

**22673VIC Course in Trackwork Riding for Slow Work**  
**22674VIC Course in Trackwork Riding for Fast Work**  
**22675VIC Course in Trackwork Riding for Jump Outs**

**Version 1 July 2024**

**This course has been accredited under Part 4.4 of the  
*Education and Training Reform Act 2006.***

**Accredited for the period: 01/01/2025 – 31/12/2029**

Version history:		Date
Version 1.0	Initial accreditation approved to commence from 1 January 2025	July 29, 2024

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## Section A – Copyright and course classification information

<b>1. Copyright owner of the course</b>	State of Victoria Copyright of this material to be held by the Department of Jobs, Skills, Industry and Regions. © State of Victoria (Department of Jobs, Skills, Industry and Regions) 2024
<b>2. Address</b>	<p>Deputy CEO Victorian Skills Authority Department of Jobs, Skills, Industry and Regions (DJSIR) GPO Box 4509 Melbourne Vic 3001</p> <p><b>Organisational contact</b> Manager, Training and Learning Products Unit Engagement Branch Victorian Skills Authority Telephone: 131 823 Email: <a href="mailto:course.enquiry@djsir.vic.gov.au">course.enquiry@djsir.vic.gov.au</a></p> <p><b>Day-to-day contact</b> Curriculum Maintenance Manager (CMM) Primary Industries Melbourne Polytechnic 77-91 St Georges Road Preston VIC 3072 Telephone: (03) 92691063   0438 322 376 Email: <a href="mailto:annewiltshire@melbournepolytechnic.edu.au">annewiltshire@melbournepolytechnic.edu.au</a></p>
<b>3. Type of submission</b>	This submission is for reaccreditation of: <i>22534VIC Course in Trackwork Riding for Slow Work</i>

22673VIC Course in Trackwork Riding for Slow Work  
22674VIC Course in Trackwork Riding for Fast Work  
22675VIC Course in Trackwork Riding for Jump Outs  
Section A: Copyright and course classification information (v1.0)



	<p>22535VIC Course in Trackwork Riding for Fast Work 22536VIC Course in Trackwork Riding for Jump Outs</p>
<p><b>4. Copyright acknowledgement</b></p>	<p>The following unit of competency:</p> <ul style="list-style-type: none"> <li>• BSBWHS211 Contribute to the health and safety of self and others</li> </ul> <p>has been imported from the BSB Business Services Training Package administered by the Commonwealth of Australia</p> <p>© Commonwealth of Australia</p> <p>The following units of competency:</p> <ul style="list-style-type: none"> <li>• RGRPSH201 Handle racehorses in stables and at trackwork</li> <li>• RGRPSH205 Perform basic riding skills in the racing industry</li> <li>• RGRPSH306 Develop basic trackwork riding skills</li> <li>• RGRPSH307 Exercise horses in pacework</li> <li>• RGRPSH404 Ride horses at trackwork</li> <li>• RGRPSH405 Ride horses in jump outs</li> </ul> <p>have been imported from the RGR Racing and Breeding Training Package administered by the Commonwealth of Australia.</p> <p>© Commonwealth of Australia</p>
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	GPO Box 4509 Melbourne Vic 3001 Email: <a href="mailto:course.enquiry@djsir.vic.gov.au">course.enquiry@djsir.vic.gov.au</a>
<b>6. Course accrediting body</b>	Victorian Registration and Qualifications Authority
<b>7. AVETMISS information</b>	<b>ANZSCO Code</b> 361116 Track Rider <b>ASCED Code</b> 0921 Sport and Recreation <b>National course code</b> 22673VIC Course in Trackwork Riding for Slow Work 22674VIC Course in Trackwork Riding for Fast Work 22675VIC Course in Trackwork Riding for Jump Outs
<b>8. Period of accreditation</b>	01/01/2025 - 31/12/2029

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## Section B – Course information

1. Nomenclature	Standard 4.1 and 5.8 AQTF 2021 Standards for Accredited Courses
1.1 Name of the qualifications	Course in Trackwork Riding for Slow Work Course in Trackwork Riding for Fast Work Course in Trackwork Riding for Jump Outs
1.2 Nominal duration of the courses	22673VIC Course in Trackwork Riding for Slow Work <b>285 hours</b> 22674VIC Course in Trackwork Riding for Fast Work <b>435 hours</b> 22675VIC Course in Trackwork Riding for Jump Outs <b>455 hours</b>
2. Vocational or educational outcomes	Standard 5.1 AQTF 2021 Standards for Accredited Courses
2.1 Outcome(s) of the courses	22673VIC Course in Trackwork Riding for Slow Work provides participants with: <ul style="list-style-type: none"> <li>the vocational outcome to work as a registered Stablehand in the category Slow Track Rider for a licensed Racing Victoria trainer. Track Riders riding slow work apply basic trackwork riding skills to safely handle and exercise thoroughbred horses according to trainer or supervisor instructions; and</li> <li>an educational pathway to higher study and credit into qualifications from the RGR (Racing and Breeding) Training Package.</li> </ul> 22674VIC Course in Trackwork Riding for Fast Work provides participants with: <ul style="list-style-type: none"> <li>the vocational outcome to work as a registered Stablehand for a licensed Racing Victoria trainer in the category Fast Track Rider. Track Riders accredited to ride Fast Work apply advanced trackwork riding skills to safely handle and exercise thoroughbred horses at various paces for slow and fast work according to trainer or supervisor instructions; and</li> <li>an educational pathway to higher study and credit into qualifications from the RGR (Racing and Breeding) Training Package.</li> </ul>

