# Working with the ACFE Board

# Regional Councils play a critical part in helping the ACFE Board fulfil its role, which includes setting out mutual expectations between Regional Councils, the Board, and the Department, and outlining the resources and processes in place to support Regional Councils’ role.

# This will inform the Regional Councils’ annual work plans.

# Regional Champions

# The ACFE Board has developed the concept of Regional Champions, where a Board member is paired with each of the Regional Councils to strengthen and consolidate the links between the Board, Regional Councils, and the sector to improve outcomes for learners.

# The role of Regional Champions is to:

# provide an additional channel of communication between Regional Chairpersons/Regional Councils and the ACFE Board as part of governance arrangements and achieving their respective roles

# encourage engagement and information exchange between all parts of the adult, community and further education system

# provide ACFE Board members with greater opportunity to engage directly with Regional Councils, Learn Local providers and learners.

# Connecting the ACFE Board and Regional Councils

A Regional Council’s primary relationship is to the ACFE Board. This relationship is supported in various ways including:

* the ACFE Regional Councils Chairpersons’ Forums bring the ACFE Board Chairperson and eight Regional Council chairpersons together to discuss key strategic issues
* the ACFE Board Regional Champions Operating Framework, which links an ACFE Board member to each Regional Council
* ACFE Board and Regional Council members working together formally and informally.

# Advice

# Regional Councils draw together different expertise and aspects of local knowledge about adult education to advise the ACFE Board on the needs of adult education across their regions. In particular, Regional Councils play a key role in:

# Providing strategic advice and local intelligence to the ACFE Board

# Promotion and advocacy of the ACFE Sector and fostering collaboration and partnerships between Learn Locals and key regional stakeholders.

# Annual Workplan

# In January each year, following the release of the annual *Ministerial Statement of Expectations* and the *ACFE Board Annual Priorities*, the ACFE Board will set an annual focus for Regional Councils’ two roles known as the *Annual Priorities for Regional Council Focus.*

Atthe first Regional Council meeting of the year, Regional Council members will develop the *Regional Council annual workplan* to outline the key Regional Council activities for the year.

# Reporting

In between each Council meeting, the Regional Office will work with the Regional Council Chairperson to prepare the Regional Council ACFE Board report which will provide an update on Regional Council activities. The template is also opportunity for Regional Councils to provide any additional strategic advice to the Board and advise opportunities for advocacy for the Learn Local sector. The final report is signed off by the Chairperson prior to tabling at the next ACFE Board meeting.