

Request by a barred person to change or cancel a barring order

Liquor Control Reform Act 1998

Important

1. Before completing this form, please read the reverse side for information about how to seek a review by Liquor Control Victoria (LCV) to change or cancel the barring order.
2. If you intend to make a request, you **must attach a copy of the barring order** to the completed form and send the form and supporting documentation to contact@liquor.vic.gov.au

Barring order reference number

Applicant details

Name of barred person making this application

Residential address

Postcode

Daytime contact phone number

Email address

Licensed premises details

Name of premises where barring order was issued

Address of premises

Postcode

Liquor licence number

Barring order details

The barring order was issued for the following period:

Commencement date

 / /

Commencement time

 am / pm

Expiry date

 / /

Expiry time

 am / pm

Before making this request, have you asked the person who issued the barring order to change or cancel the order?

▶ Yes

Please attach supporting documentation that describes the reasons why your request was refused.

▶ No

Please attach supporting documentation that describes why you have not sought a review from the person who issued the barring order.

Reasons for your application

Are you requesting LCV to change or cancel the barring order?

▶ Yes, change

▶ Yes, cancel

Please state your reasons why the barring order should be changed or cancelled (please attach additional information if necessary).

Have you completed all the sections of this form and attached supporting documentation (including a copy of the barring order)?

▶ Yes

▶ No

Signature of applicant

Date

 / /

Privacy – Liquor Control Victoria (LCV) is committed to protecting the privacy of your personal information. LCV endorses fair information handling practices and uses information in compliance with its obligations under the *Privacy and Data Protection Act 2014* (Vic). Personal information collected from you is only used for the purposes of the application for the licence or permit and/or legislation administered by LCV. Personal information is not disclosed to third parties unless required or authorised by law, or with your consent. As part of the application process, information provided may be forwarded to and retained by Victoria Police.

Information for barred persons who wish to request a review to change or cancel their barring order

Under section 1061 of the *Liquor Control Reform Act 1998*, if you are issued a barring order, you can request the person who issued the order to change or cancel it.

LCV also has the power to change or cancel a barring order.

Please note that the power to review is not intended to operate as a general appeals process. Instead, this power will be used sparingly to make minor changes to barring orders such as an incorrect name or wrong address. LCV may also consider reducing the duration of the barring order.

In order to make an informed decision about changing or cancelling the barring order, LCV will contact the person who issued the order to find out why it was issued, and if any attempt to change or cancel the barring order has been previously requested.

The barred person **must** attach a copy of the barring order to the 'review request'. If the barring order cannot be located, the barred person should ask for a copy from the person who issued the order.

Depending on the request the following information will assist the decision to change or cancel the barring order:

- a statutory declaration that the barred person has been unsuccessful in their attempt to have the barring order changed or cancelled by the person who issued the order
- a statutory declaration that the person identified in the barring order was not present at the time the barring order was issued, and a further statutory declaration by a person to confirm that the person identified in the barring order was with them and not at the licensed premises
- any other supporting information to support the request.