# **Ministerial Diary Disclosure Form**

Ministerial Code of Conduct, s 5.3 Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

'Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.'

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

# Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

#### **Privacy**

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC's Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: <a href="mailto:dpc.privacy@dpc.vic.gov.au">dpc.privacy@dpc.vic.gov.au</a>.



Quarterly disclosure period: 1 April - 30 June 2024		
Minister name: Natalie Hutchins		
Ministerial portfolio(s): <u>Jobs &amp; Industry, Treaty &amp; First People, Women</u>		
Declaration:		
I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct		

**Declaration** 

at the date of signature.

Signature of Minister: Matalle Hutching \_\_\_\_\_\_ Date: 10/07/2024



Portfolio/s: Minister Natalie Hutchins Portfolio/s: Minister for Women, Treaty and First Peoples and Jobs and Industry
Subject
Djirra
Victorian Aboriginal Education Association Incorporated
Yoorrook Commissioners
Victorian Aboriginal Community Controlled Health Organisation Inc.
First People's Assembly of Victoria Co-Chairs
Coalition of Peaks

PUBLICATION OF MINISTERIAL DIARIES - April-June 2024

#### Start Date Description

## 02/04/2024 Attendees:

Antoinette Braybrook AM, CEO Djirra George Selvanera, Director of Strategy, DJIRRA Charlotte Frew, Executive Director, First Peoples - State Relations, DPC Adviser, Office of Minister Hutchins

**Purpose of meeting:** Discuss Djirra's priorities for the year ahead.

#### 02/04/2024 Attendees:

Lionel Bamblett, General Manager, Victorian Aboriginal Education Association Incorporated Charlotte Frew, Executive Director First Peoples - State Relations DPC

Senior Adviser Office of Minister Hutchins

Purpose of meeting: Meeting to discuss Aboriginal education.

## 02/04/2024

#### Attendees:

Eleanor Bourke

Tony North

Sueanne Hunter

Maggie Walter

Travis Lovett

Rhea Dhillon

Hugh de Kretser

Terry Garwood, Deputy Secretary First Peoples - State Relations, DPC Charlotte Frew, Executive Director First Peoples - State Relations, DPC

Senior Adviser Office of Minister Hutchins

Purpose of meeting: Regular meeting series.

#### 04/04/2024 Attendees:

Jill Gallagher, CEO, VACCHO

Jim O'Shea COO, VACCHO

Stephanie Kilpatrick Executive Director Policy, Advocacy & Communications, VACCHO

Imogen Whitaker Policy Officer, VACCHO

Charlotte Frew, Executive Director First Peoples - State Relations DPC

Terry Garwood, Deputy Secretary First Peoples - State Relations DPC

Senior Adviser, Office of Minister Hutchins

Purpose of meeting: Purpose of meeting: Meeting on range of matters including the need for an accountability mechanism.

# 04/04/2024 Attendees:

Rueben Berg, Co-Chair, First Peoples' Assembly of Victoria

Ngarra Murray, Co-Chair, First Peoples' Assembly of Victoria

Andy Gargett, Chief Executive Officer, First Peoples' Assembly of Victoria

Mary-Jane (MJ) Espartinez, Strategic Advisor, First Peoples' Assembly of Victoria

Terry Garwood, Deputy Secretary, DPC First Peoples – State Relations DPC

Shen Narayanasamy, State Lead – Treaty, First Peoples – State Relations DPC

Senior Adviser, Office of Minister Hutchins

Purpose of meeting: Regular meeting series.

