**CAMPASPE LIQUOR ACCORD**

**2023–2028**



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This Accord is made pursuant to the provisions of Part 8 Division 6, of the *Liquor Control Reform Act 1998*.

# Aim of the accord

To encourage and promote best practice in licensed premises in Campaspe and contribute to the safe wellbeing of the local community by promoting the responsible service of alcohol and maintaining high standards of behaviour in and around licensed premises.

## Objectives

* To promote Campaspe, and its licensed venues, as a family friendly safe location.
* To monitor and discourage anti–social behaviour in and around licensed premises.
* Work co-operatively to protect the welfare of patrons and the community.
* To actively participate and attend accord meetings and discuss and resolve issues that impact the Campaspe community
* At all times have consideration for the surrounding amenity of the area.
* Manage the licensed premises in a safe and responsible manner.
* To evaluate the effect of alcohol from licensed venues on crime and antisocial behaviour with a view to develop a set of measures to minimise the adverse effects

**Stakeholders**

*The success of the Campaspe Liquor Accord relies on commitment from the following stakeholders***:**

## Licensees

* Promote and support the Campaspe Liquor Accord.
* Work with the other stakeholders and accord members to assist in maintaining licensees compliance with relevant laws, regulations and licence conditions.
* Participate in meetings and the monitoring and evaluation of the Campaspe Liquor Accord.
* Work in partnership with other stakeholders in related community projects.

## Liquor forum chairperson/administration

* Maintain membership of the Campaspe Liquor Accord, including up-to-date contact details.
* Send timely meeting reminders and minutes to members via email.
* Distribute Liquor Control Victoria newsletter and other relevant information to members.
* Organise guest speakers and maintain the momentum of the liquor accord.
* Update the Campaspe Liquor Accord document as required.

## Campaspe Shire

* Promote and support the Campaspe Liquor Accord.
* Work with other regulatory authorities to ensure all licensed venues comply with relevant local laws, licensing regulations and conditions.
* Participate in meetings and monitoring and evaluation of the Campaspe Liquor Accord.
* Work in partnership with key stakeholders in related community projects.

## Campaspe police

* Monitor licensed premises compliance with the requirements of the *Liquor Control Reform Act 1998* and other relevant legislation.
* Provide appropriate data to the Campaspe Liquor Accord relating to alcohol management and crime.
* Maintain membership of the Campaspe Liquor Accord.
* Participate in creating, monitoring and evaluating the Campaspe Liquor Accord.
* Work in partnership with key stakeholders in related community projects.

## Liquor Control Victoria (LCV)

* Monitor compliance of licensed premises with the requirements of *the Liquor Control Reform Act 1998* and other relevant legislation.
* Provide on-going support and guidance for the Campaspe Liquor Accord, licensees, and their managers on *Liquor Control Reform Act 1998* requirements.
* Support the Campaspe Liquor Accord by providing a bi-monthly newsletter, up-to-date information and advice, and attend meetings where possible.

