

Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3

Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

'Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.'

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC's Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: dpc.privacy@dpc.vic.gov.au.



Declaration

Quarterly disclosure period: 1 December to 31 December 2023

Minister name: Minister Colin Brooks

Ministerial portfolio(s): Development Victoria, Precincts and Creative Industries.

Declaration:

I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.

Signature of Minister:  _____ Date: 01/02/2024

PUBLICATION OF MINISTERIAL DIARIES - DECEMBER 2023

Minister: Brooks

Portfolios: Minister for Development Victoria, Precincts and Creative Industries

Subject	Start Date	Description
Vasey RSL Care	01/12/2023	Attendees: Electorate officer Mike O'Mera, Chair, Vasey Care Janna Voloshin, CEO, Vasey Care Purpose of meeting Electoral meeting to discuss affordable housing in Bundoora

Insiders set tour	04/12/2023	Attendees: Ministerial Adviser – Minister Brooks Production Attendees: Charles Williams, Writer and Director, Simpatico Films Pty Ltd Kate Glover, Producer, Never Sleep Pictures Pty Ltd Marian Macgowan, Producer, Macgowan Films Pty Ltd Guy Pearce, Actor and cast lead VicScreen representatives Purpose of meeting Stakeholder event: set visit for 'Insiders'
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RISING Festival

05/12/2023 Attendees:

Hannah Fox, Co-CEO and Co-Artistic Director, Rising
Tm Orton, Chair, Rising
Gideon Obarzanek, Co-Artisitic Director, Rising
Claire Febey, CEO, Creative Victoria,
Minsiterial Chief of Staff

Purpose of meeting
Introductory meeting.

Martin Foley

05/12/2023 Attendees:

Martin Foley, Chair, Melbourne Arts Precinct Corporation
Minister Brooks

Purpose of meeting
Stakeholder matter in relation to Arts Precinct

Meredith Sussex

07/12/2023 Attendees:

Meredith Sussex, Fisherman's Bend Board Chair

Ministerial Chief of Staff

Purpose of meeting
Fishermans Bend

Charles Goode

13/12/2023 Attendees:

Charles Goode, Chairperson, Ian Potter Foundation

Ministerial Adviser

Max Coffman, Deputy CEO, Creative Victoria

Purpose of meeting
Introductory meeting.

Lord Mayor, City of Melbourne

13/12/2023 Attendees

Sally Capp, Lord Mayor, City of Melbourne

Peter Keogh, Chief of Staff, City of Melbourne

Ministerial Chief of Staff

Natalie Reiter, Deputy Secretary, Strategy & Precincts, DTP

Purpose of meeting
Introductory meeting.

Housing Statement Industry
Advisory Group

14/12/2023 Attendees:
Minister for Housing
Cath Evans, Victorian Executive Director, Property Council of Australia
Michaela Lihou, CEO, Master Builders Victoria
Linda Allison, CEO, Urban Development Institute of Australia
Keith Ryan, Victorian Executive Director, Housing Industry Association
Paul Guerra, Chief Executive, Victorian Chamber of Commerce and Industry
Tim Piper, Head Victoria, Australian Industry Group
Luke Hilakari, Secretary, Victorian Trades Hall Council
Carolyn Viney, CEO, Super Housing Partnerships
Quentin Kilian, CEO, Real Estate Institute of Victoria
Sarah Toohey, CEO Victoria, Community Housing Industry Association
Paul Younis, Secretary, Department of Transport and Planning
Natalie Reiter, Deputy Secretary, Department of Transport and Planning

Cable Ties

20/12/2023 Attendees:

Ministerial Adviser
Nick Brown, Cable Ties

Purpose of meeting
Introductory meeting with Nick Brown from Cable Ties

Rohan Garnett

20/12/2023 Attendees:
Rohan Garnett
Ministerial Adviser

Purpose of meeting
Introductory meeting.