# 04/04/2024 Attendees:

Scott Wilson, Deputy Lead Convenor, Coalition of Peaks, Lead Convenor, South Australian Aboriginal Community Controlled Organisation Network

Donnella Mills Chair, National Aboriginal Community Controlled Health Organisation

Nerita Waight, Co-chair, Ngaweeyan Maar-oo

Lisa Briggs, Executive Director, Ngaweeyan Maar-oo

Michael Graham, Co-chair, Ngaweeyan Maar-oo

Lisa Charles, Executive Director, Coalition of Peaks

Terry Garwood, Deputy Secretary, DPC First Peoples – State Relations

Senior Adviser, Office of Minister Hutchins

**Purpose of meeting:** Discuss VACSAL priorities.

Terry Garwood, Deputy Secretary, DPC Charlotte Frew, Executive Director, DPC Adviser, Office of Minister Hutchins

PUBLICATION OF MINISTERIAL DIARIES - April-June 2024

Portfolio/s: Minister for Women, Treaty and First Peoples and Jobs and Industry

Minister: Minister Natalie Hutchins

Mark Civitella, Professor Dieter Romback and Professor Peter Moar	2	24/04/2024 Attendees:  Mark Civatella Professor Dieter Romback Professor Peter Moar Adviser, Office of Minister Hutchins  Purpose of meeting: Introductory meeting and discuss areas of mutual interest such as advanced manufacturing.
Ministerial Migration Roundtable	24/04/2024	Attendees: Hon. Clare O'Neil MP, Federal Minister for Home Affairs and Minister for Cyber Security The Hon. Andrew Giles MP, Federal Minister for Immigration, Citizenship and Multicultural Affairs Robyn White, Executive Director, Policy, Strategy, Talent and Migration, Industry, Trade and Investment, DJSIR The Hon. Anoulack Chanthivong MP, Minister for Industry and Trade The Hon. Chris Steel MLA, Minister for Skills Mr Shaun Drabsch, CEO, Department of Industry Tourism & Trade Ms Pompea Sweet, Acting Executive Director, Workforce Skills & Migration The Hon. Cameron Dick MP, Treasurer and Minister for Trade and Investment The Hon. Jeremy Rockliff MP Premier, Minister for State Development, Trade and the Antarctic The Hon. Simone McGurk MLA, Minister for Training, Water and Youth The Hon. Susan Close MP, Deputy Premier, Minister for Industry, Innovation and Science Adviser, Office of Minister Hutchins  Purpose of meeting: Cross-jurisdictional Ministerial Migration Roundtable
Sisterworks	2	24/04/2024 Attendees:  Meggan Boag, Head of Impact, SisterWorks Bronwyn Halfpenny MP Adviser, Office of Minister Hutchins  Purpose of meeting: Site tour and meeting SisterWorks and employees.
Fitzroy Stars Roundtable		Esme Bamblett, President, CEO Fitzroy Stars Aboriginal Advancement League Franca Smarrelli, Project Manager, Fitzroy Stars Susanne Newton, Mayor of Darebin, Darebin City Council The Hon Ros Spence Minister for Comminity Sport Kat Theophanous, Parliamentary Secretary, Women's Health Sheena Watt, Parliamentary Secretary, Climate Action Jana Stewart, Senator The Hon Ged Kearney, Member for Cooper Lee Miezis, CEO EPA Matthew Lloyd, Exec Director, Community Relations and Heritage DPC Senior Adviser to Minister Hutchins  Purpose of meeting: Roundtable to discuss the Aboriginal Womens' and Girls' Sports and Wellness Centre
Women in Manufacturing Roundtable		Paul Guerra, Chief Executive Officer, Victorian Chamber of Commerce and Industry (VCCI) Tony Mavromatis, Secretary Victorian Branch, Australian Manufacturing Workers Union (AMWU) Courteney Munn, Coordinator, Women in Trades Project, Australian Manufacturing Workers Union (AMWU) Jimmy Mastradonakis, Victoria Branch Assistant Secretary, Australian Workers Union (AWWU) Honi Walker, Chief Executive Officer, South East Melbourne Manufacturers Alliance (SEMMA) Jennifer Conley, Chief Executive Officer, Geelong Manufacturing Council Chris James, Executive Director, NORTH Link Sean Myers, Chair, Bendigo Regional Manufacturing Group Vasuki Paul, Director Workplace Relations Policy, Ai Group Janet Cribbes, Chief Executive Officer, Tradeswomen Australia James Fazzino, Chair, Manufacturing Australia Annika Freyer, Chief Executive Officer, Champions of Change Louise Weine, Chief Executive Officer, National Association of Women in Operations (NAWO) Mike Deakin, Customer Director, Alstom

