**PART B**

**Expression of interest
sharing Best-practice pre-accredited online and blended learning programs**

**How to complete this form:**

1. Please complete the form electronically.
2. Please refer to the guidelines available online as part of this memo at: <https://www.vic.gov.au/general-memos-department-education-training>
3. If you wish to apply for multiple programs, complete one form per program.
4. Please complete all the sections.
5. **Please attached the A-frame course plan and session plans and a link or access to the digital resources required to deliver your nominated program.**

**Your Organisation**

|  |  |
| --- | --- |
| **Name of Learn Local Provider or Adult Education Institute** |  |
| **TOID number** |  |
| **Contact person** |  |
| **Phone number** |  |
| **Email address** |  |
| **Course Name (please attach course plan & session plans and a link to your digital resources required to deliver this course).** |  |
| **Number of student contact hours**  |  |

**DECLARATION**

I confirm that all requested documentation has been supplied and the information contained in this application is true and correct. I understand that DJSIR may use the information provided in this application and any subsequent document for assessment and reporting purposes.

*Signature*:

*Position/Title*:

*Date*:

**SUBMISSION OF APPLICATION**

Your application should be emailed to the Josie Rose at jose.rose@education.vic.gov.au
by **5 pm 8 February 2023**
*Please note you must provide the nominated A-Frame and session plans, as well as a link to the digital resources required to deliver this course.*

**Your course**

**1. Please select the predominant delivery mode**:

[ ]  Blended delivery

[ ]  Fully online delivery

**2. Describe your course in 250 words or less.**

**3. Describe your target learner cohort, including the level of LLND required.**

**4. Describe your delivery strategy in more detail and outline what skills the teacher will need to deliver this course successfully.** For example, in a blended learning course, what percentage will be online, and how will the content will be delivered?

How will learners with LLND levels lower than the nominated course level be supported?



**5. Which category does best describe the course content:**

[ ] Learners developing core skills in language, literacy, employability and digital literacy

[ ] Learners enhancing their core skills to prepare for further study

[ ] Learners preparing or employment by developing core skills essential to employment

[ ] Learners who wish to upskill or reskill

**6. Please tell us more about the digital resources.** Do they sit on a content management system such as Moodle, are they stand alone or are they accessible through an online tool such as Padlet?
Will you be able to provide the files in a format compatible with Canvas, i.e. in the Secure portal? See Part A for more information.