**Victorian Purchasing Guide**

**for**

**ICP Printing and Graphic Arts
Training Package**

**Release 4.0**

**July 2020**

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Victorian Purchasing Guide ⎯ Release History

**Note**: RTOs should refer to the National Register for the detail of changes made in each Release. (See [National Register](https://training.gov.au/Home/Tga) for more information)

| Training Package Release  | **Date VPGApproved** | Comments |
| --- | --- | --- |
| ICP Printing and Graphic Arts Training PackageRelease No 4.0 | 18 July 2020 | Release 4.0 of the ICP Printing and Graphic Arts Training Package covers the revision of six qualifications as follows:* ICP20120 Certificate II in Printing and Graphic Arts
* ICP31220 Certificate III in Printing
* ICP31320 Certificate III in Print Binding, Finishing and Packaging
* ICP31420 Certificate III in Prepress Graphic Design Production
* ICP40120 Certificate IV in Printing and Graphic Arts Management
* ICP50120 Diploma of Printing and Graphic Arts Business Management

There are three new units of competency and 159 units of competency have been revised. The new units are:* ICPSUP4160 Manage quality in a production environment
* ICPSUP4600 Manage a safe work environment
* ICPSUP4620 Facilitate communication in the workplace

 The following qualifications have been deleted, along with 68 units of competency:* ICP40515 Certificate IV in Printing and Graphic Arts (Mail House)
* ICP40815 Certificate IV in ePublishing

Please refer to the ICP Printing and Graphic Arts Training Package Implementation Guide Release 4.0 [Companion Volume](https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d) for mapping information. |
| ICP Printing and Graphic Arts Training PackageRelease No 3.0 | 27 February 2019 | Release 3.0 of the ICP Printing and Graphic Arts Training Package contains one new unit of competency:* ICPPTD304 Apply problem solving techniques to 3D printing maintenance and operation

and three revised units of competency:* ICPPTD301 - Manipulate 3D files in preparation for 3D printing
* ICPPTD302 - Set up and produce 3D prints
* ICPPTD303 - Set up and produce 3D scans

These units have been added to the elective banks of:ICP31215 Certificate III in PrintingICP31315 Certificate III in Print ManufacturingNo other ICP units of competency were added, removed or changed as part of the Release 3.0 upgrade of this Training Package.Please refer to the ICP Printing and Graphic Arts Training Package Implementation Guide Release 3.0, [Companion Volume](https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d) Appendix B, for mapping information. |
| ICP Printing and Graphic Arts Training PackageRelease No 2.0 | 18 April 2016 | Release 2.0 of the ICP Printing and Graphic Arts Training Package covers the review of Certificate III qualifications, of which 11 have been combined to create three new qualifications. Additionally, 11 units of competency have been combined to create one new unit while three new units in 3D printing have been created.Imported units in sample programs have also been updated. |
| ICP Printing and Graphic Arts Training PackageRelease No 1.1  | 9 April 2015 | Minor editorial corrections. |
| ICP Printing and Graphic Arts Training PackageRelease No 1.0 | 26 March 2015 | The ICP Printing and Graphic Arts Training Package reflects the transitioning of the ICP10 Printing and Graphic Arts Training Package to the new Standards for Training Packages. This Victorian Purchasing Guide also reflects the changes made from Maximum Nominal Hours to Maximum and Minimum Payable Hours. For detailed mapping of qualifications and units between ICP and ICP10 please refer to the ICP Printing and Graphic Arts Training Package Implementation Guide Release 1.0, [Companion Volume](https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d) Appendix.  |

**ICP Printing and Graphic Arts Training Package Release 4.0
Victorian Purchasing Guide**

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INTRODUCTION

What is a Victorian Purchasing Guide?

The Victorian Purchasing Guide provides information for use by Registered Training Organisations (RTOs) in the provision of Victorian government subsidised training.

Specifically the Victorian Purchasing Guide provides the following information related to the delivery of nationally endorsed Training Packages in Victoria:

* The maximum and minimum payable hours available for each qualification.
* Nominal hours for each unit of competency within the Training Package.

