

Request for VCGLR data

OFFICE USE ONLY

07/15

Date rec'd / /

Receipt no. _____

File no. _____

Use this form to request data from the VCGLR that is not already published on the VCGLR website. This form cannot be used for Freedom of Information requests or requests concerning a specific liquor licence or licensee.

JUNE 2015
CD/15/293774

A. Details of individual/organisation

Name*

Title* (Mr/Miss/Ms/Mrs)

Organisation (if applicable)

Contact details:

Telephone number*

Mobile

Email address*

B. Details of data/information requested*

Please describe the data/information requested. Please provide as much detail as possible. Consider including dates (for example, between 1 Jan and 31 Dec 2012) and locations (for example, City of Melbourne). If we require additional information, we will contact you.

Requests can take four to six weeks to process depending on the type of request and availability of resources. Requests received during peak periods may take longer, particularly between June and August when end of year financial data is prepared.

C. Please indicate preferred format:*

 Excel PDF Word Other

Please indicate what the data will be used for:

- research for a government body, university or education institution
- commercial purposes
- app or software development
- law enforcement purposes
- the preparation of a public submission or media article
- other.

Please provide a detailed description of how you will use the data

Will the data be published? If yes, please enter the name of the publication.

Yes No

Name of publication

D. How to lodge this request

Save a copy of the completed form and email to:
contact@vcglr.vic.gov.au

* Denotes a required field

Privacy – The Victorian Commission for Gambling and Liquor Regulation is committed to responsible and fair handling of personal information consistent with the *Privacy and Data Protection Act 2014* and its obligations under other relevant legislation. All information provided in this form is collected for the purposes of assessing a request for data the VCGLR holds. The VCGLR may also use information collected in this form to report on the release of data in response to the application. This may include public reporting.



Initial request received by:

Name

Title

Division

Telephone

Data owner responsible:

Name

Title

Division

Telephone

Manager/Director approval:

Name

Title

Division

Telephone

Additional comments

