Department of Education and Training

Higher Education and Skills Group

Participation, Inclusion and Regional Engagement — Branch Memo

**TO:** RegisteredLearn Local providers

State-wide providers

ACFE Board

ACFE Regional Councils

PIRE Branch staff

**FROM:** Edu de Hue, A/Director — Participation, Inclusion and Regional Engagement Branch

**DATE:** 4 May 2021

**SUBJECT: Engagement opportunities: PQF Review project**

Actions

* Learn Local providers review and consider submitting a response to the RFQ for the PQF Review and/or applying for membership on the PQF Review Advisory Group by 18 May 2021.

The ACFE Board is commissioning a review of the Pre-accredited Quality Framework (PQF) to ensure its alignment with the outcomes of a review of the current pre-accredited model. The review of the model is currently underway.

The final product of the PQF review will be a contemporary quality framework that will align with the strengthened pre-accredited model. It will be implemented across the Learn Local sector between 2022 and 2025.

To ensure the review is inclusive of sector experience, knowledge and perspective, there are two opportunities for Learn Local providers to be involved in the PQF Review.

1. **Request for Quote (RFQ)**

The RFQ can be viewed [here](https://www.vic.gov.au/pre-accredited-quality-framework). Its purpose is to secure the services of highly skilled contractor/s who will have significant capability and experience in adult education quality frameworks and an understanding of Victoria’s Learn Local sector.

The successful contractor/s will review the current PQF in the context of the new model and design a contemporary pre-accredited framework that will future proof quality pre-accredited delivery.

Reponses to the RFQ must be received by 18 May 2021.

1. **Member of PQF Review Advisory Group**

The Department is seeking to establish an advisory group to support and inform the PQF Review project. Comprising 6 to 8 members, the group will intially meet fortnightly to inform the consultation phase and move to monthly meetings as the quality framework is designed.

Interested Learn Local providers are invited to submit an Expression of Interest to nominate a representive to join this group.

To apply complete the Expresion of Interest form (available on the Learn Local sector website [here](https://www.vic.gov.au/pre-accredited-quality-framework)) and include a current CV for the person you are nominating. Applications should be sent to Ms Catherine Clark, Senior Project Officer, ACFE Projects and Research Unit on [catherine.clark@education.vic.gov.au](mailto:catherine.clark@education.vic.gov.au) by 18 May 2021.

For further information about these opportunities, please contact Ms Clark as indicated above