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	<p>22675VIC Course in Trackwork Riding for Jump Outs provides participants with:</p> <ul style="list-style-type: none"> <li>• the vocational outcome to work as a registered Stablehand for a licensed Racing Victoria trainer in the category Jump Outs. Track Riders accredited to ride Jump Outs apply advanced trackwork riding skills to safely handle and exercise thoroughbred horses at various paces for slow and fast work and jump outs according to trainer or supervisor instructions; and</li> <li>• an educational pathway to higher study and credit into qualifications from the RGR (Racing and Breeding) Training Package.</li> </ul>
<p><b>2.2 Course descriptions</b></p>	<p><b>22673VIC Course in Trackwork Riding for Slow Work</b></p> <p>Successful completion of the course provides individuals with the skills and knowledge to follow trainer instructions and apply basic trackwork riding skills to safely handle and exercise thoroughbred horses for slow work. The course provides knowledge of employment conditions and trackwork riding practices, protocols, and safety requirements to support the health and wellbeing of people and the welfare of thoroughbred horses.</p> <p><b>22674VIC Course in Trackwork Riding for Fast Work</b></p> <p>Successful completion of the course provides individuals with the skills and knowledge to follow trainer instructions and apply advanced trackwork riding skills to safely handle and exercise thoroughbred horses at various paces for slow and fast work. The course provides knowledge of employment conditions and trackwork riding practices, protocols, and safety requirements to support the health and wellbeing of people and the welfare of thoroughbred horses.</p> <p><b>22675VIC Course in Trackwork Riding for Jump Outs</b></p> <p>Successful completion of the course provides individuals with the skills and knowledge to follow trainer instructions and apply advanced track riding skills to safely handle and exercise thoroughbred horses at various paces, for slow and fast work and jump outs. The course provides knowledge of employment conditions and trackwork riding practices, protocols, and safety requirements to support the health and wellbeing of people and the welfare of thoroughbred horses.</p>
<p><b>3. Development of the course</b></p>	<p><b>Standards 4.1, 5.1, 5.2, 5.3 and 5.4 AQTF 2021 Standards for Accredited Courses</b></p>
<p><b>3.1 Industry, education, legislative, enterprise or community needs</b></p>	<p><b>Thoroughbred racing industry background</b></p> <p>Racing Victoria provides independent governance to the Victorian thoroughbred racing industry. Its responsibilities include the management, licencing and registration of thoroughbred horse</p>

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trainers, jockeys, and stable employees.

The Victorian Thoroughbred Racing Industry is a major economic driver for the State of Victoria and significant to its economy and sporting culture. Race days such as the Melbourne Cup Carnival and the broader Spring Racing Carnival drive tourism and boost local businesses through spending<sup>1</sup>.

Horse racing contributes \$3.4 billion annually to the economy, providing an annual regional economic uplift of \$1.8 billion<sup>2</sup> and generates over \$2 billion in spending from breeding and preparation of racehorses and on and off course customer expenditure<sup>3</sup>.

More than 93,000 people are directly employed, volunteer or participate in Thoroughbred racing industry activities, and 17,969 people are employed in supported industries<sup>4</sup>. It is directly responsible for employing 25,700 full time equivalent positions, with stable employees accounting for 3,312 positions and of these approximately 830 ride trackwork for Victorian licensed trainers<sup>5</sup>.

### **Evidence of industry need and support**

Racing Victoria and key stakeholders view the Courses in Trackwork Riding as essential to ensuring trackwork riders are prepared for their work role and have skills and knowledge to work effectively and safely in the industry.

The three courses were initially developed in 2019 through funding from the Office of the Victorian Skills Commissioner to meet Racing Victoria's introduction of [Mandatory Track Rider Accreditation](#), scheduled for introduction in 2020. Mandatory Track Rider Accreditation addressed critical safety and quality issues identified in two reviews, examining training in equine programs in Australia<sup>6</sup> and applied to all stable employees who ride trackwork for a Racing Victoria licensed trainer. Completion or enrolment in the three Courses in Trackwork Riding were specified as acceptable evidence of competence.

In May 2022, Racing Victoria updated the registration requirement to only include new trackwork riders, deeming all current trackwork riders

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<sup>1</sup> State Government of Victoria (April 2024). Website [Victoria's racing industry](#). Accessed 22/04/2024

<sup>2</sup> Racing Victoria (June 2023, pg. 6). Document [Annual Report 2023](#). Accessed 21/03/2024

<sup>3</sup> Racing Victoria (April 2024). Website [About the industry](#). Accessed 22/04/2024

<sup>4</sup> Racing Victoria (April 2022, pg. 6). Document [Size and Scope of Victorian Racing Industry](#). Accessed 13/03/2024

<sup>5</sup> Racing Victoria (June 2023, pg. 6). Document [Annual Report 2023](#). Accessed 21/03/2024 and Racing Victoria (May 2024). Email Work Force Capability Manager: Number of trackwork riders registered to Victorian licensed trainers.

<sup>6</sup> ASQA (2015). Website [Training in equine programs in Australia](#) and Rivers Consulting (2017). Website [Victorian Racing Industry Training Review](#). Accessed 09/01/2024

up to 1 August 2020 as accredited in recognition of their experience, upon validation with a trainer.

Under the current Stable Employee Registration Policy<sup>7</sup> all new applications for Stable Employee registration in the category Stablehand (Slow Track Rider, Fast Track Rider or Jump Outs) must either have evidence of competency or be enrolled in one of the Courses in Trackwork Riding, therefore confirming the courses continue to meet Racing Victoria's licensing, registration, and safety requirements.

### **Government initiatives supporting industry**

Thoroughbred racing has a long and proud history in Victoria enjoying bi-partisan support<sup>8</sup>. It is seen as an important economic contributor to the State and recent announcements by the Victorian Government confirm its commitment to the industry's long-term sustainability. Grants to support the industry include the Victorian Racing Industry Fund (VRIF)<sup>9</sup>, Major Racing Events Fund (MREF)<sup>10</sup> and a \$3.2 million investment for jobseeker training to deliver 200 jobs in racing including training for trackwork riders<sup>11</sup>.