Registration

RTOs must be registered by either the Victorian Registration and Qualifications Authority (VRQA) or the Australian Skills Qualification Authority (ASQA) regulatory body to be eligible to issue qualifications and Statements of Attainment under the Australian Qualifications Framework (AQF).

The VRQA is the regulatory authority in Victoria responsible for the registration of Vocational Education and Training (VET) providers who offer courses to domestic students in Victoria only.

ASQA is the regulatory authority responsible for the registration of VET providers who offer training in Victoria, nationally and / or internationally.

Transition

The relationship between new units and any superseded or replaced units from the previous version of **ICP Printing and Graphic Arts Training Package Release 4.0** is provided in theTraining PackageCompanionVolume Implementation Guide. (See [Companion Volumes](https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d) for more information).

Information regarding transition arrangements can be obtained from the state or national VET Regulatory Authority (see Contacts and Links section).

RTOs must ensure that all training and assessment leading to issuance of qualifications or Statements of Attainment from the **ICP Printing and Graphic Arts Training Package Release 4.0** is conducted against the Training Package units of competency and complies with the assessment requirements.

QUALIFICATIONS

|  |  |  |  |
| --- | --- | --- | --- |
| **Code** | **Title** | **Minimum Payable Hours** | **Maximum Payable Hours** |
| ICP20120 | Certificate II in Printing and Graphic Arts (General) | 504 | 530 |
| ICP31220 | Certificate III in Printing | 1007 | 1060 |
| ICP31320 | Certificate III in Print Binding, Finishing and Packaging | 893 | 940 |
| ICP31420 | Certificate III in Print Prepress Graphic Design Production | 922 | 970 |
| ICP40120 | Certificate IV in Printing and Graphic Arts Management | 912 | 960 |
| ICP50120 | Diploma of Printing and Graphic Arts Business Management | 1254 | 1320 |

