**PART B**

**Expression of interest   
sharing Best-practice pre-accredited online and blended learning programs**

**How to complete this form:**

1. Please complete the form electronically.
2. Please refer to the guidelines available online as part of this memo at: <https://www.vic.gov.au/general-memos-department-education-training>
3. If you wish to apply for multiple programs, complete one form per program.
4. Please complete all the sections.
5. **Please attached the A-frame course plan and session plans and a link or access to the digital resources required to deliver your nominated program.**

**Your Organisation**

|  |  |
| --- | --- |
| **Name of Learn Local Provider or Adult Education Institute** |  |
| **TOID number** |  |
| **Contact person** |  |
| **Phone number** |  |
| **Email address** |  |
| **Course Name (please attach course plan & session plans and a link to your digital resources required to deliver this course).** |  |
| **Number of student contact hours** |  |

**DECLARATION**

I confirm that all requested documentation has been supplied and the information contained in this application is true and correct. I understand that DJSIR may use the information provided in this application and any subsequent document for assessment and reporting purposes.

*Signature*:

*Position/Title*:

*Date*:

**SUBMISSION OF APPLICATION**

Your application should be emailed to the Josie Rose at [jose.rose@education.vic.gov.au](mailto:jose.rose@education.vic.gov.au)   
by **5 pm 8 February 2023**  
*Please note you must provide the nominated A-Frame and session plans, as well as a link to the digital resources required to deliver this course.*

**Your course**

**1. Please select the predominant delivery mode**:

Blended delivery

Fully online delivery

**2. Describe your course in 250 words or less.**

**3. Describe your target learner cohort, including the level of LLND required.**

**4. Describe your delivery strategy in more detail and outline what skills the teacher will need to deliver this course successfully.** For example, in a blended learning course, what percentage will be online, and how will the content will be delivered?

How will learners with LLND levels lower than the nominated course level be supported?

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Description automatically generated

**5. Which category does best describe the course content:**

Learners developing core skills in language, literacy, employability and digital literacy

Learners enhancing their core skills to prepare for further study

Learners preparing or employment by developing core skills essential to employment

Learners who wish to upskill or reskill

**6. Please tell us more about the digital resources.** Do they sit on a content management system such as Moodle, are they stand alone or are they accessible through an online tool such as Padlet?   
Will you be able to provide the files in a format compatible with Canvas, i.e. in the Secure portal? See Part A for more information.