

# Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3

Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

'Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.'

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

## Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

## Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC's Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: [dpc.privacy@dpc.vic.gov.au](mailto:dpc.privacy@dpc.vic.gov.au).

## Declaration

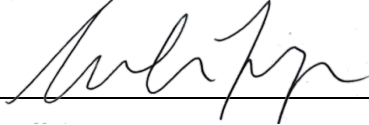
Quarterly disclosure period: December 2023

Minister name: Minister Suleyman

Ministerial portfolio(s): Small Business, Veterans and Youth

## Declaration:

**I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.**

Signature of Minister:  Date: 11/1/2024

## PUBLICATION OF MINISTERIAL DIARIES - DECEMBER 2023

Minister : **Hon. Natalie Suleyman MP**

Portfolio/s : Small Business, Veterans and Youth

<b>Subject</b>	<b>Start Date</b>	<b>Description</b>
Youth Ministers	13/12/2023	<p><b>Attendees:</b></p> <p>The Hon. Dr Anne Aly MP - Minister for Youth, Commonwealth Government The Hon. Yvette Berry MLA - Minister for Education and Youth, Australian Capital Territory The Hon. Rose Jackson MLC - Minister for Youth, New South Wales The Hon. Ngaree Ah Kit MLA - Minister for Youth, Northern Territory The Hon. Leeanne Enoch MP - Minister for Treaty, Aboriginal and Torres Strait Islander Partnerships, Communications, and the Arts, Queensland The Hon. Natalie Cook MP - Minister for Human Services, South Australia The Hon. Roger Jaensch MP - Minister for Education, Children and Youth Tasmania The Hon. Natalie Suleyman MP - Minister for Youth, Victoria The Hon. Hannah Beazley MLA - Minister for Youth, Western Australia</p> <p><b>Purpose of meeting:</b></p> <p>Inaugural meeting of Youth Ministers across Australia</p>
Daryll Topp, Defence Force Welfare Association Victoria	12/12/2023	<p><b>Attendees:</b></p> <p>Daryll Topp, Defence Force Welfare Association</p> <p><b>Purpose of meeting:</b></p> <p>Stakeholder meeting to discuss issues impacting Veterans.</p>

## PUBLICATION OF MINISTERIAL DIARIES - DECEMBER 2023

Minister : **Hon. Natalie Suleyman MP**

Portfolio/s : Small Business, Veterans and Youth

<b>Subject</b>	<b>Start Date</b>	<b>Description</b>
Victorian Veterans Council	6/12/2023	<p><b>Attendees:</b></p> <p>Commodore Greg Yorke AM, CSC - Chairperson Victorian Veterans Council Pelagia Markogiannakis – Deputy Chairperson Victorian Veterans Council Daniel Cairnes - Member, Victorian Veterans Council Robin Hunt - Member, Victorian Veterans Council Bruce Mildenhall - Member, Victorian Veterans Council John McNeill - Member, Victorian Veterans Council Lucy Saaroni - Member, Victorian Veterans Council Simon Thorn - RSL Victoria Nominated Member, Victorian Veterans Council / RSL Victoria Ken Tsirigotis - Melbourne Legacy nominated Member, Victorian Veterans Council / Melbourne Legacy Brett West - Member, Victorian Veterans Council Aaron Coutts - Director, Office for Veterans DFFH</p> <p><b>Purpose of meeting:</b> Stakeholder meeting to discuss ongoing work of the Council.</p>
Hampton Castlefield Estate, Soldier Settlement	8/12/2023	<p><b>Attendees:</b></p> <p>Ryan Bachelor MLC, Member for Southern Metropolitan Region Felicity Frederico OAM, Resident and Former Councillor and Mayor of Bayside City Council Sue Trueman, Resident</p> <p><b>Purpose of meeting:</b> Stakeholder meeting to discuss the Castlefield Estate centenary project.</p>
Hawthorn RSL	8/12/2023	<p><b>Attendees:</b></p> <p>John Berger MLC, Member for Southern Metropolitan Drew Maddison, President, Hawthorn RSL Laurence Quinn, Vice President, Hawthorn RSL</p> <p><b>Purpose of meeting:</b> Stakeholder meeting with Hawthorn RSL leadership.</p>

**PUBLICATION OF MINISTERIAL DIARIES - DECEMBER 2023**

Minister : **Hon. Natalie Suleyman MP**

Portfolio/s : Small Business, Veterans and Youth

**Subject                      Start Date              Description**

Noble Park RSL

8/12/2023 **Attendees:**

Lee Tarlamis MP Member for South Eastern Metropolitan

Eden Foster MP, Member for Mulgrave

John Meehan JP - President and Senior

Advocate/Welfare Officer, Noble Park RSL

Ray McCarthy -Senior Vice President, Noble Park RSL

John Pilkington - Advocate/Welfare Officer, Noble Park RSL

Elizabeth Brown - Committee Member and Advocate/Welfare Officer, Noble Park RSL

**Purpose of meeting**

Stakeholder meeting with Noble Park RSL members to discuss current initiatives.