UNITS OF COMPETENCY AND NOMINAL HOURS

| Unit Code | Unit Title | Nominal Hours |
| --- | --- | --- |
| ICPCBF211 | Set up and run machine for sewing | 30 |
| ICPCBF2140 | Set up single-faced web | 20 |
| ICPCBF2160 | Set up double-faced web | 20 |
| ICPCBF2180 | Produce basic folded and glued cartons | 30 |
| ICPCBF220 | Produce basic converted or finished product | 30 |
| ICPCBF2210 | Set up and produce basic guillotined product | 30 |
| ICPCBF2250 | Set up machine for basic flat-bed die cutting or embossing | 30 |
| ICPCBF2260 | Produce basic flat-bed die cut or embossed product | 30 |
| ICPCBF2270 | Set up machine for basic rotary die cutting or embossing | 30 |
| ICPCBF228 | Produce basic rotary die cut or embossed product | 30 |
| ICPCBF2310 | Set up machine for basic flat-bed cutting | 20 |
| ICPCBF2320 | Produce basic flat-bed cut product | 20 |
| ICPCBF235 | Set up machine for basic rotary cutting | 40 |
| ICPCBF236 | Produce basic rotary cut product | 30 |
| ICPCBF2410 | Set up machine for basic folding | 30 |
| ICPCBF2420 | Produce basic folded product | 30 |
| ICPCBF2430 | Set up machine for basic collating or inserting (sheet/section) | 30 |
| ICPCBF2440 | Produce basic collated or inserted (sheet/section) product | 30 |
| ICPCBF2450 | Set up and produce hand-collated or inserted product | 30 |
| ICPCBF2610 | Set up machine for basic adhesive, mechanical or thermal fastening | 30 |
| ICPCBF2620 | Produce basic adhesive, mechanical or thermal fastened product | 30 |
| ICPCBF2630 | Set up and produce hand-fastened product | 30 |
| ICPCBF2810 | Set up machine for basic laminating | 30 |
| ICPCBF2820 | Produce basic laminated product | 20 |
| ICPCBF297 | Clean sack and bag machines | 10 |
| ICPCBF2980 | Run and monitor sack and bag machines | 20 |
| ICPCBF301 | Run and monitor in-line bottom making machine for sack or bag manufacture | 40 |
| ICPCBF302 | Set up and monitor in-line scoring, folding and gluing machine for sack or bag manufacture | 30 |
| ICPCBF303 | Run and monitor envelope manufacturing machines | 30 |
| ICPCBF3050 | Produce single-faced web | 30 |
| ICPCBF3060 | Set up machine for basic carton folding and gluing | 40 |
| ICPCBF3070 | Produce double-faced web | 30 |
| ICPCBF3090 | Produce complex folded and glued cartons | 60 |
| ICPCBF3200 | Produce complex converted or finished product | 40 |
| ICPCBF3210 | Set up and produce complex guillotined product | 70 |
| ICPCBF3260 | Undertake pre make-ready for die cutting | 50 |
| ICPCBF3270 | Set up machine for complex rotary die cutting or embossing | 60 |
| ICPCBF3280 | Produce complex rotary die cut or embossed product | 60 |
| ICPCBF3410 | Set up machine for complex sequenced or multiple folding | 60 |
| ICPCBF3420 | Produce complex sequenced or multiple folded product | 70 |
| ICPCBF3430 | Set up machine for complex collating | 60 |
| ICPCBF3440 | Produce complex collated or inserted product | 60 |
| ICPCBF3610 | Set up machine for complex adhesive, mechanical or sewn fastening | 60 |
| ICPCBF3620 | Produce complex adhesive, mechanical or sewn fastened product | 60 |
| ICPCBF3690 | Set up and produce hand-made box | 40 |
| ICPCBF3710 | Decorate paper | 40 |
| ICPCBF3810 | Set up machine for complex laminating | 50 |
| ICPCBF3820 | Produce complex laminated product | 40 |
| ICPCBF3910 | Use electronic monitoring systems (converting and finishing) | 50 |
| ICPCBF3950 | Set up and operate folder gluer machine | 50 |
| ICPCBF399 | Set up in-line tube making machine for sack or bag manufacture | 30 |
| ICPCBF4100 | Set up machine for complex carton folding and gluing | 60 |
| ICPCBF425 | Set up machine for complex flat-bed die cutting or embossing | 60 |
| ICPCBF4260 | Produce complex flat-bed die cut or embossed product | 60 |
| ICPCBF465 | Set up and produce hand-bound book | 60 |
| ICPCBF467 | Restore books | 60 |
| ICPDMT2630 | Access and use the internet | 20 |
| ICPDMT2960 | Create and test interactive storage devices | 20 |
| ICPDMT3210 | Capture digital images | 40 |
| ICPDMT3220 | Edit digital images | 40 |
| ICPDMT3440 | Manipulate and incorporate audio into multimedia presentations | 50 |
| ICPDMT3460 | Incorporate video into multimedia presentations | 40 |
