

# Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3

Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

'Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.'

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

## Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

## Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC's Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: [dpc.privacy@dpc.vic.gov.au](mailto:dpc.privacy@dpc.vic.gov.au).

## Declaration

Quarterly disclosure period: 1/12/23 - 31/12/23

Minister name: ROS SPENCE

Ministerial portfolio(s): AGRICULTURE, COMMUNITY SPORT, CAREERS & VOLUNTEERS

## Declaration:

**I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.**

Signature of Minister: \_\_\_\_\_



Date: \_\_\_\_\_

25/1/24

Subject	Start Date	Description
Lara and District Men's Shed	5/12/2023	<p><b>Attendees:</b> Ella George MP – State Member for Lara Geoff Morris, President - Lara &amp; District Men's Shed Ray Friend, Treasurer - Lara &amp; District Men's Shed Jim Weymouth, Secretary - Lara &amp; District Men's Shed Terry Edwards, Vice President - Lara &amp; District Men's Shed Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b> Introductory meeting to discuss priorities and international volunteer day</p>
Northern Aquatic and Community Hub	5/12/2023	<p><b>Attendees:</b> Ella George MP – State Member for Lara Cr Trent Sullivan, Mayor - Greater Geelong City Council Cr Anthony Aitken, Deputy Mayor - Greater Geelong City Council Amarra Bowkett, Acting Manager, Corporate Communications - Greater Geelong City Council Mitchell Dye, Senior Communications Officer - Greater Geelong City Council David Greaves, Acting Executive Director City Infrastructure - Greater Geelong City Council Tennille Bradley, Acting Executive Director Customer, Community and Economy - Greater Geelong City Council Brett Allen, Project Manager - Greater Geelong City Council Liv Nicholls, Government Relations and Advocacy Lead - Greater Geelong City Council David Purdue, Representative - Kane Constructions Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b> Visit to construction site of the Northern Aquatic and Community Hub</p>
GrainCorp	5/12/2023	<p><b>Attendees:</b> Ella George MP – State Member for Lara Dougal Purcell, Executive Director, Agriculture Sector Development and Services - Department Jess Simons, Head of Corporate Affairs &amp; Government Relations - GrainCorp Jason Shanley, Head of National Operations - GrainCorp Pat Prendergast, Port Operations Manager - GrainCorp Dylan Clarkson, Site Manager - GrainCorp Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b> Introductory meeting with GrainCorp</p>
Ferneleigh Park Pastoral	5/12/2023	<p><b>Attendees:</b> Michaela Settle MP – State Member for Eureka Dougal Purcell, Executive Director, Agriculture Sector Development and Services - Department Dr Simone Warner, Head - Agriculture Victoria Research Angela Avery, Research Director - Agriculture Victoria Research Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b> Introductory meeting to discuss farmer priorities and soil initiatives</p>

