* Photos are to show damage to an essential public asset (for example, a local road, bridge or culvert. Trees are not considered to be an essential public asset.
* Photos are to be provided with the metadata embedded.
* For more information please refer to DRFA Guideline 1: https://www.emv.vic.gov.au/drfa/guideline-1

|  |  |  |
| --- | --- | --- |
| Post Disaster | Post Disaster  Example | Post Disaster |
|  |  |  |
| **Asset ID*:***001  **Asset description:** sealed road, Derby Road  **Photo ID*:***Photo one  **Chainage:**[Insert chainage, where applicable]  **Latitude:**37° 49' 14''  **Longitude:**147° 11' 14''  **Date taken:**22 February 2022 | **Asset ID*:***002  **Asset description:** sealed road, Derby Road  **Photo ID*:***Photo two  **Chainage:**[Insert chainage, where applicable]  **Latitude:**28° 3' 6''  **Longitude:**153° 2' 37''  **Date taken:**22 February 2022 | **Asset ID*:*** [Insert asset ID]  **Asset description:** [Insert asset description]  **Photo ID*:*** [Insert photo ID]  **Chainage:** [Insert chainage, where applicable]  **Latitude:**[Insert latitude]  **Longitude:** [Insert longitude]  **Date taken:** [Insert date taken] |

This first page is an example

Delivery Agency to add photos and complete required photo report information

|  |  |  |
| --- | --- | --- |
| Post Disaster | Post Disaster | Post Disaster |
|  |  |  |
| **Asset ID*:*** [Insert asset ID]  **Asset description:** [Insert asset description]  **Photo ID*:*** [Insert photo ID]  **Chainage:** [Insert chainage, where applicable]  **Latitude:**[Insert latitude]  **Longitude:** [Insert longitude]  **Date taken:** [Insert date taken] | **Asset ID*:*** [Insert asset ID]  **Asset description:** [Insert asset description]  **Photo ID*:*** [Insert photo ID]  **Chainage:** [Insert chainage, where applicable]  **Latitude:**[Insert latitude]  **Longitude:** [Insert longitude]  **Date taken:** [Insert date taken] | **Asset ID*:*** [Insert asset ID]  **Asset description:** [Insert asset description]  **Photo ID*:*** [Insert photo ID]  **Chainage:** [Insert chainage, where applicable]  **Latitude:**[Insert latitude]  **Longitude:** [Insert longitude]  **Date taken:** [Insert date taken] |

|  |  |  |
| --- | --- | --- |
| Post Disaster | Post Disaster | Post Disaster |
|  |  |  |
| **Asset ID*:*** [Insert asset ID]  **Asset description:** [Insert asset description]  **Photo ID*:*** [Insert photo ID]  **Chainage:** [Insert chainage, where applicable]  **Latitude:**[Insert latitude]  **Longitude:** [Insert longitude]  **Date taken:** [Insert date taken] | **Asset ID*:*** [Insert asset ID]  **Asset description:** [Insert asset description]  **Photo ID*:*** [Insert photo ID]  **Chainage:** [Insert chainage, where applicable]  **Latitude:**[Insert latitude]  **Longitude:** [Insert longitude]  **Date taken:** [Insert date taken] | **Asset ID*:*** [Insert asset ID]  **Asset description:** [Insert asset description]  **Photo ID*:*** [Insert photo ID]  **Chainage:** [Insert chainage, where applicable]  **Latitude:**[Insert latitude]  **Longitude:** [Insert longitude]  **Date taken:** [Insert date taken] |