| ICPDMT581 | Manage multimedia production | 50 |
| ICPDMT582 | Manage multimedia projects | 50 |
| ICPKNW3220 | Develop and apply knowledge of the printing and graphic arts industry | 100 |
| ICPPRN2110 | Mount and proof flexographic plates for basic printing | 30 |
| ICPPRN2140 | Produce basic flexographic printed product | 80 |
| ICPPRN2220 | Produce basic gravure printed product | 80 |
| ICPPRN2320 | Produce basic lithographic printed product | 80 |
| ICPPRN2420 | Produce basic pad printed product | 80 |
| ICPPRN2610 | Set up for foil stamping | 40 |
| ICPPRN262 | Produce foil stamped product | 20 |
| ICPPRN271 | Set up for basic coating | 40 |
| ICPPRN272 | Produce basic coated product | 40 |
| ICPPRN2820 | Produce and manage basic digital print | 50 |
| ICPPRN2830 | Use digital media consumables | 30 |
| ICPPRN284 | Use colour management systems | 30 |
| ICPPRN2850 | Use digital workflow | 30 |
| ICPPRN2860 | Finish a digital product | 30 |
| ICPPRN2870 | Use digital processes | 30 |
| ICPPRN2880 | Produce basic relief printed product | 80 |
| ICPPRN3130 | Set up for basic flexographic printing | 80 |
| ICPPRN3140 | Produce complex flexographic printed product | 90 |
| ICPPRN3210 | Set up for basic gravure printing | 80 |
| ICPPRN3220 | Produce complex gravure printed product | 90 |
| ICPPRN3310 | Set up for basic lithographic printing | 80 |
| ICPPRN3320 | Produce complex lithographic printed product | 90 |
| ICPPRN3410 | Set up for basic pad printing | 80 |
| ICPPRN3420 | Produce complex pad printed product | 90 |
| ICPPRN3820 | Produce and manage complex digital print | 60 |
| ICPPRN3830 | Prepare for personalised digital printing | 40 |
| ICPPRN3840 | Set up and produce basic digital print | 50 |
| ICPPRN3850 | Apply software applications to digital production | 50 |
| ICPPRN3860 | Troubleshoot digital media | 80 |
| ICPPRN3870 | Use colour management for production | 60 |
| ICPPRN3880 | Preflight and import complex images for digital devices | 80 |
| ICPPRN3890 | Manage digital files | 40 |
| ICPPRN3900 | Generate proofs for digital production | 30 |
| ICPPRN3920 | Set up and produce specialised digital print | 80 |
| ICPPRN3930 | Set up for basic relief printing | 80 |
| ICPPRN3940 | Produce complex relief printed product | 80 |
| ICPPRN4110 | Mount and demount flexographic plates for complex printing | 60 |
| ICPPRN4130 | Set up for complex flexographic printing | 100 |
| ICPPRN4140 | Produce specialised flexographic printed product | 100 |
| ICPPRN4210 | Set up for complex gravure printing | 100 |
| ICPPRN422 | Produce specialised gravure printed product | 100 |
| ICPPRN4310 | Set up for complex lithographic printing | 100 |
| ICPPRN432 | Produce specialised lithographic printed product | 100 |
| ICPPRN4410 | Set up for complex pad printing | 100 |
| ICPPRN442 | Produce specialised pad printed product | 100 |
| ICPPRN4510 | Set up for complex relief printing | 100 |
| ICPPRN452 | Produce specialised relief printed product | 100 |
| ICPPRN471 | Set up for complex coating | 60 |
| ICPPRN472 | Produce complex coated product | 80 |
| ICPPRN4840 | Prepare for variable data printing | 50 |
| ICPPRN491 | Use on-press monitoring of print quality | 50 |
| ICPPRN492 | Use on-press print control devices | 50 |
| ICPPRN4930 | Set up and monitor in-line printing operations | 50 |
| ICPPRN4940 | Apply advanced software applications to digital production | 80 |
| ICPPRN4950 | Set up and use complex colour management for production | 100 |
| ICPPRN4960 | Set up and produce complex digital print | 60 |
| ICPPRN4970 | Work with digital information | 70 |
| ICPPRN4980 | Adapt digital content for publication on different devices | 70 |
| ICPPRN513 | Set up for specialised flexographic printing | 100 |
| ICPPRN521 | Set up for specialised gravure printing | 100 |
| ICPPRN531 | Set up for specialised lithographic printing | 100 |
| ICPPRN541 | Set up for specialised pad printing | 100 |
| ICPPRN551 | Set up for specialised relief printing | 100 |
| ICPPRN552 | Manage digital workflow | 50 |
| ICPPRP2110 | Develop basic design concepts | 40 |
| ICPPRP2210 | Select and apply type | 30 |
