

## Form Submission

Form:

Application Number:

FR-997

Last Modified Date:

### LER Local Community Projects (Round 3) 2022-23

Funding under the Local Economic Recovery program for Round Three of the Local Community Projects (LER Rd 3) grants program will support projects that are important to achieving the aspirations and priorities of local communities.

Applications are open to applicants within eligible fire-affected regions identified in the [Program Guidelines – LER Rd 3](#), with a focus on the most impacted regions of East Gippsland, Towong, and Alpine.

Please note, only one application can be submitted per organisation.

#### Funding Available

For this round \$3.8 million has been allocated. The grant amount available is dependent on grant type:

- Infrastructure projects must seek a minimum of \$100,000, up to a maximum of \$2 million
- Programs and projects with a focus on the natural environment, social development, industry and business, aboriginal culture and healing, or adaptation must seek a minimum of \$50,000, up to a maximum of \$500,000

#### Key Dates

- Applications are now open
- Applications close Monday, 11 April 2022 at 11:59 pm (Melbourne time)
- Applicants must [Contact BRV to discuss your project idea](#) with a BRV representative
- Funding is for projects delivered and completed between 31 August 2022 – 31 December 2023

#### Program Guidelines

All applicants should read the [Program Guidelines – LER Rd 3](#) prior to applying to review all eligibility and selection criteria, application requirements, eligible project activities and applicant guidance.

Visit the [LER Local Community Projects \(Round 3\)2022-23](#) website for more information.

#### Supporting Documentation

Along with your application, you will be required to attach a copy of the documents below. All BRV templates can be downloaded online at the [LER Local Community Projects \(Round 3\)2022-23](#) website.

- Project Plan (using the BRV template)
- Budget (using the BRV template)

- Financial Statement
- Certificate of Currency for Public Liability Insurance
- Letter of Support from Auspice (if relevant)

The grants program is administered by the Bushfire Recovery Victoria (BRV). For assistance with application enquiries, please contact the Central Grants Team (BRV) on 1800 560 760 or at [grants@brv.vic.gov.au](mailto:grants@brv.vic.gov.au).

## **Grants Online Portal**

### **User Registration**

It is a requirement to be a Grants Online registered user in order to create an application form. If you are already a Grants Online registered user, you will be directed to enter your username and password when you start this application. If you are not a Grants Online registered user, you will be directed to create a username and password. Please note, you have the option to 'Save & resume later' and work on an application form until you are ready to 'Submit' the application.

### **Data Security and Ownership**

Information in this application is transmitted to a (BRV) secure environment once you have saved or submitted an application. Your draft form can be seen by BRV staff but will not be viewed in detail or assessed until you have submitted it.

### **Web Site Navigational Information**

No cookies contain your personal information. The Grants Online portal uses cookies that are session-based and persistent-based. Session cookies exist only during one session and disappear from your computer when you close the browser or turn off your computer. Persistent-based cookies remain on your computer after you have closed your browser or turned off your computer.

### **Privacy**

Any personal information about the applicant or a third party in the application will be collected by Bushfire Recovery Victoria (BRV), an Administrative Office in relation to the Department of Justice and Community Safety for grant administration. This information may be provided to other Victorian Government agencies to assess applications.

If personal information about third parties is included in the application, the applicant must ensure that the third parties have consented to their information being collected and used to assess the application and are aware of the contents of this privacy statement and the [BRV Privacy Policy](#). Any personal information about the applicant or a third party in correspondence will be collected, held, managed, used, disclosed or transferred in accordance with the provisions of the Privacy and Data Protection Act 2014 (Vic) and other applicable laws.

BRV is committed to protecting the privacy of personal information. For more information about the policy, visit the BRV Privacy Policy webpage or contact the BRV Privacy Officer (details below) if you wish to discuss the BRV Privacy Policy or have enquiries about freedom of information and access to information about you held by BRV.

Phone: 1800 560 760

Email: [privacy@brv.vic.gov.au](mailto:privacy@brv.vic.gov.au)

Post: GPO Box 4912

#### Confirm eligibility to apply

Applications are open to organisations who meet the eligibility criteria as outlined in the Program Guidelines.

#### General information

Provide details for the 'main applicant' - the organisation who will be the beneficiary of the grant and delivering the proposed activities. If you are applying with the support of an Auspice organisation, Auspice details will be collected later in the application form.

#### Address details

This is the address of the main head office or regular meeting location for the organisation.

#### Legal entity status

Provide your relevant incorporation details to demonstrate your organisation is an incorporated legal entity (or provide details for your Auspice later in the application form).

If your application is successful, you (or your Auspice) must be a 'legal entity' capable of signing and entering a funding agreement with the State. BRV will use the information provided below to confirm your legal status.

#### Primary Contact

The Primary Contact will receive all day-today correspondence and documents related to the grant funding (e.g., notification of outcome, funding agreement documents, report reminders).

#### Secondary Contact ('Authorised Representative')

The Secondary Contact is generally the 'Authorised Representative' of the organisation who would sign the funding agreement (e.g., President, CEO, Chair etc.). They will be CC'd in most emails and contacted if the Primary Contact is not available.

#### Auspice organisation

If your organisation is not incorporated and/or does not have an ABN, you may still apply if you are supported by an eligible Auspice organisation that has agreed to manage the grant for you.

#### Project type

The grant amount available to an applicant is dependent on project type and the relevant LER project category.

