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|  | **Private Wildlife LicenceApplication Form** |
| **Wildlife Basic Licence** Authorises the holder to possess, keep, breed, buy, sell and dispose of any wildlife (whether alive or dead) listed in Schedules 2 & 7 of the Wildlife Regulations 2024 for non-commercial purposes.**Wildlife Advanced Licence** Authorises the holder to possess, keep, breed, buy, sell and dispose of any wildlife (whether alive or dead) listed in Schedules 2, 3 & 7 of the Wildlife Regulations 2024 for non-commercial purposes.**Wildlife Specimen Licence** Authorises the holder to possess, keep, buy, sell and dispose of prepared or mounted specimens of any dead wildlife for non-commercial purposes. |
| About this ApplicationThe minimum age for applicants is 10 years of age.A licence will only be issued to you at your Primary Residential Address.Any licence issued that is based on false or misleading information is invalid and may lead to forfeiture of wildlife and prosecution.This form is not valid after 30 June 2025. |

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| 1. Your personal details |
| Title |  | First name |  | Middle name |
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| Last name |  | Date of birth |  |
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| 2. Your residential address |
| *This Licence authorises you to possess wildlife for ‘non-commercial purposes’ at your primary residential address (as specified in the licence), unless subject to lawful trade or treatment by a registered veterinarian.* |
| Flat / Unit No. |  | House/Lot No. |  | Street name |
|  |  |  |  |  |
| City/Suburb/Town |  | Postcode |
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| 3. Your postal address |
| *If the same as the above address, please write ‘As above’* |
| Flat / Unit No. |  | House/Lot No. |  | Street name or PO Box |
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| City/Suburb/Town |  | Postcode |
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| 4. Your contact details |
| Telephone No. |  | Mobile No. |  | Email |
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| 5. Prior convictions |
| Have you been convicted of any offence in Victoria under the *Wildlife Act 1975* or the *Prevention of Cruelty to Animals Act 1986* within the last 10 years? If “*Yes*”, give details below: |
| Description of offence |  | Year |  | State |
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| 6. For applicants under 18 years of age: |
| **Parental permission for you to apply for a wildlife licence** |
| I, being the person named below as the parent or legal guardian of the Applicant, give my permission to make this application. |
| Name of Parent or Legal Guardian |  | Signature of Parent or Legal Guardian |
|  |  |  |
| Daytime Contact Telephone No. |  | Date |
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| 7. Do you have any wildlife in your possession at the time of this application? |
| If ‘yes’ please provide further information below. Please attach a separate sheet if more space is required. |
| Species |  | Quantity |  | Alive / Dead |  | Licence No. |
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| 8. Collection, use and disclosure of personal information |
| ***Privacy and Data Protection Act 2014***The Department of Energy, Environment and Climate Action (DEECA) is committed to protecting personal information provided by you in accordance with the principles of the Victorian privacy laws. The information you provide will be used to monitor compliance with licence conditions and to provide information about any changes to legislative requirements. Your contact details may also be used by DEECA or its contracted service providers under confidentiality agreements to survey you about your experience with DEECA or to seek feedback related the keeping of wildlife. A licence may not be issued if the information required is not provided.The information you provide will also be made available to any authorised law enforcement agency.You may access the information you have provided to DEECA by contacting the Customer Service Centre on 136 186. |

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| 9. Declaration by Applicant |
| *I understand that there are penalties for making a false declaration and that any licence issued as a result of a false declaration will be cancelled and may affect my eligibility to keep wildlife in the future and that all details provided by me on this form are true and correct. I also consent to the collection, use and disclosure of my personal information for the purposes described in Part 8.* |
| Signature of Applicant |  | Date |
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| 10. What type of licence are you applying for? |
| Select [x] to indicate the licence type and term you require. |
| Wildlife Basic Licence |[ ]  **30 September 2025** ($136.70\* max) | **or** |[ ]  **30 September 2027** ($262.50\* max) |
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| Wildlife Advanced Licence |[ ]  **30 September 2025** ($253.10\* max) | **or** |[ ]  **30 September 2027** ($485.90\* max) |
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| Wildlife Specimen Licence |  |  |  |[ ]  **30 September 2027** ($49.90\* max) |

**Concession rate ?**

[ ]  YES, I am an ‘eligible person’ named in one of the cards shown below and I am entitled to claim a 50% concession.



* Wildlife licence fees are calculated on a monthly pro-rata basis; the maximum amounts payable (shown above) are effective from 1 July 2024.
Once licence fees are paid, refunds will not be issued for change of mind.
A 50% concession rate is only available to an ‘eligible person’ who is named in one of the concession card types shown above.
A separate ‘Student’ concession is not available.
If claiming concession, you must be able to prove your entitlement by producing a valid concession card when requested by an Authorised Officer. Please do not send a copy of your card with your application.

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| 11. Application lodgement process |

1. You can lodge your application either:

**online** at: <https://www.vic.gov.au/private-wildlife-licences>

or **email** to: wildlifelicensing@deeca.vic.gov.au

or **post** to: Conservation Regulator
Department of Energy, Environment and Climate Action
475 Mickleham Rd, Attwood VIC 3049

1. If your application is approved, a Payment Notice will be sent to you (for payment within 30 days).
2. When your payment details have been confirmed by our Accounts Branch, your Wildlife Licence and hardcopy *Protected Wildlife Record Book* will be posted to you. Please allow for normal Australia Post delivery times.

Please note: If you include an email in your application, we can email your payment notice to that email address.
Incomplete or incorrect applications may delay approval of your application.

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