Subject	Start Date	Description
Victorian Agriculture and Climate Change Council	6/12/2023	<p><b>Attendees:</b> Alexandra Gartmann, Chair - Victorian Agriculture Climate Change Council Mark Wootton, Deputy Chair - Victorian Agriculture Climate Change Council Fiona Conroy, Member - Victorian Agriculture Climate Change Council Caroline Welsh, Member - Victorian Agriculture Climate Change Council Lisa Dwyer, Member - Victorian Agriculture Climate Change Council Professor Richard Eckard, Member - Victorian Agriculture Climate Change Council Gillian Hayman, Member - Victorian Agriculture Climate Change Council Jack Holden, Member - Victorian Agriculture Climate Change Council Professor Lauren Rickards, Member - Victorian Agriculture Climate Change Council Matt Lowe, Chief Executive, Agriculture Victoria - Department Simone Warner, Head, Agriculture Victoria Research - Department Sarah-Jane McCormack, Executive Director, Agriculture Policy and Programs - Department Dougal Purcell, Executive Director, Agriculture Sector Development and Services - Department Terry Batey, Director, Agriculture Sector Development and Services - Department Jennifer Duke (Online), A/Director, Climate Change and Transition Policy - Department Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b> Meeting with Victorian Agriculture and Climate Change Council</p>
Minister Spence + James Wagstaff (The Weekly Times)	7/12/2023	<p><b>Attendees:</b> James Wagstaff, Editor - The Weekly Times Grant Poulter, Chief of Staff - Ministerial Office</p> <p><b>Purpose of meeting</b> Introductory Meeting with James Wagstaff (The Weekly Times)</p>
Point Cook Centrals Sporting Club	7/12/2023	<p><b>Attendees:</b> Mat Hilakari MP – State Member for Point Cook Todd Van Blommstein, Club President - Point Cook Centrals Sporting Club Stuart Schaper, Vice President - Point Cook Centrals Sporting Club Gavin Young, Secretary - Point Cook Centrals Sporting Club Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b> Portfolio meeting to discuss community sport grant initiatives</p>
RB Robson Stadium Upgrades Project Official Opening	7/12/2023	<p><b>Attendees:</b> Lauren Kathage MP – State Member for Yan Yean Cr Louise Bannister, Mayor - Mitchell Shire Council Cr Rob Eldridge, Councillor - Mitchell Shire Council Cr Rhonda Sanderson, Councillor - Mitchell Shire Council Brett Luxford (MC), Chief Executive Officer - Mitchell Shire Council Mary Agostino Director, Advocacy and Communities - Mitchell Shire Council Jodie Cloke, President, RB Robson Stadium - Committee of Management Lyn Morling, Recreation and Open Space Coordinator - Mitchell Shire Council Greg Drake Manager, Community Planning - Mitchell Shire Council Rhys Long, Senior Recreation Development Officer - Mitchell Shire Council Gary Nugent, Coordinator Facilities and Open Space - Mitchell Shire Council Kate Howard, Project Manager - Mitchell Shire Council Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b> Opening of Robson Stadium facility upgrades</p>

Subject	Start Date	Description
Forestry Ministers	8/12/2023	<p><b>Attendees:</b>                      Senator the Hon Murray Watt, Minister for Agriculture, Fisheries and Forestry, and Minister for Emergency Management - Australian Government (Chair)                      Mick Gentleman MLA, Minister for Planning and Land Management, Minister for Police and Emergency Services, Minister for Corrections, and Minister for Industrial Relations and Workplace Safety - Australian Capital Territory                      The Hon Tara Moriarty MLC, Minister for Agriculture, Minister for Regional New South Wales, and Minister for Western New South Wales - New South Wales                      The Hon Mark Furner MP, Minister for Agriculture Industry Development and Fisheries, and Minister for Rural Communities - Queensland                      The Hon Clare Scriven MLC, Minister for Forest Industries, and Minister for Primary Industries and Regional Development - South Australia                      The Hon Felix Ellis MP, Minister for Resources, Minister for Police, Fire and Emergency Management; Minister for Skills, Training and Workforce Growth, Minister for Racing - Tasmania                      The Hon Jackie Jarvis MLC, Minister for Agriculture and Food, Forestry, Small Business - Western Australia                      Adam Fennessy PSM, Secretary, Department of Agriculture, Fisheries and Forestry – Australian Capital Territory                      Dr Jared Greenville, A/g Deputy Secretary, Agriculture, Fisheries and Forestry Policy Group – Australian Capital Territory                      George Day, Acting First Assistant Secretary, Agvet Chemicals, Fisheries and Forestry Division - Australian Capital Territory                      Julie Gaglia, Assistant Secretary, Agvet Chemicals and Forestry Branch - Australian Capital Territory                      David McPherson, Deputy Director General, Forestry &amp; Land Reform, NSW Department of Primary Industries – New South Wales                      Sean Sloan, Deputy Director General, NSW Department of Primary Industries (no job title provided) - New South Wales                      Barry Underhill, Executive Director, Forestry, Fisheries and Forestry, Department of Agriculture and Fisheries – Queensland                      Phuong Tram, Acting Deputy Secretary, Forestry Transition, Department of Energy, Environment and Climate Action – Victoria                      Rob Robinson, Director, Forestry, Forestry Industries, Department of Primary Industries and Regions (PIRSA) – South Australia                      Andrew Lyon, Director Business Services, Forest Products Commission – Western Australia                      Philip Hausler, Senior Executive Director, Agriculture, Department of Industry, Tourism and Trade – Northern Territory                      Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b>                      Meeting with Commonwealth, State, and Territory Forestry Ministers</p>
Elders	12/12/2023	<p><b>Attendees:</b>                      Brendan Rinaldi, State General Manager (Victoria/Riverina) - Elders                      Sam Whiting, State Finance and Operations Manager - Elders                      Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b>                      Introductory meeting with Elders</p>
Nursery & Garden Industry Victoria	12/12/2023	<p><b>Attendees:</b>                      Craig Taberner, CEO - Nursery &amp; Garden Industry Victoria                      Carl Soderlund, President - Nursery &amp; Garden Industry Victoria                      Matthew Mills, Vice President - Nursery &amp; Garden Industry Victoria                      Sarah-Jane McCormack, Executive Director, Agriculture Policy and Programs, Agriculture Victoria - Department                      Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b>                      Stakeholder meeting to discuss sector priorities</p>
Royal Flying Doctor Service	12/12/2023	<p><b>Attendees:</b>                      Scott Chapman, Chief Executive - Royal Flying Doctor Service                      Melanie Trivett, General Manager, Primary Health - Royal Flying Doctor Service                      Bree Oliver, Director, Inclusive Communities, Disability Carers and Emergency Management, Department of Families, Fairness and Housing - Department                      Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b>                      Introductory meeting with Royal Flying Doctor Service</p>
Melbourne Royal	12/12/2023	<p><b>Attendees:</b>                      Brad Jenkins, CEO - Melbourne Royal                      Matt Coleman, Chairman - Melbourne Royal                      Matt Lowe, Chief Executive, Deputy Secretary, Agriculture Victoria, Department of Energy, Environment and Climate Action - Department                      Grant Poulter, Chief of Staff, Ministerial Office                      Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b>                      Introductory meeting with Melbourne Royal</p>

