

# Registration of Adoption

For Adoptions Finalised in a Hague Convention/  
Bilateral Arrangement Country

## Application Form

If you are seeking to have an adoption registered with Births, Deaths and Marriages (BDM) for the purposes of obtaining a Victorian Birth Certificate (Adoption Act (1984), Section 73(a)) please complete the relevant sections below.

## All applicants

### Proof of identity

In order for us to process your application, please provide a copy of identification showing your signature, such as your Driver's License, Passport, Medicare Card or Health Care Card (including signature on reverse side). If you are unable to provide these documents, please contact Adoption Victoria at [adoptionsvic@justice.vic.gov.au](mailto:adoptionsvic@justice.vic.gov.au)

### Change of name

If you have changed your name, you will need to provide us with proof of your name change such as a marriage certificate(s) and or change of name certificate(s).

### Privacy

The Department of Justice and Community Safety is bound by Victorian privacy laws. For further information about privacy, please refer to the department's privacy policy

<https://www.justice.vic.gov.au/your-rights/privacy>.

### Return your completed form to

Adoption Victoria

Department of Justice and Community Safety

Email: [adoptionsvic@justice.vic.gov.au](mailto:adoptionsvic@justice.vic.gov.au)

### Further information

You can contact Adoption Victoria:

Email: [adoptionsvic@justice.vic.gov.au](mailto:adoptionsvic@justice.vic.gov.au)

Website: [www.vic.gov.au/adoption](http://www.vic.gov.au/adoption)

**Official use only**

File Number

**Section 1 Applicant details**

**Are you?**

An adoptee who is over the age of 18 years and whose adoption occurred prior to 1 July 2013.

An adoptive parent of a child/children who is under 18 years and whose adoption occurred prior to 1 July 2013.

**Mark with X**

**Your current details**

**Details**

**Response**

Surname

First name

Date of birth

Postal address

Phone number (Home)

Phone number (Mobile)

Email (please complete)

**Preferred method of contact**

Home

Mobile

Email

**Mark with X**

**Mail precautions**

Plain enveloped marked private and confidential for privacy

**Yes or No**

**Section 2 Details of adopted child**

**Child's details prior to adoption**

**Details**

**Response**

Given name registered

Family name registered

Gender

Date of birth

**Place of birth**

**Response**

Town/Suburb

State

Country

**Section 3 Details of adoptive parents**

**Adoptive father details (at time of adoption)**

**Details**

**Response**

Given name registered

Family name registered

Gender

Date of birth

Place of birth town/suburb

Place of birth state

Place of birth country

Your age at date of birth of child

Occupation

Address

**Adoptive mother details (at time of adoption)**

**Details**

**Response**

Given name registered

Family name registered

Gender

Date of birth

Place of birth town/suburb

Place of birth state

Place of birth country

Your age at date of birth of child

Occupation

Address

**Relationship of adoptive parents**

Not required where the adoption order is made in respect of one adoptive parent who is not the spouse of a parent.

**If married**

**Response**

Date of marriage \_\_\_\_\_

Place of marriage \_\_\_\_\_

**If not married**

**Response**

Date of commencement of relationship \_\_\_\_\_

**Section 4 Details of other children of parents**

Please complete in order of birth (including deceased children and legitimated or legally adopted children and stillborn children of the adoptive parents if the information is available)

**Name of child**

**Age (in years) at the time of birth of the child now being registered**


**Section 5 Details of adoption order**

**Adoption order details**

**Response**

Date of Adoption order	
Overseas court or jurisdiction where the order was made (if known)	
Place where the order was made (if known)	

**Applicant's signature** \_\_\_\_\_

**Date:** \_\_\_\_\_