any purpose. In circumstances where personal information is collected and stored by external organisations the Authority uses to deliver aspects of its functions, the Authority's contractual obligations require compliance with the same privacy and security standards.

You may obtain access to your personal information held by the Authority by contacting enquiries@plsa.vic.gov.au. For further information about how the Authority handles your personal information, please visit the Authority's Privacy Policy at <http://www.plsa.vic.gov.au>.