

# Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3

Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

‘Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.’

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 10 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

## Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

## Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC’s Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: [dpc.privacy@dpc.vic.gov.au](mailto:dpc.privacy@dpc.vic.gov.au).

## Declaration

Quarterly disclosure period: 01 January 2024 - 31 March 2023

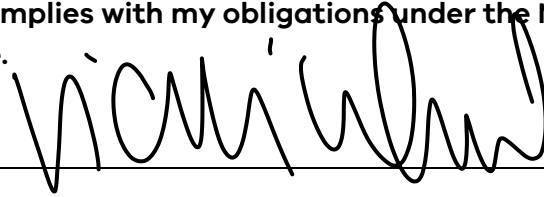
Minister name: Minister Vicki Ward

Ministerial portfolio(s): Prevention of Family Violence & Employment

### Declaration:

I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.

Signature of Minister:



Date:



**PUBLICATION OF MINISTERIAL DIARIES – 1 January to March 31, 2024**

**Minister: Vicki Ward**

**Portfolio/s: Prevention of Family Violence / Employment**

<b>Subject</b>	<b>Start Date</b>	<b>Description</b>
Minister Ward meeting with Chris James, Executive Director, NORTH Link	13/02/2024	<p><b>Attendees</b> Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment Ministerial Advisor Chris James - Executive Director, NORTH Link</p> <p><b>Purpose of meeting</b> Stakeholder matter in relation to NORTH Link employment programs</p>
Minister Ward meeting with Gai Campbell and Lachy Mulcahy, 54 reasons, Part of Save the Children Australia	13/02/2024	<p><b>Attendees:</b> Minister Vicki Ward – Minister for the Prevention of Family Violence Ministerial Advisor Gai Campbell – Victoria Director, 54 reasons, Part of Save the Children Australia Lachy Mulcahy - Bid Specialist, Strategy &amp; Partnerships, 54 reasons, Part of Save the Children Australia</p> <p><b>Purpose of meeting</b> Stakeholder matter in relation 54 reasons role in preventing domestic family violence and sexual violence in Victoria and the next steps for the Family Violence Reform Rolling Action Plan</p>

## **PUBLICATION OF MINISTERIAL DIARIES – 1 January to March 31, 2024**

**Minister: Vicki Ward**

**Portfolio/s: Prevention of Family Violence / Employment**

Minister Ward meeting with Minderoo Foundation - Emma Ramage, Head of Government Relations, Drew Alsop - Advisor, Government Relations.	13/02/2024	<p><b>Attendees</b></p> <p>Minister Vicki Ward – Minister for the Prevention of Family Violence, Minister for Employment Deborah Simmons – Chief of Staff to Minister Ward Ministerial Advisor Emma Ramage – Minderoo Foundation Head of Government Relations Drew Alsop - Minderoo Foundation Advisor, Government Relations. Jo Pride – Executive Director, DFFH Clementine Crowther – Head of Advocacy for Gender &amp; Equality, Minderoo</p> <p><b>Purpose of meeting</b></p> <p>Introductory meeting – new Minister</p>
Minister Ward and Minister Carbines meeting with Felicity Rorke, Good Samaritan Inn and Fr Bill Edebohls	14/02/2024	<p><b>Attendees:</b></p> <p>Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment The Hon Anthony Carbines MP – Member for Ivanhoe Electorate Officer - Ivanhoe Felicity Rorke – Executive Director, Good Samaritan Inn Patricia Bergin - Board Chair, Good Samaritan Inn Fr Bill Edebohls – Parish Priest St Bernadette’s Church Ivanhoe Asher Greenwood – Principal Architect, DJA Architects</p> <p><b>Purpose of meeting</b></p> <p>Introductory meeting – new Minister and visit to refuge for women and children experiencing family violence</p>
Minister Ward meeting with David Clements, Director, Workforce Innovation and Development Institute, RMIT University	14/02/2024	<p><b>Attendees</b></p> <p>Minister Vicki Ward – Minister for the Prevention of Family Violence, Minister for Employment Deborah Simmons – Chief of Staff to Minister Ward Ministerial Advisor David Clements - Director, Workforce Innovation and Development Institute, RMIT University Rachael Green – Executive Direct, System Reform and Workforce Division DFFH</p> <p><b>Purpose of meeting</b></p> <p>Introductory meeting - new Minister</p>