- Enabling infrastructure: Applicants must seek a minimum of \$100,000 with a maximum available grant of \$2 million for infrastructure projects.

- Other project categories: Programs and projects with a focus on the natural environment, social development, industry and business, aboriginal culture and healing, or adaptation must seek a minimum of \$50,000 with a maximum available grant of \$500,000.

For more detail about project categories and examples of eligible projects, see 'Appendix B - Project types' in the [Program Guidelines – LER Rd 3](#).

#### General project details

Please note, during the assessment period BRV will share the title of your project and a brief description of your proposal with Community Recovery Committees and Local Government Authorities. Please contact BRV at [grants@brv.vic.gov.au](mailto:grants@brv.vic.gov.au) before submitting your application if you do not want BRV to share this information.

#### Location

Applicants must demonstrate that their project will occur in bushfire affected area and describe how the bushfires directly impacted on their community. As of June 2020, the following Local Government Areas (LGAs) and Alpine Resorts are considered within the scope of the program:

- Local Government Areas: Alpine, East Gippsland, Indigo, Mansfield, Towong, Wangaratta, Wellington and Wodonga
- Alpine Resorts: Falls Creek, Mount Buller, Mount Hotham and Mount Stirling

#### Criteria #1 - Local community benefit

Demonstrate how your project will deliver direct benefit to a bushfire affected community and supports one or more of the objectives.

#### Criteria #2 - Local participation and support

Describe how your project will support the engagement of local communities in recovery activities.

#### Criteria #3 – Planning and delivery

Provide a summary of key planning and delivery details below. Full details will be provided in your Project Plan (using the BRV template) and will be included in your assessment.

#### Criteria #4 - Alignment with Recovery Plans and other programs

Demonstrate how implementation of your project will align with the recovery needs or priorities identified in one or more of the local, State or National recovery plans (see below).

#### Criteria #5 - Long term outcomes

Explain how implementation of your project will deliver an ongoing benefit for the community through at least one of the LER long term outcomes.

#### Grant amount requested

Include the total grant amount being requested under this program below. Full budget details must be provided in a Project Budget attachment using the BRV template.

All BRV templates can be downloaded online at the [LER Local Community Projects \(Round 3\) 2022-23](#) website.

#### Documents required for your application

To be considered eligible you must provide all mandatory documents. All BRV templates can be downloaded online at the [LER Local Community Projects \(Round 3\) 2022-23](#) website.

#### Use of your information:

Any personal information provided will be handled in accordance with the Privacy and Data Protection Act 2014 (Vic) and applicable privacy laws. Enquiries about access to personal information held by BRV should be directed to the Office of the Victorian Information Commissioner, Privacy and Data Collection at PO Box 24274, Melbourne VIC 3001.

Information provided to BRV on this application form will be used to determine your organisation's eligibility for funding, to assess the application and to contact you about your application.

If your grant application is successful, your organisation name, community facilities project, amount awarded and duration of grant will be published or described on the Victorian Government website or publication.

#### BRV mailing list:

Contact information provided to BRV may be added to a mailing list which is used to send notices or updates on topics of interest such as other funding opportunities, information on community consultations, policy, programs, legislative announcements and multicultural information.

If you wish to be removed from this mailing list, please contact the Bushfire Grants Team via email at [grants@brv.vic.gov.au](mailto:grants@brv.vic.gov.au), or you may unsubscribe directly from the link provided in the newsletter itself.

#### Sharing of your information:

Information provided to BRV may be shared with other government departments, ministerial offices and members of Parliament for the purposes of sending notices or updates on topics of interest such as other funding opportunities, information on community consultations, policy, programs, legislative announcements and multicultural information.

If you do not wish for your details to be shared with other Victorian government departments, ministerial offices and members of Parliament please email the Bushfire Recovery Victoria (BRV) grants team at [grants@brv.vic.gov.au](mailto:grants@brv.vic.gov.au).

This Application Form is used to make an application for funding to Bushfire Recovery Victoria (BRV).

The Application Form must be submitted to BRV before the grant round closes. Funding will be awarded in line with eligibility and assessment criteria as outlined in the Program Guidelines.

BRV may cancel, close, change or extend the application process or modify the eligibility and assessment criteria at any time without notification. The submission of an application does not guarantee funding and there is no agreement to provide funding until an application has been formally approved and a written funding agreement has been signed and returned within 30 days of receipt of the offer.

The allocation of funding is a decision for the State of Victoria and all decisions to award funding is final. The applicant is responsible for all costs associated with completing and submitting this application. The State of Victoria shall not be liable for any claim for any loss, damage or injury which an applicant might suffer in the course of applying for or accepting funding.

To be completed by a person with delegated authority to apply (e.g., Chairperson, Secretary or Treasurer):

- I declare that I am authorised by the applicant organisation to complete and submit this grant application on its behalf.
- I certify that the information in this application and attachments is true and correct to the best of my knowledge. I will notify the Bushfire Recovery Victoria (BRV) grants team of any changes to this information and any circumstances that may affect this application.
- I state that the applicant organisation has acquitted all previous grants from the Victorian Government and provided all required reports.
- I acknowledge that this application may be referred to external experts or other Government Departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant funding opportunities.
- I understand that BRV is subject to the Freedom of Information Act 1982 and that BRV may be required to provide information about your application to a third party.
- I accept that this is an application only and may not necessarily result in funding approval.