Subject	Start Date	Description
Queensland Department of Agriculture and Fisheries re Biosecurity Briefing	13/12/2023	<p><b>Attendees:</b>                      Dr Rachel Chay, Deputy Director General and Chief Biosecurity Officer Biosecurity Queensland - Department of Agriculture and Fisheries                      Karly O'Neill Executive Officer, Office of the Deputy Director General Biosecurity Queensland - Department of Agriculture and Fisheries                      Ash Bacon, Program Executive National Fire Ant Eradication Program - Department of Agriculture and Fisheries                      Sharon Janssen, Director, Treatment and Surveillance Delivery National Fire Ant Eradication Program - Department of Agriculture and Fisheries                      Tracey Churchill, Manager, Science National Fire Ant Eradication Program - Department of Agriculture and Fisheries                      Alex Glauerdt, Science Technician National Fire Ant Eradication Program - Department of Agriculture and Fisheries                      Sam McLean, Senior Field and Laboratory Technician National Fire Ant Eradication Program - Department of Agriculture and Fisheries                      Mark Krynauw, Project Manager National Fire Ant Eradication Program - Department of Agriculture and Fisheries                      Jordan Christison, Dog Team Coordinator National Fire Ant Eradication Program - Department of Agriculture and Fisheries                      Ian Pritchard, Principal Facilities Officer National Fire Ant Eradication Program - Department of Agriculture and Fisheries                      Katherine Clift, Executive Director, Biosecurity Victoria, Department of Energy, Environment and Climate Action - Department Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b>                      Briefing with Biosecurity and Agricultural Services to discuss Red Imported Fire Ants</p>
Diggers Rest Cricket Nets and Oval Redevelopment Opening	14/12/2023	<p><b>Attendees:</b>                      Josh Bull MP - State Member for Sunbury                      Cr Lara Carli - Melton City Council                      Roslyn Wai, Chief Executive Officer - Melton City Council                      Beau Tran, Community Venue Development Lead - AFL Victoria                      Jordan Doyle, CEO - Riddell District Netball Football League                      Adviser - Ministerial Office</p> <p><b>Purpose of meeting</b>                      Opening of Diggers Rest Recreation Reserve facility upgrades</p>
The Hon. Jackie Jarvis MLC	14/12/2023	<p><b>Attendees:</b>                      The Hon. Jackie Jarvis MLC, Minister for Agriculture, Food, Forestry and Small Business - Western Australia</p> <p><b>Purpose of meeting</b>                      Portfolio matter to discuss transition from native forestry</p>
Agriculture Industry Reference Group	14/12/2023	<p><b>Attendees:</b>                      Verity Price, Deputy CEO - Australian Chicken Meat Federation                      Janine Waller, Executive Director - Australian Dairy Products Federation                      Kristin Favaloro, Director of Communications - Australian Dairy Products Federation                      Mark McDonald, Executive Officer - Australian Livestock Saleyards Association                      Tim Ryan, General Manager Industry Affairs - Australian Meat Industry Council                      Tanya Pittard, Policy Director - Australian Pork Limited                      Jenny Treeby, Industry Development Manager - Australian Table Grape Association                      Jeff Sorrell, Government &amp; Industry Relations Manager - Australian Wool Innovation                      Angela Atkinson, Industry Development Officer - Vic/SA - Berries Australia                      Nathan Hancock, Chief Executive Officer - Citrus Australia                      Rachel Jones, Acting Issues Manager and Stakeholder Engagement Coordinator - Dairy Australia                      Lachlan Barnes, Regional Leader - Dairy Australia/MurrayDairy                      Lindsay Ferguson, Regional Leader - Dairy Australia/WestVicDairy                      Mark Billing, President - Dairy Farmers Victoria                      Emily Carroll, Executive Officer - Department of Agriculture, Fisheries and Forestry                      Michael Jensz, Executive Director, Water and Catchments Group - Department of Energy, Environment and Climate Action                      Brett Stevens, Victoria's Commissioner to Greater China - DJISIR/Global Victoria                      Nimeshika Aloysius, Business Development Officer - Fruit Growers Victoria Limited (FGV)                      John Beer, Vice President - Livestock and Rural Transporters Association of Victoria (LRTAV)                      Jack Johnston, Corporate Affairs and Media Manage - Meat &amp; Livestock Australia                      Craig Taberner, Chief Executive Officer - Nursery and Garden Industry Victoria                      Matt Wassnig, Chief Executive Officer - Seafood Industry Victoria                      Jason Letchford, Secretary - Shearing Contractors Association of Australia                      Trevor Ranford, Chief Executive Officer - Summerfruits Australia</p>