### **Target audience for the courses**

These courses are intended for new entrants and Stablehands seeking employment to ride trackwork for a Racing Victoria licensed trainer.

### **Future demand**

Government and industry employment data<sup>12,13</sup> predict ongoing growth in the industry with the Skills Priority List: Track Rider<sup>14</sup> showing no skill shortages in Victoria. It is anticipated enrolments will continue at the current level within a steady labour market and a mandated employee registration and trackwork rider accreditation requirement.

### **Enrolment data**

Over the accreditation period enrolments in the Courses in Trackwork Riding have been consistent but this does not provide a full picture of the actual enrolments, see below *Past demand*.

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<sup>7</sup> Racing Victoria (August 2023). Document Stable Employee Registration Policy, Section 4.1 Training Criteria. Accessed 13/03/2024

<sup>8</sup> Racing Victoria (June 2023, pg. 3). Document [Annual Report 2023](#). Accessed 21/03/2024

<sup>9</sup> State Government of Victoria (May 2023). Media release [Supporting Victoria's Racing Industry](#). Accessed 09/04/2024

<sup>10</sup> State Government of Victoria (April 2024). Website [Victorian Racing Grant programs](#). Accessed 22/04/2024

<sup>11</sup> State Government of Victoria (May 2022). Media release [Two Hundred Racing Jobs Out Of The Starting Gates](#). Accessed 05/02/2024.

<sup>12</sup> Victorian Skills Authority (March 2024). Website [Employment Forecast Dashboard, ANZSCO4 Occupation 3611](#). Accessed 13/03/2024

<sup>13</sup> Racing Victoria (April 2022, pg. 6). Document [Size and Scope of Victorian Racing Industry](#). Accessed 13/03/2024

<sup>14</sup> Jobs and Skills Australia (September 2023). Website [Skills Priority List Track Rider](#). Accessed 05/02/2024

**Table 1: Enrolment data: Courses in Trackwork Riding**

Code	Name	Funding	2020	2021	2022	2023	2024*
22534VIC	Course in Trackwork Riding for Slow Work	Fee for Service	0	6	19	17	0
		Government	15	29	59	61	38
22535VIC	Course in Trackwork Riding for Fast Work	Fee for Service	1	8	20	14	0
		Government	41	68	140	90	29
22536VIC	Course in Trackwork Riding for Jump Outs	Fee for Service	1	7	11	5	0
		Government	28	33	71	35	11
		<b>Total</b>	<b>86</b>	<b>145</b>	<b>320</b>	<b>222</b>	<b>78</b>

Data source: Victorian Skills Authority (March 6, 2024), Training Learning Product Unit, Enrolment Data Cube, 01/01/2020 to 06/03/2024. \*Note enrolment numbers for 2024 only include the first two months of 2024.

### Past demand

In 2019 to meet the Mandatory Track Rider Accreditation requirements all Stablehands riding trackwork for a Racing Victoria licensed trainer were enrolled in the courses but subsequently withdrawn due to pandemic related training restrictions and changes to Racing Victoria's stable employee registration policy. Enrolment numbers within the courses were further impacted, when in 2022 the government offered employers incentives for employees to complete *RGR30518 Certificate III in Racing (Trackwork Rider)*.

### Skills and knowledge outcomes

Key industry and educational stakeholders relevant to the courses were identified and a Project Steering Committee (PSC) formed to review, discuss, and guide updates to the courses.

The PSC confirmed the:

- required, new and emerging skills and knowledge outcomes of the courses
- alignment of the courses to the training criteria specified in Racing Victoria's Stable Employees Registration Policy, as per Mandatory Trackwork Rider Accreditation
- course structure and required imported units of competency
- updates to the VU coded unit of competency, and

- final accreditation course document submission.

### **Consultation process - skills and knowledge outcomes**

The consultation methods used to gather feedback and validate the skills and knowledge outcomes for the courses included:

- virtual and in person meetings
- email and online surveys
- telephones.

The following stakeholders provided feedback on the skills and knowledge outcomes for the courses:

- PSC
- trackwork riders (course graduates and enrolled students)
- training provider (trainer/assessors)

Feedback was sort on the following components of the courses:

- draft skills and knowledge underpinning the vocational and educational outcomes
- draft course structure and imported units of competency
- analysis of survey results and mapping of skills and knowledge to course content
- updates to the content of the VU coded unit of competency based on VRQA compliance and industry currency and relevance.

### **Validation process - skills and knowledge outcomes**

During March 2024 the required skills and knowledge outcomes for the courses were validated using two (2) online skills and knowledge surveys:

- Survey 1- draft skills and knowledge mapped from the current skills and knowledge outcomes for the courses. PSC validated the draft survey for currency and relevance and provided feedback on updates and new and emerging skills and knowledge.
- Survey 2 - circulated by the course provider to trackwork riders (enrolled students, and course graduates) to confirm the draft skills and knowledge outcomes from survey 1(one) are current, relevant, and meet the vocational outcome. Response rate was fair with eighteen (18 respondents). Feedback confirmed the required skills and knowledge outcomes and guided the review of the course structure, units of competency for

inclusion in the course and changes and updates to the VU coded unit of competency.

### Summary skills and knowledge outcomes

The following is a summary of the skills and knowledge outcomes for the courses:

- horse health and welfare principles, and practices
- racing industry rules, ethics, protocols, working conditions and rider behavioural expectations
- strategies to support personal health and wellbeing
- rider and horse safety at stables and trackwork
- basic and advanced riding skills and techniques to safely handle and exercise racehorses at varying paces and jump outs
- workplace communication.

