# JUST-IN-TIME INDUSTRYPARTNERSHIP

# EXPRESSION OF INTEREST

**Instructions for completing the Invitation to Pilot form:**

1. This form is designed to be completed electronically.
2. You can only apply once; this means just for one grant.
3. All questions must be completed.
4. Please provide the industry letter of support or other supporting documents with this application as attachments.

**PROGRAM AND CONTACT DETAILS**

|  |  |
| --- | --- |
| **Name of Learn Local Provider or Adult Education Institution (Lead if part of a consortium)** |  |
| **TOID number** |  |
| **Contact person** |  |
| **Phone number** |  |
| **Email address** |  |
| **LGA/s where program will be delivered** |  |

**DECLARATION:**

*I confirm that all requested documentation has been supplied and the information contained in this application is true and correct. I understand that the information provided in this application and any subsequent document may be used by DET for assessment and reporting purposes.*

Signature: ………………………………………………………

Position/Title: ……………………………………………………

Date: …………………………………………………………….

**SELECTION CRITERIA**

Please provide information in response to each of the following criteria (not more than **200 words** per item). Please note you may attach evidence to the application.

1. **Please circle the right option (s). You are applying for funds to cover the cost of:**
   1. administration
   2. marketing and promotion
   3. industry brokerage
   4. legal advice
   5. initial assessment and placement tools to assess learners and business needs
   6. development of teaching and learning resources
   7. other. Please specify: …………………………………………
2. **Please explain the need for this funding.**
3. **Please describe how this program will assist learners to succeed in employment or pathway into employment. You could also include potential number of learners, type of skills that intends to develop, etc.**
4. **Explain the role and how the industry partner is committed to support the Learn Local. You may want to attach a letter of support, letter of intent or MOU.**

**PROGRAM DETAILS**

1. **Have candidates already been identified or can be reliably sourced to commence training by the end of 2021?**
   1. Yes
   2. No

Provide evidence:

1. **Do training resources already exist or do they need to be adapted as a bespoke business requirement?**

* 1. Yes
  2. No

Comments:

1. **Please include any other information useful to assess the application such as: when delivery of the training will start, timeframes, previous projects that include industry partnerships, etc.**
2. **Please include a budget breakdown and rationale for requesting the selected amount.**

**SUBMISSION OF APPLICATION**

Your application should be emailed to the Participation, Inclusion and Regional Engagement Branch at [training.participation@education.vic.gov.au](mailto:training.participation@education.vic.gov.au) by **5pm, Tuesday 21 September 2021.**