Subject	Start Date	Description
		Brendan Tatham, Chief Executive Officer - Victorian Farmers Federation Sarah Parker, Executive Officer - Victorian Farmers Markets Association Kylie Ammerlaan, Business Manager - Agribusiness Yarra Valley Dougal Purcell, Executive Director, Agriculture Sector Development and Services - Agriculture Victoria Julie Simons, Director, Biosecurity Strategy - Agriculture Victoria Kate Linden, Director Agriculture Services - Agriculture Victoria Kris Duthie, Director, Legislative Reform - Agriculture Victoria Matt Lowe, Deputy Secretary Agriculture and Chief Executive Agriculture Victoria - Agriculture Victoria Peter Tuohey, Victoria's Rural Assistance Commissioner - Agriculture Victoria Sarah-Jane M McCormack, Executive Director Agriculture Policy and Programs - Agriculture Victoria Sebastian Quinn, Director, Export Development and Investment Strategy - Agriculture Victoria Terry Batey, Director, Agriculture Sector Development - Agriculture Victoria Tracey Marsden, Director Pets and Animal Welfare - Agriculture Victoria Terry Batey, Director, Agriculture Sector Development - Agriculture Victoria Tracey Marsden, Director Pets and Animal Welfare - Agriculture Victoria Grant Poulter, Chief of Staff - Ministerial Office
		<b>Purpose of meeting</b> Introductory meeting with the Agriculture Industry Reference Group
Regional Food Security Alliance	14/12/2023	<b>Attendees:</b> Andrew Schauble, CEO - Geelong Food Relief Centre Cathie Steele, Chair of the Board - Regional Food Security Alliance Gerry Goswell, Executive Director, Policy and Systems, Fairer Victoria, Department of Families, Fairness and Housing - Department Adviser - Ministerial Office
		<b>Purpose of meeting</b> Introductory meeting with Regional Food Security Alliance