### Written evidence of support

The organisations listed below have provided written evidence of support for the three courses.

- Australian Trainers Association
- Racing Victoria
- Skillinvest.

### Steering committee members

David Cookson	Skillinvest	Racing Training Coordinator	Education Expert
Karen Gibson	Ciaron Maher Racing	Staff Training Coordinator	Industry and Education Expert
Leigh Graham	Racing Education Centre	Executive Officer	Industry Expert
Wayne Lee	Australian Trainers Association	Industrial Relations Manager	Industry Expert
Danielle Smith	Racing Victoria	Workforce Educator	Chair and Industry and Education Expert
Kirra Fitzgerald	Racing Victoria	Participant Wellbeing Manager	Industry and Wellbeing Expert

**In attendance**

Nick Juniper	Food & Primary Skills Victoria	Executive Officer	Government Expert
Lisa Hocking	Racing Victoria	Workforce Development Project Officer	Industry Expert
Anna Weatherlake	Ciaron Maher Racing	Track Rider (Jump Outs)	Industry Expert

**Project developers**

Anne Wiltshire	Primary Industries Curriculum Maintenance Manager Service, Melbourne Polytechnic	Executive Officer	Accreditation Expert
Belinda Watson	Primary Industries Curriculum Maintenance Manager Service, Melbourne Polytechnic	Project Officer/Course Writer	Accreditation Expert

These courses:

- do not duplicate, by title or coverage, the outcomes of an endorsed training package qualification
- are not a subset of a single training package qualification that could be recognised through one or more statements of attainment, or a skill set
- do not include units of competency additional to those in a training package qualification that could be recognised through statements of attainment in addition to the qualification
- do not comprise units that duplicate units of competency of a training package qualification.

**3.2 Review for re-accreditation****Monitoring and evaluation over accreditation period**

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To ensure the review of the Courses in Trackwork Riding were supported by industry and relevant to, and reflective of industry work practices for current job outcomes in trackwork riding, the following monitoring and evaluation processes were undertaken.

### **Monitoring**

In 2022 a mid-cycle review was undertaken, to determine currency, updates, and required actions for reaccreditation. The review identified:

- delivery issues with some aspects of the imported RGR units but there was no rationale for change at this stage of the accreditation period
- delivery issues with the imported RGR units to be addressed during reaccreditation
- superseded imported training package units to be updated during reaccreditation
- some concerns raised relating to the generic nature of the imported unit *BSBWHS201 Contribute to the health and safety of self and others* and possible replacement to be reviewed during reaccreditation
- interim discussions and consultation with industry and education stakeholders via teacher networks to identify issues, and track concerns
- interim monitoring of training.gov.au to review changes/updates to imported units and determine possible inclusions and removal of units.

### **Validation**

Over the accreditation period consultation with industry, vocational and educational experts took place to validate industry demand for the courses, and:

- confirmed the skills and knowledge underpinning the courses are relevant and meet the job outcomes
- identified no emerging or developing skills and knowledge needs
- identified no gaps in the skills and knowledge
- guided the updates to the courses and VU coded unit of competency to ensure currency and relevance.

### **Evaluation**

Reviewed Victorian enrolment figures and trends for the accreditation period to determine industry demand and provide external referencing for independence.

### Reaccreditation updates

- Updated the course document to comply with the AQTF2021 Standards for Accredited Courses
- Revised one unit of competency for clarity of expression
- Removed one unit of competency from 22534VIC Course in Trackwork Riding for Slow Work to reflect current work practice
- All superseded codes and titles for imported training package units of competency were updated with current releases.

### Course equivalence

22673VIC Course in Trackwork Riding for Slow Work replaces and is not equivalent to 22534VIC Course in Trackwork Riding for Slow Work.

22674VIC Course in Trackwork Riding for Fast Work replaces and is equivalent to 22535VIC Course in Trackwork Riding for Fast Work.

22675VIC Course in Trackwork Riding for Jump Outs replaces and is equivalent to 22536VIC Course in Trackwork Riding for Jump Outs.

**Table 1:** Unit equivalence - 22673VIC Course in Trackwork Riding for Slow Work to 22534VIC Course in Trackwork Riding for Slow Work.

\* Prerequisite unit of competency for a unit.

22673VIC Course in Trackwork Riding for Slow Work	22534VIC Course in Trackwork Riding for Slow Work	Relationship
VU23710 Prepare for work as a trackwork rider	VU22858 Work effectively as a trackwork rider	Equivalent
BSBWHS211 Contribute to the health and safety of self and others	BSBWHS201 Contribute to the health and safety of self and others	Equivalent
RGRPSH201 Handle racehorses in stables and at trackwork	RGRPSH201 Handle racehorses in stables and at trackwork	No change
RGRPSH205* Perform basic riding skills in the racing industry	RGRPSH205* Perform basic riding skills in the racing industry	No change



RGRPSH306* Develop basic trackwork riding skills	RGRPSH306* Develop basic trackwork riding skills	No change
	RGRPSH307* Exercise horses in pacework	Removed

**Table 2:** Unit equivalence - 22674VIC Course in Trackwork Riding for Fast Work to 22535VIC Course in Trackwork Riding for Fast Work.

\* Prerequisite unit of competency for a unit.

22674VIC Course in Trackwork Riding for Fast Work	22535VIC Course in Trackwork Riding for Fast Work	Relationship
VU23710 Prepare for work as a trackwork rider	VU22858 Work effectively as a trackwork rider	Equivalent
BSBWHS211 Contribute to the health and safety of self and others	BSBWHS201 Contribute to the health and safety of self and others	Equivalent
RGRPSH201 Handle racehorses in stables and at trackwork	RGRPSH201 Handle racehorses in stables and at trackwork	No change
RGRPSH205* Perform basic riding skills in the racing industry	RGRPSH205* Perform basic riding skills in the racing industry	No change
RGRPSH306* Develop basic trackwork riding skills	RGRPSH306* Develop basic trackwork riding skills	No change
RGRPSH307* Exercise horses in pacework	RGRPSH307* Exercise horses in pacework	No change
RGRPSH404* Ride horses at trackwork	RGRPSH404* Ride horses at trackwork	No change

**Table 3:** Unit equivalence - 22675VIC Course in Trackwork Riding for Jump Outs to 22536VIC Course in Trackwork Riding for Jump Outs.