**PUBLICATION OF MINISTERIAL DIARIES – 1 January to March 31, 2024**

**Minister: Vicki Ward**

**Portfolio/s: Prevention of Family Violence / Employment**

Minister Ward meeting with Tania Farha  
CEO, Safe and Equal 14/02/2024

**Attendees**

Minister Vicki Ward – Minister for the Prevention of Family Violence and Minister for Employment  
Deborah Simmons – Chief of Staff to Minister Ward  
Ministerial Advisor  
Tania Farha – Chief Executive Officer, Safe and Equal

**Purpose of meeting**

Stakeholder matter in relation to activities and priorities of Safe and Equal in the Prevention of Family Violence sector.

Minister Ward meeting with Phillip Ripper,  
CEO No to Violence 14/02/2024

**Attendees**

Minister Vicki Ward – Minister for the Prevention of Family Violence and Minister for Employment  
Ministerial Advisor  
Phillip Ripper – Chief Executive Officer, No to Violence

**Purpose of meeting**

Stakeholder matter in relation to ongoing activities and priorities for No to Violence in the Prevention of Family Violence sector.

Minster Ward meeting with Elly Taylor,  
Chief Executive Officer, Women’s Health  
East 19/02/2024

**Attendees**

Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment  
Ministerial Advisor  
Elly Taylor - Chief Executive Officer, Women’s Health East

**Purpose of meeting**

Introductory meeting – new Minister

**PUBLICATION OF MINISTERIAL DIARIES – 1 January to March 31, 2024**

**Minister: Vicki Ward**

**Portfolio/s: Prevention of Family Violence / Employment**

Minister Ward meeting with Berry Street - 27/02/2024  
Jenny McNaughton. Acting CEO, James Stubbs, Director Northern Region, Berry Street

**Attendees**

Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment  
Ministerial Advisor  
Jenny McNaughton – Acting CEO  
James Stubbs - Director Northern Region, Berry Street

**Purpose of meeting**

Stakeholder matter in relation to Berry Street’s programs in the Northern region.

Minister Ward attending the Women and 1/03/2024  
Women's Safety Ministerial Council

**Attendees:**

The Hon Amanda Rishworth MP (Commonwealth)  
The Hon Justine Elliot MP (Commonwealth)  
Senator the Hon Katy Gallagher (Commonwealth)  
Ms Yvette Berry MLA (Australian Capital Territory)  
The Hon Jodie Harrison MP (New South Wales)  
The Hon Katrine Hildyard MP (South Australia)  
Ms Vicki Ward MP (Victoria)  
Ms Natalie Hutchins (Victoria)  
The Hon Sabine Winton MLA (Western Australia)  
The Hon Sue Ellery MLC (Western Australia)

**Purpose of meeting:**

Regular cross jurisdictional meeting between Ministers for Women and Women's Safety

**PUBLICATION OF MINISTERIAL DIARIES – 1 January to March 31, 2024**

**Minister: Vicki Ward**

**Portfolio/s: Prevention of Family Violence / Employment**

Minister Ward to meet Vice-Chancellor,  
Professor Theo Farrell at a luncheon at La  
Trobe University

1/03/2024

**Attendees:**

The Hon John Brumby AO, Chancellor, La Trobe University  
Professor Theo Farrell, Vice Chancellor, La Trobe University  
Professor Susan Dodds, Senior Deputy Vice Chancellor R&IE  
Professor Rob Pike, Provost (La Trobe University)  
Mark Smith, Chief Operating Officer (La Trobe University)  
Kellie Watson, Community Relations Manager, La Trobe University (La Trobe University)  
Ashley McInnes, Director Stakeholder Engagement and Government Relations (La Trobe University)  
Alex McDermid, Coordinator Government Relations and External Engagement (La Trobe University)  
Gerard Blood, Executive Director, Asset Transformation (La Trobe University)  
Alison Angleton, Director Strategic Partnerships and Research Precinct (La Trobe University)

