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**Multicultural Community Connections Program Purpose**

The purpose of this funding is to provide immediate and crucial support to multicultural community organisation to enable engagement and stronger connections with their communities during the coronavirus (COVID-19) pandemic.

This Final Report should be submitted once your project has been completed and must be accepted by the Department to finalise your obligations under the funding agreement. Please respond to all questions and submit mandatory documentation. Your report enables the Department to evaluate the outcomes of funded activities and monitor the effectiveness of the program.

If you have any questions, please contact the grants team at [community.grants@dpc.vic.gov.au](mailto:community.grants@dpc.vic.gov.au).

**Project Details**

|  |  |
| --- | --- |
| **Name of Organisation** |  |
| **Name of Auspice**  **(if applicable)** |  |
| **Opportunity Number** |  |
| **Funding Amount** | **$** |

**Contact Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name:** |  | **Last Name:** | |
| **Position:** |  | | |
| **Phone/Mobile No:** |  | | |
| **Email:** |  | | |
| **Postal Address:** |  | | |
| **Suburb/Town:** |  | **State:** | **Postcode:** |

**Brief project outline**

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| --- |
| **What were the goals of your project?** |
| What are some of the COVID-19 related issues this project aimed to address? |
| **Did your project meet these goals?** |
| To what extent have the issues been addressed? |

**Activities**

|  |  |
| --- | --- |
| **Please list the key activities delivered through the project** | |
| **Activities** | **Number** |
| e.g. Purchase webcast/streaming equipment |  |
| e.g. Deliver on-line COVID-19 information sessions |  |
| e.g. Provision of food and personal items to vulnerable community members. |  |
| **Please list the people who participated or received services as part of your project** | |
| **People** | **Number** |
| e.g. Newly arrived communities living in Maribyrnong |  |
| e.g. Members of our organisation |  |

|  |  |
| --- | --- |
| **Did you project specifically support any of the following priority groups? (please tick all that apply)?** | |
| ☐ Asylum seekers/refugees | ☐ Young people |
| ☐ New and emerging communities | ☐ Women |
| ☐ Regional & rural Victorians | ☐ LGBTIA+ |
| ☐ Seniors (65+) | ☐ Socially isolated and disadvantaged communities |
| ☐ Young people | ☐ Women |
| ☐ Other culturally and linguistically diverse groups | ☐ Broader community |

#### Impact

|  |
| --- |
| **What was the impact of your project?** |
|  |
| **What did you learn?** |
|  |
| **What was the most significant change that occurred as a result of your project?** |
|  |
| **Please use this section to share any other information about your project. You can include case studies** |
| Photographs/ videos/ weblinks etc may be attached |

#### Budget

Please list the budget for your activities. Please note you are required to keep all receipts relating to these activities for seven years. These receipts must be provided to the Department upon request.

|  |  |
| --- | --- |
|  | **Funding acquittal** |
| **Activity Income** | **$ (excluding GST)** |
| Funds from the Department | $ |
| Funds from your organisation (if applicable) | $ |
| Funds from other sources (if applicable) | $ |
| In-kind (if applicable) | $ |
| Total Activity Income | $ |
| **Activity Expenditure** | **$ (excluding GST)** |
| e.g. Wages, youth support, facilitator & guest speakers fees, planning, meetings, administration overheads (including rent, equipment hire, travel budget, etc.) | Acquittal  (exc GST) |
|  | $ |
|  | $ |
|  |  |
| Total Activity Expenditure | $ |

**Please provide the following mandatory supporting documentation**

Invoices for all payments   
 Photographs/ videos/ weblinks to the content that was produced

**Your approval for DPC to use your photos and responses:**

Does your organisation and members consent to the use of the attached material by DPC?

Yes, we consent to the use of the attached images and responses for promoting grant programs

No, please only use the attachments in assessing our final report

DPC may use the images and responses provided to the grants program in line with the DPC Privacy Statement (<https://www.vic.gov.au/privacy-statement-multicultural-grant-programs>) which outlines how this material could be used and that you can withdraw your consent at any time.

**Declaration**

**Declaration**

I hereby certify that, to the best of my knowledge, information in this report including attached supporting documentation:

* Discloses all relevant information that the Organisation is required to report on in accordance to the Agreement for the Activity;
* Is true and correct and without false or misleading statement; and
* Is provided after conducting all necessary searches, investigations and enquiries.

I acknowledge that the Department may seek from the organisation additional information for the purpose of clarifying information provided in this report.

Can we contact you to be a part of a more detailed evaluation?

Yes

No

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name** |  | **Position** |  |
| **Date** |  | | |

Please return the completed report to [community.grants@dpc.vic.gov.au](mailto:community.grants@dpc.vic.gov.au)