

Donna Kennedy
Department of Treasury
Level 9, 1 Macarthur St
Melbourne Vic 3002

27/08/2019
REF: EN/dah

File: C35-2018/2019

Dear Ms Kennedy,

CONTRACT C34-2018/2019 – Flood Recovery - Works Package 4 – Response to Request for Information 2.

I refer to Council's submission of Works Package 4 in accordance with DTF requirements for the storm event ARGN830 Victorian Storms and Floods Commencing December 2019.

In response to DTF clarifications dated 8 August 2019 Council provides the following additional information pertaining to this package:

1. The job sheet (file named Work Package 4 – Job Sheet) is an excel spreadsheet created by Council to track expenditure, progress and RRV inspections and comments. The spreadsheet provides a summary of all key reporting criteria required by DTF, Council and RRV.
2. The Job Sheet highlights the construction estimate only and does not capture indirect or direct costs to Council.
3. Indirect costs and contingency costs in the claim estimate are derived from the mid range contained within the DTF guidelines. Council selected the mid range percentage due to the variability and complexity of projects contained within the works package. This establishes a more reasonable reflection of the indirect and contingency costs of the projects within Works Package 4. Noting that the indirect and contingency costs are a percentage of the overall construction costs, Council validated the expected overheads and contingency percentages adopted outside of the DTF estimate process.
4. The job sheet estimate figures are construction costs to enable Council to track production against invoices
5. Each road is listed within the fileshare system, and may contain multiple damages. To limit doubling up, Council produced a single estimate spreadsheet capturing all repairs required to a particular road
6. Works are allocated using the recover software, which directs repair methods, location and overall size of the defect to be rectified. It also allows for damage photos to be viewed by the contractor.
7. Council can confirm that David Huxtable completed his Bachelor degree in 2011.
8. Council confirm that amendments to photo reports have now been completed and files have been adjusted within Sharefile.

I trust the above information closes out any concerns pertaining to Works Package 4 and await DTF approval to commence works on this package.

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Should you require further information or wish to discuss any of the above, please contact David Huxtable (Tel: (03) 5366 7100) who would be pleased to assist.

Yours sincerely,



Ewen Nevett
Manager Engineering Services

Enclosed: Nil