PUBLICATION OF MINISTERIAL DIARIES – April-June 2024

Portfolio/s: Minister for Women, Treaty and First Peoples and Jobs and Industry

Minister: Minister Natalie Hutchins

WomenCAN

Natasha Cuthbert, Chief People and Culture Officer, Viva Energy Michael Sorrenson, Managing Director, Boeing Aerostructures Australia Victorian Trades Hall Council (VTHC) Louise Perry, Deputy Secretary, Fairer Victoria and Engagement Brianna Davidson, A/Director, Office for Women

Adviser to Minister Hutchins

Purpose of meeting: Roundtable to discuss development of a Women in Manufacturing Strategy

09/05/2024 Attendees:

Maree Edwards MP

Mikaela Stafrace, Founder & CEO, WomenCAN Australia Marion Webster, CEO, Chair of the WomenCAN Australia Board

Ann Smith, Interim CEO WomenCAN Australia

Adviser to Minister Hutchins

Purpose of meeting: Meeting to learn about the work of WomenCAN Australia to create employment and educational pathways for women.

13/05/2024 Paul Guerra, CEO, VCCI

Paul Guerra, CEO, Victorian Chamber of Commerce and Industry

Amelia Bitsis, Executive Director, Policy and Advocacy Victorian Chamber of Commerce and Industry Nanette Fitzgeralds, Executive Director, Industry Development And Manufacturing Sovereignty, DJSIR

Madeleine Moore, Chief of Staff, Office of Minister Hutchins

Purpose of meeting: Meeting to hear perspectives of VCCI and members.

Taiwanese First Nations policy delegation

20/05/2024

Ms Kolas Yotaka, Former Spokesperson, The Presidential Office

Section Chief of Policy Planning and Evaluation, Department of Comprehensive Planning, Council of Indigenous Peoples Professor, Department of Ethnic Relations and Cultures, and Director, Centre for International Indigenous Affairs National Dong **Hwa University** 

Professor, Department of Public and Cultural Affairs/ Ph.D. Program in Austronesian Studies, National Taitung University Terry Garwood, Deputy Secretary, First Peoples - State Relations, DPC Senior Adviser to Minister Hutchins

Purpose of meeting: Meeting delegation of Indigenous Taiwanese policy leaders to Victoria as part of the Canberra Fellowships Program.

Gippsland and East Gippsland Aboriginal Corporation

23/05/2024

Attendees:

Matthew Lloyd, Executive Director, First Peoples - State Relations, DPC Kenton Winsley, CEO, Gippsland East Gippsland Aboriginal Cooperative Rob Hudson, Manager Cultural Business, Krowathunkoolong Keeping Place

Senior Adviser to Minister Hutchins

Purpose of meeting: Visit Krowathunkoolong Keeping Place, at the Gippsland and East Gippsland Aboriginal Cooperative (GEGAC) office

Gunaikurnai Land and Waters Aboriginal Corporation

23/05/2024

Attendees:

Daniel Miller CEO GLaWAC Grattan Mullett General Manager Culture GLaWAC

Matthew Lloyd, Executive Director, DPC Senior Adviser to Minister Hutchins

Purpose of meeting: Meeting and tour progress of Wangun Amphitheatre, which recieved an ACIP grant.