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| Administration  * Display the current liquor licence in a position which invites public attention. * Ensure all staff have read and are aware of the conditions of your liquor licence and your red line plan. * Provide copy of current red line plan when requested by Victoria Police or LCV Inspectors. * Ensure [correct LCV required signage](https://www.vic.gov.au/print-my-liquor-signage) is on display. * Maintain contact details of neighbouring venues—to be used to inform other venues when ejecting or refusing entry to patrons. * Record all incidents in an incident register book, noting time, date and staff member involved in incident if applicable. * Venues to consider enforcing a “no colours” policy for all outlaw motorcycle club gangs (OMCG) inside their venues (a licensee has a right to refuse entry to a person, or ask a person to leave the licensed premises, as long as it does not breach any anti-discrimination laws). * Illicit substances—drug dealing will not be tolerated; illicit drug use will not be tolerated. All illicit use or dealing is to be recorded in the incident register and police notified. * Develop a policy to deter drink spiking and assist possible victims.  Responsible service of alcohol |
| Acceptable forms of identification  * Australian driver licence (including NSW & SA digital driver’s licence) * Victorian learner permit * Foreign driver licence in the English language or if not in the English language, must be accompanied by an official English translation or an International Driver Permit * Victorian proof of age card or an equivalent from another state or territory of Australia * Keypass card (including digital Keypass) * Australian foreign passport * Victorian marine licence  Underage drinking/identification |
| * Actively monitor all patrons by checking proper proof of age ID at the door. * Younger patrons who fail to produce proper ID will be refused entry. * Prominently display liquor licensing signage regarding restrictions on person under the age of 18 years * If staff believe an ID is false, defaced or not the person presenting the ID, then the document will be confiscated and forwarded to the police (except for Victorian driver licence). * When checking ID, ensure staff member holds the ID to confirm it is current and an approved form. * If an approved form of ID is requested and not supplied, there will be no entry to the premises or sale of alcohol. * During school leaver’s period (around November) increase vigilance in checking ID to detect underage patrons.  No intoxicated patrons  * Refuse service of alcohol to any patron showing signs of intoxication. * Refuse entry to all intoxicated patrons. * Encourage patrons to drink responsibly and let them know they will be asked to leave if they become intoxicated, disorderly, violent or quarrelsome. * Ensure bottled water is offered and free tap water is available for patrons. * Conduct regular walk-throughs of your venue to monitor patrons who are showing signs of intoxication. * Refer to the LCV [intoxication guidelines](https://www.vic.gov.au/managing-intoxicated-patrons) for information about how to determine if a person is in a state of intoxication and how to refuse service.  Advertising and promotions  * No advertising or promotions that encourage rapid consumption of alcohol. * No drink cards. * Ensure drinks are served at standard measures. * No promotions or functions designed to attract underage patrons. * Restrict serving of doubles unless explicitly requested by the patron consuming the drink. * At all times, display signage offering and promoting the availability of low-alcohol drinks. * Promote reasonably priced snacks throughout operating hours. * Refer to LCV [responsible alcohol advertising and promotions](https://www.vic.gov.au/responsible-alcohol-advertising-and-promotions) guidelines.  RSA principles  * Apply the four RSA principles in your venue:   + refuse alcohol services to intoxicated persons   + drunk and disorderly are not allowed on premises   + do not supply liquor to minors (under 18 years of age)   + discourage activities that may cause harm. * Display the [LCV RSA principles poster](https://www.vic.gov.au/sites/default/files/2023-01/Optional-signage-RSA-principles-a4.pdf) in the staff room/back of the house.  Staff training and development  * Ensure staff who are employed to serve and supply alcohol, complete an approved RSA course within one month of commencing employment. * The approved training course is the nationally accredited RSA course (SITHFAB002/021). Ensure staff are undertaking the approved course, which issues the correctly branded certificate. Statement of Attainments are not sufficient. * Complete LCV’s [free online refresher course](https://liquor.vcglr.vic.gov.au/rsa_refresher/) every three years. * Keep copies of the latest RSA/refresher certificates on the premises, ensure all staff know where to access them when requested by police or LCV Inspectors. * Provide regular updated information to all staff regarding the accord and related responsible service of alcohol and harm minimisation policies and practices. Ensure they understand current liquor laws and regulations. * Provide new staff with ‘in-house induction’ so they have a clear understanding of the licensee’s legal obligations. * Ensure staff are trained appropriately to advise patrons when they will be no longer be served and will be asked to leave the premises. * Provide ongoing staff development in areas such as:   + first aid   + dealing with aggressive and intoxicated persons   + liquor law and regulations   + RSA principles.   **Underage staff**   * Ensure underage staff are not involved in the sale or supply of alcohol, including taking orders/payment for alcohol or delivering alcohol to a table liquor (other than in an LCV approved training program). * A list/register of minors employed on the premises (which may be the time and wages record book) is maintained by the licensee. It is available upon request for viewing by police or LCV Inspectors. |
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# Crowd controllers