Hon Ben Carroll MP, Deputy Premier and Member for Niddrie  
The Hon. Colin Brooks MP, Minister for Development Victoria, Precincts and Creative Industries and Member for Bundoora  
Kate Thwaites MP, Member for Jagajaga  
Vicki Ward MP, Minister for Prevention of Family Violence and Employment and Member for Eltham  
Hon. Anthony Carbines MP, Minister for Police, Crime Prevention and Racing and Member for Ivanhoe  
Hon. Andrew Giles MP, Minister for Immigration, Citizenship and Multicultural Affairs and Federal Member for Scullin  
Maria Vamvakinou MP, Federal Member for Calwell  
Kathleen Matthews-Ward MP, Member for Broadmeadows  
Anthony Cianflone MP, Member for Pascoe Vale  
Senior Adviser, Office of the Deputy Premier

**Purpose of meeting:**

Introductory meet and greet with newly appointed Vice-Chancellor of La Trobe University

**PUBLICATION OF MINISTERIAL DIARIES – 1 January to March 31, 2024**

**Minister: Vicki Ward**

**Portfolio/s: Prevention of Family Violence / Employment**

Minister Ward meeting with Safe Steps Victoria	12/03/2024	<p><b>Attendees</b> Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment Dr Chelsea Tobin – Safe Steps CEO Ministerial Advisor</p> <p><b>Purpose of meeting</b> Stakeholder meeting and visit</p>
Minister Ward meeting with Lorrinda Hamilton and Mary Howard from The Salvation Army	12/03/2024	<p><b>Attendees</b> Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment Deborah Simmons – Chief of Staff to Minister Ward Ministerial Advisor Lorrinda Hamilton – General Manager Family Violence Services – The Salvation Army Mary Howard – State Manager Family Violence Services – The Salvation Army</p> <p><b>Meeting purpose</b> Stakeholder introduction and to share the work The Salvation Army does to support victim survivors.</p>
Minister Ward meeting with George Halkias and Sunil Menon from Melbourne City Football Club	14/03/2024	<p><b>Attendees:</b> Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment Deborah Simmons – Chief of Staff to Minister Ward Ministerial Advisor George Halkias – Special Projects Coordinator, Melbourne City Football Club Sunil Menon – Head of Community, Melbourne City Football Club</p> <p><b>Purpose of meeting</b> To learn about the programs Melbourne City Football Club are delivering to prevent family violence.</p>



**PUBLICATION OF MINISTERIAL DIARIES – 1 January to March 31, 2024**

**Minister: Vicki Ward**

**Portfolio/s: Prevention of Family Violence / Employment**

Minister Ward meeting with Kathleen Maltzahn, Kate Wright and Jenny Wing from SASVic 14/03/2024

**Attendees:**

Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment Ministerial Advisor  
Kathleen Maltzahn – Chief Executive Office SASVic  
Jenny Wing - General Manager of Australian Childhood Foundation and SASVic Vice Chair

**Purpose of meeting**

Introductory meeting with peak body.

Minister Ward meeting with Melissa Hardham, CEO, WestJustice 14/03/2024

**Attendees**

Minister for Prevention of Family Violence – The Hon. Vicki Ward MP  
Member for Footscray, Katie Hall MP  
Minister Advisor  
Melissa Hardham, CEO (WestJustice)  
Caitlin Caruana, Director of Policy and Innovation (WestJustice)  
Cleona Feuerring, Legal Director of Family Violence and Family Law (WestJustice)  
Joseph Nunweek, Legal Director of Economic Justice (WestJustice)  
Jennifer Jones, Legal Director of Employment and Equality Law (WestJustice)

**Purpose of Meeting**

To discuss the challenges and opportunities for WestJustice.