\* Prerequisite unit of competency for a unit.

<b>22675VIC Course in Trackwork Riding for Jump Outs</b>	<b>22535VIC Course in Trackwork Riding for Jump Outs</b>	<b>Relationship</b>
VU23710 Prepare for work as a trackwork rider	VU22858 Work effectively as a trackwork rider	Equivalent
BSBWHS211 Contribute to the health and safety of self and others	BSBWHS201 Contribute to the health and safety of self and others	Equivalent
RGRPSH201 Handle racehorses in stables and at trackwork	RGRPSH201 Handle racehorses in stables and at trackwork	No change
RGRPSH205* Perform basic riding skills in the racing industry	RGRPSH205* Perform basic riding skills in the racing industry	No change
RGRPSH306* Develop basic trackwork riding skills	RGRPSH306* Develop basic trackwork riding skills	No change
RGRPSH307* Exercise horses in pacework	RGRPSH307* Exercise horses in pacework	No change
RGRPSH404* Ride horses at trackwork	RGRPSH404* Ride horses at trackwork	No change
RGRPSH405* Ride horses in jump outs	RGRPSH405* Ride horses in jump outs	No change

<b>4. Course outcomes</b>	<b>Standards 5.5, 5.6 and 5.7 AQTF 2021 Standards for Accredited Courses</b>
<b>4.1 Qualification level</b>	<p>The courses listed below meet an identified industry need, but do not have the breadth, depth, or volume of learning of a qualification specified in the Australian Qualifications Framework:</p> <ul style="list-style-type: none"> <li>• 22673VIC Course in Trackwork Riding for Slow Work</li> <li>• 22674VIC Course in Trackwork Riding for Fast Work</li> <li>• 22675VIC Course in Trackwork Riding for Jump Outs.</li> </ul>

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<b>4.2 Foundation skills</b>	Foundation skills applicable to the outcomes of these courses are identified in the units of competency.
<b>4.3 Recognition given to the course (if applicable)</b>	N/A
<b>4.4 Licensing/regulatory requirements (if applicable)</b>	<p>Completion of <i>22673VIC Course in Trackwork Riding for Slow Work</i> meets Racing Victoria's stable employee registration category Stablehand (Slow Track Rider)</p> <p>Completion of <i>22674VIC Course in Trackwork Riding for Fast Work</i> meets Racing Victoria's stable employee registration category Stablehand (Fast Track Rider)</p> <p>Completion of <i>22675VIC Course in Trackwork Riding for Jump Outs</i> meets Racing Victoria's stable employee registration category Stablehand (Jump Outs).</p>

<b>5. Course rules</b>	<b>Standards 5.8 and 5.9 AQTF 2021 Standards for Accredited Courses</b>
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**5.1 Course structure**

To achieve the award of 22673VIC *Course in Trackwork Riding for Slow Work* the learner must successfully complete the 5 units listed below.

Completion of all units are required to meet Racing Victoria's mandatory trackwork rider accreditation and registration.

Where the full course is not completed, a VET Statement of Attainment will be issued for each unit successfully completed.

Unit of competency code	Unit of competency title	Field of Education code (six-digit)	Pre-requisite	Nominal hours
BSBWHS211	Contribute to the health and safety of self and others	061301		20
RGRPSH201	Handle racehorses in stables and at trackwork	092101		80
RGRPSH205*	Perform basic riding skills in the racing industry	092101	RGRPSH201 Handle racehorses in stables and at trackwork	80
RGRPSH306*	Develop basic trackwork riding skills	092101	RGRPSH205 Perform basic riding skills in the racing industry	75
VU23710	Prepare for work as a trackwork rider	092101		30
<b>Total nominal hours</b>				<b>285</b>

## 5.1 Course structure

To achieve the award of 22674VIC Course in Trackwork Riding for Fast Work the learner must successfully complete the 7 units listed below.

Completion of all units are required to meet Racing Victoria's mandatory trackwork rider accreditation and registration.

Where the full course is not completed, a VET Statement of Attainment will be issued for each unit successfully completed.

Unit of competency code	Unit of competency title	Field of Education code (six-digit)	Pre-requisite	Nominal hours
BSBWHS211	Contribute to the health and safety of self and others	061301		20
RGRPSH201	Handle racehorses in stables and at trackwork	092101		80
RGRPSH205*	Perform basic riding skills in the racing industry	092101	RGRPSH201 Handle racehorses in stables and at trackwork	80
RGRPSH306*	Develop basic trackwork riding skills	092101	RGRPSH205 Perform basic riding skills in the racing industry	75
RGRPSH307*	Exercise horses in pacework	092101	RGRPSH306 Develop basic trackwork riding skills	75
RGRPSH404*	Ride horses at trackwork	092101	RGRPSH307 Exercise horses in pacework	75
VU23710	Prepare for work as a trackwork rider	092101		30
<b>Total nominal hours</b>				<b>435</b>

## 5.1 Course structure

To achieve the award of 22675VIC Course in Trackwork Riding for Jump Outs the learner must successfully complete the 8 units listed below.

Completion of all units are required to meet Racing Victoria's mandatory trackwork rider accreditation and registration.

Where the full course is not completed, a VET Statement of Attainment will be issued for each unit successfully completed.