* Provide qualified and experienced crowd controller as per licence requirements (if applicable).
* Always wear clear ID with visible security numbers.
* Crowd controllers to hold a current security licence.
* Ensure full details of any incidents are recorded in the crowd controller register.
* Immediately contact police to inform them of anti-social behaviour or disturbances in the vicinity of your premises.
* Crowd controllers to manage patrons waiting to enter licensed premises, ensuring the amenity of the area is not impacted as per licence conditions.
* Provide public transportation information available including taxis, buses and car parking for patrons and location of the nearest public telephone.
* Assist in patrons accessing safe transportation out of the area.

# Amenity

## Improve the local amenity

* Assist patrons in accessing safe transportation out of the area. For example, door staff can provide information about the supervised taxi rank and encourage patrons to use this quietly when departing.
* Minimise noise generated from the premises wherever possible, keep doors closed.
* Educate patrons, including through signage about the need to respect the local amenity and to arrive and depart the area in a quiet and orderly manner.
* Patrons not to leave premises with any alcohol in open containers, unless legally permitted.
* Ensure door and security staff are briefed on local environmental issues, including potential traffic, noise or security problems.
* Ensure police are informed of regular closing hours and any variations, such as special events or new activities.
* Record legitimate complaints in the incident book/register, respond to resident concerns and take all reasonable steps to be a ‘good neighbour’.
* Communicate with neighbouring premises to discuss any common issues surrounding the premises.
* Each venue to be pro-active in cleaning up the streets and doorways around the premises.
* Monitor behaviour of patrons outside premises to ensure that there is no negative impact on the amenity of the area as required by the licence.
* Staff to remain outside the premises for a set time after closing to ensure patrons move on from venue as required by the licence.

## Patron responsibility

* Post signage that clearly explains licensee and patron responsibility regarding the responsible service of alcohol.
* Encourage patrons to dispose of any litter or other waste in rubbish containers before entering or upon leaving premises.

# Packaged liquor information

* Refer to LCV [New entrant training](https://www.vic.gov.au/new-entrant-training-licensed-premises) for a self-paced guide for packaged liquor.
* Develop a ‘house rules’ document for the venue.
* Be vigilant about secondary supply for example decline the sale if alcohol is suspected of being purchased for a minor (third party).