Lake Tyers Aboriginal Trust

23/05/2024

Attendees:

Brandon Hood, Interim CEO and Committee member Wayne Hood Snr, Chair Michael Edwards Snr, Committee Member Kerry Tregonning, Committee Member Terylene Hood, Committee Member

Treaty Authority

First People's Assembly of Victoria Co-Chairs meeting

Uncle Johnny Lovett

Maggie Wilkinson, Committee Member

Graham Sellings, Committee Member

Matthew Lloyd, Executive Director, First Peoples - State Relations, DPC

Adviser to Minister Hutchins

Purpose of meeting: Meeting with Lake Tyers Aboriginal Trust and view newly refurbished church and site of new jetty.

Attendees:

Mr Alf Chown, Director Bambach Wires & Cables

Mr Nick Cousins, CEO Bambach Wires & Cables

Ms Sara Rhodes Ward, Regional Director, Regional Development Victoria – Gippsland, DJSIR

Adviser to Minister Hutchins

Purpose of meeting: Meeting with Gippsland Women's Health to learn about their program to increase opportunities for women in the renewable energy industry in Gippsland.

Attendees:

24/05/2024

24/05/2024

29/05/2024

Neeraj Das, Director, Elecsome Pty Ltd

Ms Sara Rhodes Ward, Regional Director, Regional Development Victoria - Gippsland, DJSIR

Adviser to Minister Hutchins

Kate Graham, CEO, Gippsland Women's Health

Purpose of meeting: Introductory meeting and site tour of new Solar Panel Recycling facility

Attendees:

The Hon Linda Burney MP

Senator the Hon Malarndirri McCarthy

The Hon David Harris MP

The Hon Leeanne Enoch MP

The Hon Dr Tony Buti MLA

The Hon Kyam Maher MLC

The Hon Chanston Paech MLA

The Hon Roger Jaensch MP

Ms Rachel Stephen-Smith MLA

Purpose of meeting: Cross-jurisdictional Ministers meeting.

6/03/2024 Attendees:

 ${\bf Andrew\ Jackomos,\ Member,\ Treaty\ Authority}$ 

Duean White, Member, Treaty Authority

Petah Atkinson, Member, Treaty Authority Thelma Austin, Member, Treaty Authority

Jidah Clark, Chair, Treaty Authority

Terry Garwood, Deputy Secretary, First Peoples - State Relations, DPC

Shen Narayanasamy, State Lead, First Peoples - State Relations, DPC

Adviser to Minister Hutchins

Purpose of meeting: Meeting on Treaty Negotiations Database

6/04/2024 Attendees:

Ngarra Murray, Co-chair of First Peoples' Assembly of Victoria

Rueben Berg, Co-chair of First Peoples' Assembly of Victoria

Andy Gargett, CEO - First Peoples' Assembly of Victoria MJ Espartinez, Strategic Advisor to the Co-Chairs

Terry Garwood, Deputy Secretary, First Peoples - State Relations, DPC

Shen Narayanasamy, State Lead, First Peoples - State Relations, DPC

Senior Adviser, Office of Minister Hutchins

Purpose of meeting: Regular meeting series.

6/04/2024 Attendees:

Uncle Johnny Lovett

Rhea Dhillon, Yoorrook Justice Commission

Terry Garwood, Deputy Secretary, First Peoples - State Relations, DPC Matthew Lloyd, Executive Director, First Peoples - State Relations, DPC

PUBLICATION OF MINISTERIAL DIARIES - April-June 2024

13/06/2024

Attendees:

Matthew Burns, CEO of the Taungurung Land and Waters Council Aboriginal Corporation Bonnie Cavanagh, COO of the Taungurung Land and Waters Council Aboriginal Corporation

Matthew Shanks, Executive Manager of the Taungurung Land and Waters Council Aboriginal Corporation

Dean Cowie, Executive Director AVV, First peoples - State relations, DPC

Russell Mullett, Chairperson, and current Council members

Purpose of meeting: Meeting to discuss VAHC's priorities.

Harry Webber First Peoples – State Relations

Advisor, Office of the Minister

Kaley Nicholson, Chair of the Taungurung Land and Waters Council Aboriginal Corporation

Adviser, Office of Minister Hutchins

Purpose of meeting: Meeting to discuss Taungurung Land & Waters Council priorities.