Unit of competency code	Unit of competency title	Field of Education code (six-digit)	Pre-requisite	Nominal hours
BSBWHS211	Contribute to the health and safety of self and others	061301		20
RGRPSH201	Handle racehorses in stables and at trackwork	092101		80
RGRPSH205*	Perform basic riding skills in the racing industry	092101	RGRPSH201 Handle racehorses in stables and at trackwork	80
RGRPSH306*	Develop basic trackwork riding skills	092101	RGRPSH205 Perform basic riding skills in the racing industry	75
RGRPSH307*	Exercise horses in pacework	092101	RGRPSH306 Develop basic trackwork riding skills	75
RGRPSH404*	Ride horses at trackwork	092101	RGRPSH307 Exercise horses in pacework	75
RGRPSH405*	Ride horses in jump outs	092101	RGRPSH404 Ride horses at trackwork	20
VU23710	Prepare for work as a trackwork rider	092101		30
<b>Total nominal hours</b>				<b>455</b>

### Standard 5.11 AQTF 2021 Standards for Accredited Courses

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## 5.2 Entry requirements

The following is a general guide to entry in relation to the language, literacy, and numeracy skills of learners.

Learners are best equipped to undertake *22673VIC Course in Trackwork Riding for Slow Work* or *22674VIC Course in Trackwork Riding for Fast Work* or *22675VIC Course in Trackwork Riding for Jump Outs* if they have a minimum language, literacy and numeracy skills that align to Level 2 of the [Australian Core Skills Framework](#) (ACSF).

Learners with language, literacy, and numeracy skills at lower levels than those recommended may require additional support to successfully undertake the course.

The physical requirements for entry into this course are based on the demands placed on individuals who handle thoroughbred horses and undertake trackwork rider duties and are designed to ensure their safety, the safety of others and the safety of the horses in their care:

- Entrants must demonstrate a moderate level of physical stamina and strength sufficient to be able to perform tasks such as safely catch and control racehorses, fit gear, provide pre-exercise and post-exercise care of horses and exercise horses.
- Entrants must demonstrate a moderate level of ability, agility and coordination to move smoothly, safely and quickly in response to horse behaviours.

Learners are advised to seek advice on their suitability for the courses, from the training provider prior to enrolment.

## 6. Assessment

### Standard 5.12 and 5.14 AQTF 2021 Standards for Accredited Courses

#### 6.1 Assessment strategy

All assessment, including Recognition of Prior Learning (RPL), must be compliant with the requirements of:

- Standard 1 of the AQTF: Essential Conditions and Standards for Initial/Continuing Registration and Guidelines 4.1 and 4.2 of the VRQA Guidelines for VET Providers,
- or
- the Standards for Registered Training Organisations 2015 (SRTOs),
- or
- the relevant standards and Guidelines for RTOs at the time of assessment.

A holistic approach to assessment is encouraged. This may be achieved by combining the assessment of more than one unit where it better replicates working practice.

Assessment strategies must ensure:

- all assessments are valid, reliable, and flexible and fair
- learners are informed of the context and purpose of the assessment and the assessment process
- feedback is provided to learners about the outcomes of the assessment process and guidance given for future options
- time allowance to complete a task is reasonable and specified to reflect the industry context in which the task takes place.

Assessment strategies should be designed to:

- cover the range of skills and knowledge required to demonstrate achievement of competence
- collect evidence on several occasions to suit a variety of contexts and situations
- be flexible regarding the range and type of evidence provided by the learner
- be appropriate to the knowledge, skills, methods of delivery and needs and characteristics of learners
- not be culturally biased
- recognise prior learning
- assist assessors to interpret evidence consistently
- foster a collaborative and co-operative relationship between the learner and assessor
- provide opportunity for the learner to challenge assessment provisions and participate in reassessment
- not unnecessarily restrict the progress of a learner through the course
- be equitable and fair to all groups of learners.

Assessment methods must include the practical application of knowledge and demonstration of skills, and may also include:

- oral and written questioning related to underpinning knowledge
- problem solving activities
- case studies
- role play/scenarios



	<ul style="list-style-type: none"> <li>• observation of performance</li> <li>• practical demonstration of riding tasks.</li> </ul> <p>Assessment of units of competency imported from training packages must be consistent with the requirements of the training package.</p>
<b>6.2 Assessor competencies</b>	<p>Assessment must be undertaken by a person or persons in accordance with:</p> <ul style="list-style-type: none"> <li>• Standard 1.4 of the AQTF: Essential Conditions and Standards for Initial/Continuing Registration and Guidelines 3 of the VRQA Guidelines for VET Providers,</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>• the Standards for Registered Training Organisations 2015 (SRTOs),</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>• the relevant standards and Guidelines for RTOs at the time of assessment.</li> </ul> <p>The units of competency imported from training packages or accredited courses must reflect the requirements for assessors specified in that training package or accredited course.</p>
<b>7. Delivery</b>	<b>Standards 5.12, 5.13 and 5.14 AQTF 2021 Standards for Accredited Courses</b>
<b>7.1 Delivery modes</b>	<p>Delivery modes must meet the requirements of the units of competency and should allow for:</p> <ul style="list-style-type: none"> <li>• holistic integrated delivery replicating industry practice where areas of content are common to more than one-unit</li> <li>• active participation of all learners</li> <li>• flexibility</li> <li>• contextualisation of the courses in response to learner needs, educational backgrounds, and experiences.</li> </ul> <p>The courses may be delivered full-time or part-time in a variety of modes, including:</p> <ul style="list-style-type: none"> <li>• face-to-face and online classes</li> <li>• workplace or simulated workplace</li> <li>• practical work</li> <li>• self-paced learning and case studies</li> <li>• blended learning or flexible delivery.</li> </ul>

Delivery of units of competency imported from training packages must be consistent with the requirements of the training package.