# Campaspe Liquor Accord member list

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| **Name** | **Venue** |
| Erin Langman  165-173 Annesley St Echuca 3564  Ph: 03 54823 140  E: erin.langman@echucaworkers.com.au | Echuca Workers Club |
| Jacob Coad  272-276 Hare St Echuca 3564  M:0428 033 648  E: jacob@optbar.com.au | OPT Bar Echuca |
| Adam Mitchell  5-10 Radcliffe St Echuca 3564  M 0409 252 300  E: info@minutechefs.com.au | Radcliffs’s Restaurant Echuca |
| Daniel Buckley  620 High Street Echuca 3564  M: 0409 952 162  E: gypsybar@alboma.com.au | Gypsy Bar Echuca |
| Theresa Mann  49 Mackay Street Rochester 3561  Ph: 03 5484 31455  E: CriterionHotelRochester@outlook.com.au | Criterion Hotel Rochester |
| Patrick David Cunningham  110-112 Hare Street Echuca 3564  M: 0439 998 908  E: thecal@thecal.com.au  Adrian Sanderson  High Street Echuca  M:0408 826 895  E:echrads@bigpond.net.au | Caledonian Hotel Echuca  Echuca United Football Netball Club |
| Brad Major  10-20 Gillies St Rochester 3561  M:0409 841 300  E: brad.major@majorsiga.com | Majors Supa IGA Rochester |
| Warwick Newman  239-249 Hare Street Echuca 3564  M: 0400 138 131  E:warwick@oberinhospitalitygroup.com.au | The American Hotel Echuca |
| David Bowler  Inspecter 31751  143-149 Anstruther Street Echuca  Ph: 03 54 831560  E:David.bowler@police.vic.gov.au | Victoria Police Campaspe Licensing Inspector |
| Harry Kennedy-Ripoon  39-249 Hare Street Echuca 3564  M:0448 0788 177  E: harry.k@americanhotelechuca.com.au | The American Hotel |
| Veronica Berg  258 Packenham St Echuca 3564  M: 0418 778 991  E: [darrenberg1@bigpond.com](mailto:darrenberg1@bigpond.com) | Fuzion Café Echuca |
| Amanda Ellis  Cnr Hare & Heygrath St Echuca  P:03 5481 2259  E: [a.ellis@campaspe.vic.gov.au](mailto:a.ellis@campaspe.vic.gov.au) | Campaspe Shire Senior Planner |
| Greg Vincent  19 Murray Esplanade Echuca 3564  M:0419 505 577  E: gregfvin@gmail.com | Echuca Club |
| Damian Keegan  Snr Sgt  143-149 Anstruther Street Echuca  Ph: 03 54 831500  E: damian.keegan@police.vic.gov.au | Senior Sergeant Echuca Police |
| Tess Parsons  Licensing Officer  Denilliquin Police Station  Ph: 03 5881 9131  E: [54001@police.nsw.gov.au](mailto:54001@police.nsw.gov.au) | Licensing Officer NSW POL |
| David Walker  579 High Street Echuca 3564  PH:5482 1036  M: 0447 147 077  E: [shamrock.generalmanager@gmail.com](mailto:shamrock.generalmanager@gmail.com) | The Shamrock Hotel |
| Kerri Pitts  45 Murray Esplanade Echuca 3564  Ph: 03 5480 1181  M: 0418 825 871 | The Star Hotel |

# LCV accord banning guidelines

The *Liquor Control Reform Act 1998* (the Act) provides that two or more licensees or permittees may enter into a liquor accord with the approval of the Chief Commissioner of Victoria Police and LCV. They may enter into such an agreement for the purpose of minimising harm arising from the misuse or abuse of alcohol at their licensed premises.

The terms of a liquor accord may make provision for licensees or permittees to stop supplying liquor or allowing the consumption of liquor at their licensed premises. The terms may also make provisions for banning a person or the public access to licensed premises.

Liquor accord bans should be implemented only for the purpose of minimising harm arising from the misuse and abuse of alcohol in relation to behaviour that has occurred in or around licensed premises. It is recommended that parties to an accord:

* ensure a decision to ban is fair and reasonable, including providing the banned person with an opportunity to respond to or request review of the decision to ban them
* ensure a ban is made for a clear harm minimisation purpose
* ensure the privacy of personal information in relation to banned persons is maintained
* ensure a ban is non-discriminatory and complies with the provisions of the *[Charter of Human Rights and Responsibilities Act 2006 (Vic)](https://www.legislation.vic.gov.au/in-force/acts/charter-human-rights-and-responsibilities-act-2006/014)*
* do not ban persons for unreasonable periods of time (maximum 12 months) unless clearly justified by the circumstances and
* appropriately notify the patron that a decision has been made to exclude them.

From 31 January 2022, the maximum period for which a person may be banned under a liquor accord is 12 months.

A licensee or permittee may consult with Victoria Police in developing or enforcing a liquor accord.

## Release of information for the purpose of enforcing an accord ban

Section 146D of the Act allows for LCV or Victoria Police to disclose specific information about a banned person to a licensee or permittee who are party to a liquor accord which contains a liquor accord ban. It is an offence under section 146DA of the Act for a person to use or disclose any information received from LCV or Victoria Police regarding banned persons except for the purposes of enforcing a liquor accord ban or otherwise as required by law.

Information will only be disclosed by LCV where necessary for the purposes of the effective and efficient enforcement of the liquor accord ban. When determining whether to disclose information, LCV or Victoria Police may require a licensee or permittee who are a party to an accord to provide further details.

**Campaspe Liquor Accord Membership**