18/06/2024 **Uncle Paul Briggs** 

Attendees:

Uncle Paul Briggs, Executive Chair, Kaiela Institute - Goulburn Murray Regional Prosperity Plan, Project Control Group Co-Chair

David McKenzie, Goulburn Murray Regional Prosperity Plan, Project Control Group Co-Chair

Tui Crumpen, Post Doctoral Researcher at the University of Melbourne, Kaiela Institute

Travis Morgan, Empowered Communities Regional Coordinator, Kaiela Institute

Stephen Alexander, Director, Community Capability and Infrastucture, First Peoples - State Relations, DPC

Adviser, Office of Minister Hutchins

Purpose of meeting: Recieve briefing on Goulburn Murray Prosperity Plan.

**Yoorrook Justice Commissioners** 

Taungurung Land & Waters Council

25/06/2024

Attendees:

Travis Lovett

Maggie Walter

Sueanne Hunter Hugh Dekrester

Rhea Dhillon

Eleanor Bourke

Terry Garwood, Deputy Secretary, First Peoples – State Relations, DPC Charlotte Frew, Executive Director, First Peoples - State Relations, DPC

Adviser, Ministerial Office

Purpose of meeting: Regular meeting series.

Modern Methods of Construction Roundtable

25/06/2024

Attendees:

Jan Gyrn, CEO, Modscape

Rob Colquhoun, Founder and Managing Director, Prebuilt

Troy Rossiter, Business Development Manager, Prebuilt

Esme Beaumont, Managing Director, Ecoliv

Ashley Beaumont, Director, Ecoliv

Peter Blythe, Managing Director, Dynamic Steel Frame

James Briggs, Managing Director, JMB Modular

Tasha Laufmann, Business Administration Manager, Timber Building Systems

Matthew Dingle, Managing Director, FormFlow

Nick Strongman, CEO, Sensum

Damien Crough, Executive Chair, prefabAUS

Jess Kelly, Co-Founder, HUCX

Matthew Andrews, Co-Founder, HUCX

Nanette Fitzgerald, Executive Director, Industry Development and Manufacturing Sovereignty, DJSIR

Ismene Thiveos, Deputy Chief of Staff, Office of Minister Hutchins

Purpose of meeting: Meeting to discuss MMC opportunities and challenges.

Manufacturing Union roundtable

26/06/2024

Attendees:

PUBLICATION OF MINISTERIAL DIARIES – April-June 2024

Minister: Minister Natalie Hutchins

Portfolio/s: Minister for Women, Treaty and First Peoples and Jobs and Industry

Jetstar - Steph Tully

28/06/2024

Luke Hilakari, Secretary, Victorian Trades Hall Council (VTHC)

Danae Bosler, Chief of Staff, VTHC

Ronnie Hayden, Victorian Branch Secretary, Australian Workers Union (AWU)

Earl Setches, Secretary, Plumbing and Pipe Trades Employees Union (PPTEU)

Troy Gray, Secretary, Electrical Trades Union (ETU)

Godfrey Moases, Executive Director, United Workers Union (UWU)

Jenny Kruschel, TCF National Secretary, CFMEU – Manufacturing Division

Mick Myles, Organiser, CFMEU – Construction Division

Michael O'Connor, National Secretary, CFMEU - National

Tony Mavromartis, Victorian State Secretary, Australian Manufacturing Workers

Union (AMWU)

Nanette Fitzgerald, Executive Director, Industry Development and Manufacturing Sovereignty, DJSIR

Ismene Thiveos, Deputy Chief of Staff, Office of Minister Hutchins

Purpose of meeting: Meeting to discuss manufacturing priorities.

#### Attendees:

Stephanie Tully, Jetstar Group CEO Cathy Crooks, Senior Manager – Aviation Investment, DJSIR Adviser, Ministerial Office

Purpose of meeting: Introductory meeting.