## 7.2 Resources

### Essential facilities and equipment

Participants must have access to:

- an appropriate Thoroughbred racing workplace or an environment that reproduces normal work conditions in a Thoroughbred racing industry environment
- equipment and tools normally used for trackwork riding such as saddles and saddlery, harness, halters, bridles and bridle wear, blinkers, bits, training aids, horse boots and bandages
- documentation normally used in the Thoroughbred racing workplace such as workplace procedures and policies, OHS/WHs information and risk assessments
- personal protective clothing and equipment appropriate to trackwork riding such as riding boots, helmet, trackwork riding pants and legwear, body protectors and vests, gloves, and goggles
- a range of thoroughbred horses of different ages and temperaments.

Providers must have access to:

- an approved Animal Ethics Committee ([AEC](#)) in situations where live animals are used in research and teaching.

### Delivery facilities and environment

Delivery of the following units will require access to a suitable facility or an environment that reproduces normal thoroughbred racing work conditions to instruct in horse handling and riding.

The delivery facility or environment must enable participants to safely practice basic horse-riding skills and safely handle racehorses in stables and on a training track:

- RGRPSH201 Handle racehorses in stables and at trackwork.
- RGRPSH205 Perform basic riding skills in the racing industry

Delivery of the following units will require access to a suitable facility and horse racetrack or an environment that reproduces normal thoroughbred horse training facilities and conditions to instruct in trackwork riding.

The delivery facility or environment must enable participants to safely practice riding thoroughbred horses of different ages and temperaments, at a range of paces on a training track and jump outs:

- RGRPSH404 Ride horses at trackwork

	<ul style="list-style-type: none"> <li>• RGRPSH307 Exercise horses in pacework</li> <li>• RGRPSH306 Develop basic trackwork riding skills</li> <li>• RGRPSH405 Ride horses in jump outs.</li> </ul> <p><b>Training requirements</b></p> <p>Training must be undertaken by a person or persons in accordance with:</p> <ul style="list-style-type: none"> <li>• Standard 1.4 of the AQTF: Essential Conditions and Standards for Initial/Continuing Registration and Guideline 3 of the VRQA Guidelines for VET Providers,</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• the Standards for Registered Training Organisations 2015 (SRTOs),</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• the relevant standards and Guidelines for RTOs at the time of assessment.</li> </ul> <p><b>Training package requirements</b></p> <p>The units of competency imported from training packages must reflect the requirements for resources/trainers specified in that training package.</p>
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<b>8. Pathways and articulation</b>	<b>Standard 5.10 AQTF 2021 Standards for Accredited Courses</b>
	<p>There are no formal articulation arrangements in place at the time of reaccreditation.</p> <p>Learners who complete the units of competency imported from endorsed training packages will be eligible for credit into other qualifications that contain those units.</p> <p>Units of competency imported from the RGR Racing and Breeding Training Package will provide credits towards:</p> <ul style="list-style-type: none"> <li>• RGR30518 Certificate III in Racing (Trackwork Rider)</li> <li>• RGR40218 Certificate IV in Racing (Jockey).</li> </ul>

<b>9. Ongoing monitoring and evaluation</b>	<b>Standard 5.15 AQTF 2021 Standards for Accredited Courses</b>
	<p>Ongoing monitoring and evaluation of the courses is the responsibility of the Primary Industries Curriculum Maintenance Manager (PICMM).</p> <p>PICMM will ensure that the content remains relevant, and delivery and assessment strategies are appropriate to the content.</p>

A formal mid cycle review will take place during the period of accreditation and will be informed by feedback from users of the course and will consider at a minimum:

- any changes required to meet emerging or developing needs
- changes to any units of competency from nationally endorsed training packages or accredited courses.

Any significant changes to the courses will be notified to the VRQA.

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## Section C – Units of competency

The following units of competency are imported from training packages and can be accessed from [training.gov.au](http://training.gov.au)

- BSBWHS211 Contribute to the health and safety of self and others
- RGRPSH201 Handle racehorses in stables and at trackwork
- RGRPSH205\* Perform basic riding skills in the racing industry
- RGRPSH306\* Develop basic trackwork riding skills
- RGRPSH307\* Exercise horses in pacework
- RGRPSH404\* Ride horses at trackwork
- RGRPSH405\* Ride horses in jump outs

The following unit of competency was developed for this course and contained in Section C:

- VU23710 Prepare for work as a trackwork rider

\* Indicates prerequisite unit of competency for a unit.

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<b>Unit code</b>	VU23710
<b>Unit title</b>	Prepare for work as a trackwork rider
<b>Application</b>	<p>This unit describes the performance outcomes, skills and knowledge required to prepare for work as a trackwork rider.</p> <p>It requires the ability to obtain and interpret industry and workplace information relating to trackwork rider job role and horse health and welfare for trackwork, and research information relating to racing industry ethics, workplace behaviour and personal and workplace factors impacting health and wellbeing. It includes selecting strategies to support effective workplace relationships and personal health and wellbeing.</p> <p>This unit applies to learners working in the racing industry as trackwork riders and new entrants to trackwork riding.</p> <p>No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.</p>
<b>Pre-requisite Unit(s)</b>	N/A
<b>Competency Field</b>	N/A
<b>Unit Sector</b>	N/A

<b>Element</b>		<b>Performance Criteria</b>	
Elements describe the essential outcomes of a unit of competency.		Performance criteria describe the required performance needed to demonstrate achievement of the element. Assessment of performance is to be consistent with the assessment requirements.	
1	Obtain information about trackwork rider job role and relevant industry and workplace practices	1.1	Review and interpret trackwork riding employment terms and conditions
		1.2	Review and interpret key track and local rules of racing relevant to trackwork rider job role
		1.3	Determine the roles of track staff and officials relevant to trackwork rider job role
		1.4	Review and interpret workplace health and safety rights and responsibilities relevant to trackwork rider job role

