

Grants Gate Way – Creating a New Account

Step 1.
Click New? Register here

VICTORIA State Government | Families, Fairness and Housing

Grants Gateway

Username

Password

Log in

Forgot password?

New? Register here

Step 2.
Enter Title

Step 3.
Enter First Name

Step 4.
Enter Last Name

Step 5.
Enter Account Email
This will be your user login

Step 6.
Enter Preferred Contact Number

VICTORIA State Government | Families, Fairness and Housing

Grants Gateway

Register to apply for and manage your grants. If you are having trouble registering, contact DFFH on grantspolicy@dffh.vic.gov.au.

Miss

First Name

Last Name

Email

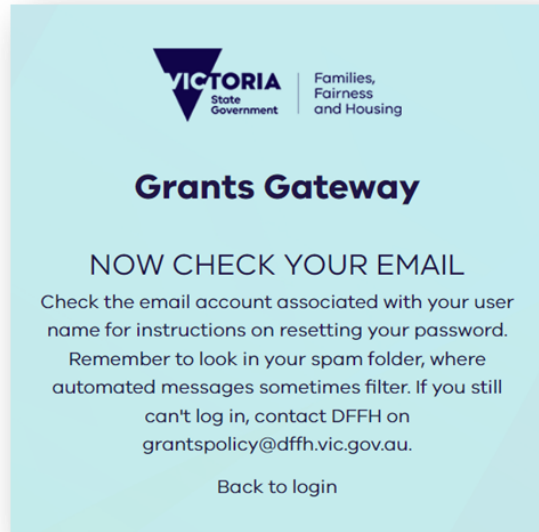
Phone Number

Sign Up

Step 7.
Click Sign Up

Step 8.
Check for confirmation
email for the register
account

Step 9.
Open your email inbox
and search for subject
line "Welcome to Grants
Gateway" email from
noreply@salesforce.com
**On Behalf Of Grants
Gateway**



The image shows the Grants Gateway login page. At the top left is the Victoria State Government logo with the text "Families, Fairness and Housing". The main heading is "Grants Gateway". Below that, it says "NOW CHECK YOUR EMAIL" and provides instructions to check the email account for password reset instructions, including a reminder to check the spam folder and contact DFFH at grantspolicy@dffh.vic.gov.au if still unable to log in. A "Back to login" link is at the bottom.

Step 10.
Click on the Link to
confirm and register your
account



The image shows a confirmation email from the Victoria State Government. It starts with "Hello User," and "Welcome to Grants Gateway!". A link is provided to get started: https://grants360-sit.my.site.com/login?c=OILiqRbiW30ZZDPoOMX9A_MqUO9zFM_5yH1KPh6DvKJvUmn.I9fuV3EqwPdP1ra87FUNq8sSqSquDrOx.D6w4At4P_yrNzL8ADsG_voOw%3D%3D. Below this, it lists account details: "Your account details: User name: User@email.com". The email ends with "Thank you" and contact information for the Department of Families, Fairness and Housing, including the website www.dffh.vic.gov.au. A footer note acknowledges traditional Aboriginal owners.

Change Your Password

Step 11.
After clicking on the email link you will be asked to create a password.
Password needs to contain:

- **13 Characters**
- **1 Letter**
- **1 Number**
- **1 Special Character**

Step 12.
Confirm your password.

Step 13.
Click change password.

Enter a new password for user@email.com Make sure to include at least:

- 13 characters
- 1 letter
- 1 number
- 1 special character ⓘ

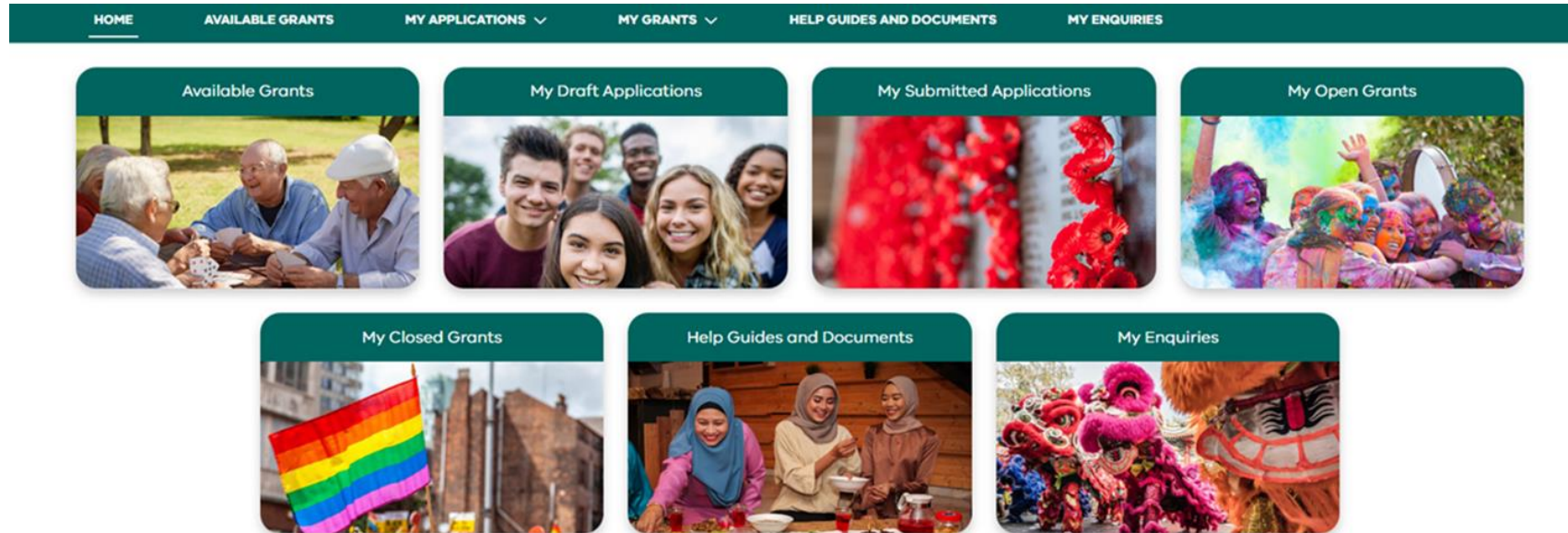
* New Password

* Confirm New Password

Change Password

Step 14.
You will now have access to Grants Gateway.

Grants Gateway Navigation



<p>Available Grants</p> <p>List all grants available within Fairer Victoria If you are successful in your application you will be able to view all your organisations approved application and milestone against your</p>	<p>Draft Applications</p> <p>If you have started and saved an application please return here. Avoid creating new applications or duplicate applications</p>	<p>Submitted application</p> <p>Once you have submitted an application you will be able to view the uploaded copy with attachments</p>	<p>My Open Grants</p> <p>This is new for Fairer Victoria and how we will manage successful grants Common Funding Agreement. You will be able to upload and attach any reporting requirements directly here.</p>
<p>My Closed Grant</p> <p>Previously completed grants will be viewable here</p>	<p>Help Guides and Documents</p> <p>As the title states you will be able to find help guides and documentation to navigate the gateway and manage your approved project.</p>		<p>My Enquires</p> <p>From here you can email us directly, your enquiry will be recorded and monitored and actioned.</p>

Grants Gate Way – Resetting Password

Step 1.
Click: Forgot Password?

VICTORIA State Government Families, Fairness and Housing

Grants Gateway

Username

Password

Log in

Forgot password? New? Register here

Step 2.
Enter Email Account registered. This will be your user name

VICTORIA State Government Families, Fairness and Housing

Grants Gateway

PASSWORD RESET

To reset your password, we'll need your username. We'll send password reset instructions to the email address associated with your account. If you are having trouble resetting your password, contact DFFH on grantspolicy@dffh.vic.gov.au.

Username

Reset Password

Cancel

Step 3.
Click: Reset Password

VICTORIA State Government Families, Fairness and Housing

Grants Gateway

NOW CHECK YOUR EMAIL

Check the email account associated with your user name for instructions on resetting your password. Remember to look in your spam folder, where automated messages sometimes filter. If you still can't log in, contact DFFH on grantspolicy@dffh.vic.gov.au.

Back to login

Step 4.
Open your email inbox and search for subject line "Your Grants Gateway Password has been reset" email from noreply@salesforce.com
On Behalf Of Grants Gateway

Step 5.
Click on the Link to reset your password

VICTORIA State Government Families, Fairness and Housing

Hello User,

Your password has been reset for Grants Gateway.

Login to <https://grants360-sit.sandbox.my.site.com/secur/forgotpassword.jsp?r=00DAD00000BbvV005AD000001JciXCjwKMwoPMDBEQUQwMDAwMDBCynZWEq8wMkc4d-9062-351dd5c86799> and enter your new password.

Thank you

Department of Families, Fairness and Housing

www.dffh.vic.gov.au

We acknowledge the traditional Aboriginal owners of country throughout Victoria and pay our respect to them, their culture and their Elders past, present and future.

Change Your Password

Step 6. Reset Password
After clicking on the email link you will be asked to create a password.
Password needs to contain:

- **13 Characters**
- **1 Letter**
- **1 Number**
- **1 Special Character**

Step 7.
Confirm your password.

Step 8.
Click change password.

Enter a new password for user@email.com Make sure to include at least:

- 13 characters
- 1 letter
- 1 number
- 1 special character ⓘ

* New Password

* Confirm New Password

Change Password

Step 9.
Your password has been reset and you can log back into the Grants Gateway.