Minister Ward meeting with Tara Anderson, CEO and Alex Hooke from Social Traders 20/03/2024

**Attendees**

Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment  
Deborah Simmons – Chief of Staff to Minister Ward  
Tara Anderson, CEO Social Traders  
Alex Hooke, Executive Director – Advocacy & Engagement Social Traders

**Purpose of Meeting**

Stakeholder meeting

**PUBLICATION OF MINISTERIAL DIARIES – 1 January to March 31, 2024**

**Minister: Vicki Ward**

**Portfolio/s: Prevention of Family Violence / Employment**

Minister Ward meeting with Assistant Minister for Employment, the Hon Dr Andrew Leigh	20/03/2024	<p><b>Attendees</b> Minister Vicki Ward – Minister for the Prevention of Family Violence and Minister for Employment Deborah Simmons – Chief of Staff to Minister Ward Hon Dr Andrew Leigh, Assistant Minister for Competition, Charities and Treasury, Assistant Minister for Employment, Federal Member for Fenner</p> <p><b>Purpose of Meeting</b> Discuss their work in the Employment portfolio.</p>
Minister Ward meeting with Minister Rishworth	20/03/2024	<p><b>Attendees</b> Minister Vicki Ward – Minister for the Prevention of Family Violence and Minister for Employment Deborah Simmons – Chief of Staff to Minister Ward The Hon Amanda Rishworth MP</p> <p><b>Purpose of Meeting</b> Discuss their work in the Prevention of Family Violence portfolio.</p>
Minister Ward meeting with the Hon Justine Elliot MP, Assistant Minister for Social Services, Assistant Minister for the Prevention of Family Violence	20/03/2024	<p><b>Attendees</b> Minister Vicki Ward – Minister for the Prevention of Family Violence and Minister for Employment Deborah Simmons – Chief of Staff to Minister Ward The Hon Justine Elliot MP, Assistant Minister for Social Services, Assistant Minister for the Prevention of Family Violence</p> <p><b>Purpose of Meeting</b> Discuss their work in the Prevention of Family Violence portfolio.</p>

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**Minister: Vicki Ward**

**Portfolio/s: Prevention of Family Violence / Employment**

Minister Ward meeting with Hon Tony Bourke MP, Minister for Employment and Workplace Relations, Minister for Arts	20/03/2024	<p><b>Attendees</b></p> <p>Minister Vicki Ward – Minister for the Prevention of Family Violence and Minister for Employment Deborah Simmons – Chief of Staff to Minister Ward Hon Tony Bourke MP, Minister for Employment and Workplace Relations, Minister for Arts Zac Hatzis – Adviser to Minister Bourke</p> <p><b>Purpose of Meeting</b></p> <p>Discuss their work in the Employment portfolio.</p>
AEU meeting Vicki Ward	21/03/2024	<p><b>Attendees:</b></p> <p>Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment Principals: Vincent Sicari- Eltham High Melanie McLennan – Wattle Glen Primary School AEU: Erin Aulich - Secretary</p> <p><b>Purpose of Meeting</b></p> <p>Discuss local school funding</p>
Minister Ward meeting with Deborah de Rossi, CEO You Matter and Jackie Cook, Chair, You Matter	27/03/2024	<p><b>Attendees</b></p> <p>Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment Ministers Advisor Jackie Cook – Chair, You Matter Deborah de Rossi – CEO, You Matter</p> <p><b>Purpose of Meeting</b></p> <p>Introduction to new CEO</p>

**PUBLICATION OF MINISTERIAL DIARIES – 1 January to March 31, 2024**

**Minister: Vicki Ward**

**Portfolio/s: Prevention of Family Violence / Employment**

Minister Ward meeting with Allison  
Wainwright, CEO Family Life and Brian  
McDowell, Director Services, Family Life

27/03/2024

**Attendees:**

Minister Vicki Ward MP – Minister for Prevention of Family Violence, Minister for Employment  
Ministerial Advisor  
Allison Wainwright – Chief Executive Officer, Family Life  
Alida Williams – Family Life

**Purpose of meeting**

Introductory meeting – new Minister