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		1.5	Identify horse health and welfare requirements for trackwork
		1.6	Determine and select actions to address identified horse health and welfare issues, according to industry and workplace policies and procedures
2	Determine workplace expectations relevant to trackwork rider job role	2.1	Research and document ethical work protocols and practices in the racing industry
		2.2	Research and document the attributes and general behavioural expectations of trackwork riders
		2.3	Research potential issues affecting workplace relationships
		2.4	Review research and select strategies to address issues affecting workplace relationships
3	Select positive health strategies to support personal wellbeing relevant to trackwork rider job role	3.1	Research the common types of mental health issues impacting wellbeing
		3.2	Research personal and workplace factors impacting health and wellbeing
		3.3	Research workplace, industry and/or community mental health and wellbeing supports and resources
		3.4	Review research and select health strategies to support personal physical and mental wellbeing

### Range of Conditions

N/A

### Foundation Skills

Skill	Description
Reading skills to:	interpret written information relating to horse health and welfare requirements in horse racing, employment terms and conditions, workplace practices and expectations and personal health and wellbeing

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Technology skills to:	use digital devices to interpret, record or store workplace information
Digital literacy skills to:	access, interpret or enter workplace information

### Unit Mapping Information

Code and Title Current Version	Code and Title Previous Version	Comments
VU23710 Prepare for work as a trackwork rider	VU22858 Work effectively as a trackwork rider	Equivalent

### Assessment Requirements Template

#### Title

Assessment Requirements for *VU23710 Prepare for work as a trackwork rider*

#### Performance Evidence

There must be evidence the learner has completed the tasks outlined in the elements and performance criteria of this unit and:

- documented 3 workplace practices relevant to trackwork rider job role related to each of the following:
  - employment terms and conditions including licensing and registration
  - workplace health and safety rights and responsibilities
  - key track and local rules of racing
  - actions to address horse health and welfare issues according to industry and workplace policies and procedures
- documented 2 trackwork rider workplace expectations, related to each of the following:
  - codes of conduct and guidelines relating industry and workplace behaviour including participant protection and safeguarding standards
  - ethical and unethical conduct in racing
  - physical job demands
  - task management, punctuality, and reliability
  - strategies to support effective workplace relationships
- documented 3 positive health strategies selected to support personal physical and mental wellbeing.



## Knowledge Evidence

The learner must be able to demonstrate essential knowledge required to effectively do the task outlined in elements and performance criteria of this unit, manage the task, and manage contingencies in the context of the work role.

This includes knowledge within scope of work role of:

- trackwork rider employment terms and conditions including racing industry award, and job description
- Principle Racing Authority (PRA) and racing industry policies, procedures, practices, and protocols relevant to trackwork riding including:
  - track and local rules of racing
  - ethics and integrity
  - licensing and registration
  - horse health and welfare
  - roles of track staff and officials
  - rights and responsibilities of trackwork riders and employers
  - workplace health and safety, biosecurity, quarantine, and infection control
  - reporting noncompliance
- workplace expectations relevant to trackwork rider attributes, and general behaviours, including:
  - codes of conduct and guidelines relating to workplace safeguarding standards and participant protection
  - types of ethical and unethical conduct in racing
  - physical job demands
  - task management, punctuality, and reliability
- principles of horse welfare, ethics and humane treatment including commonly encountered horse health and welfare issues
- actions to prevent or minimise horse health and welfare issues including reporting noncompliance and biosecurity, quarantine, and infection control requirements when working with horses
- types of issues affecting workplace relationships
- strategies to support effective workplace relationships including cooperative and respectful workplace communication, inclusive work practices, and conflict resolution

	<ul style="list-style-type: none"> <li>• basic overview of common health and wellbeing issues experienced by people working in the racing industry, including: <ul style="list-style-type: none"> <li>○ anxiety</li> <li>○ depression</li> <li>○ fatigue</li> <li>○ managing physical fitness demands</li> <li>○ substance use</li> <li>○ suicide</li> </ul> </li> <li>• personal and workplace factors impacting health and wellbeing, including: <ul style="list-style-type: none"> <li>○ discrimination and bullying</li> <li>○ exercise and fitness demands</li> <li>○ life-style choices, diet and nutrition, substance use</li> <li>○ fatigue</li> <li>○ financial issues</li> <li>○ injury, illness, and medication</li> <li>○ working hours, shift work, and environmental conditions</li> </ul> </li> <li>• positive health strategies to support wellbeing, including: <ul style="list-style-type: none"> <li>○ connecting with others</li> <li>○ healthy life-style choices and physical health, exercise, diet, and nutrition</li> <li>○ goal setting</li> <li>○ rest and sleep</li> <li>○ seeking support, counselling, personal therapy and/or debriefing</li> <li>○ work-life balance</li> </ul> </li> <li>• services and resources to support health and wellbeing, including: <ul style="list-style-type: none"> <li>○ PRA and racing industry mental health and participant protection services</li> <li>○ external mental health community, medical and emergency services.</li> </ul> </li> </ul>
<p><b>Assessment Conditions</b></p>	<p>Assessment of the skills in this unit of competency must take place under the following conditions and access to:</p> <ul style="list-style-type: none"> <li>• physical conditions:</li> </ul>

- a learning environment or workplace setting or an environment that accurately represents workplace conditions
- resources, equipment, and materials:
  - relevant information on workplace and industry policies, procedures, practices, and protocols
  - relevant workplace awards, conditions, and job descriptions
  - information on industry, workplace and external support services and resources to manage personal health and support wellbeing

**Assessor requirements**

No specialist vocational competency requirements for assessors apply to this unit.