| ICPPRP224 | Produce pages using a page layout application | 60 |
| ICPPRP2250 | Produce graphics using graphics applications | 60 |
| ICPPRP2320 | Electronically combine and assemble data for page layouts | 30 |
| ICPPRP2520 | Output images | 30 |
| ICPPRP2600 | Proof images | 30 |
| ICPPRP2660 | Produce relief plates | 40 |
| ICPPRP2670 | Produce offset lithographic plates | 40 |
| ICPPRP2680 | Produce flexographic photopolymer plates | 40 |
| ICPPRP281 | Design basic carton | 30 |
| ICPPRP2840 | Produce PDF files for online and screen display | 60 |
| ICPPRP2860 | Scan images for reproduction | 40 |
| ICPPRP2970 | Transfer digital files | 40 |
| ICPPRP3110 | Develop detailed design concepts | 60 |
| ICPPRP3210 | Produce typographic images | 50 |
| ICPPRP3220 | Digitise images for reproduction | 50 |
| ICPPRP3240 | Create pages using page layout applications | 60 |
| ICPPRP3250 | Create graphics using graphics applications | 60 |
| ICPPRP333 | Electronically combine complex images | 50 |
| ICPPRP3340 | Prepare imposition format for printing processes | 50 |
| ICPPRP3820 | Produce computer images for screen printing | 40 |
| ICPPRP3850 | Operate databases for digital printing | 50 |
| ICPPRP386 | Undertake digital proofing | 30 |
| ICPPRP3960 | Generate high-end PDF files | 80 |
| ICPPRP411 | Undertake a complex design brief | 80 |
| ICPPRP4210 | Compose and evaluate typography | 80 |
| ICPPRP422 | Digitise complex images for reproduction | 80 |
| ICPPRP4230 | Apply colour to design briefs | 80 |
| ICPPRP4300 | Manage colour | 70 |
| ICPPRP4350 | Generate complex imposition | 50 |
| ICPPRP4840 | Set up and operate automated workflow | 60 |
| ICPPRP4940 | Develop document content and structure | 60 |
| ICPPTD301 | Manipulate 3D files in preparation for 3D printing | 80 |
| ICPPTD302 | Set up and produce 3D prints | 80 |
| ICPPTD303 | Set up and produce 3D scans | 80 |
| ICPPTD304 | Apply problem solving techniques to 3D printing maintenance and operation | 80 |
| ICPSCP2150 | Prepare screen | 40 |
| ICPSCP2210 | Prepare substrate | 30 |
| ICPSCP2330 | Manually prepare direct emulsion stencil | 30 |
| ICPSCP2700 | Manually prepare and produce screen prints | 30 |
| ICPSCP2710 | Manually produce basic screen prints | 40 |
| ICPSCP2730 | Semi-automatically produce basic screen prints | 40 |
| ICPSCP2750 | Automatically produce basic screen prints | 20 |
| ICPSCP2810 | Finish screen print products | 30 |
| ICPSCP2820 | Prepare film for basic screen printing | 40 |
| ICPSCP3110 | Reclaim screen manually | 10 |
| ICPSCP339 | Prepare stencil using direct projection method | 40 |
| ICPSCP3510 | Prepare machine and drying/curing unit | 40 |
| ICPSCP3710 | Manually produce complex screen prints | 60 |
| ICPSCP3730 | Semi-automatically produce complex screen prints | 60 |
| ICPSCP374 | Operate a semi-automatic screen printing machine | 60 |
| ICPSCP3760 | Operate an automatic screen printing machine | 60 |
| ICPSCP382 | Produce computer image for screen printing | 40 |
| ICPSCP3830 | Prepare film for complex screen printing | 60 |
| ICPSUP2010 | Prepare, load and unload reels and cores on and off machine | 30 |
| ICPSUP2020 | Prepare, load and unload product on and off machine | 30 |
| ICPSUP2030 | Prepare and maintain the work area | 30 |
| ICPSUP2070 | Prepare machine for operation (basic) | 30 |
| ICPSUP2080 | Operate and monitor machines (basic) | 20 |
| ICPSUP2110 | Prepare inks and additives | 40 |
| ICPSUP2160 | Inspect quality against required standards in a production environment | 30 |
| ICPSUP2210 | Pack and dispatch product | 30 |
| ICPSUP2360 | Lift and shift loads mechanically | 40 |
| ICPSUP2410 | Undertake warehouse materials processing | 30 |
| ICPSUP2430 | Reconcile process outputs | 30 |
| ICPSUP2600 | Maintain a safe work environment | 30 |
| ICPSUP2620 | Communicate in the workplace | 30 |
| ICPSUP2630 | Perform basic industry calculations | 30 |
| ICPSUP271 | Provide basic instruction for a task | 30 |
| ICPSUP2800 | Enter data into electronic systems | 30 |
| ICPSUP2810 | Use computer systems in the printing and graphic arts sectors | 30 |
| ICPSUP2820 | Undertake basic machine maintenance | 30 |
| ICPSUP311 | Prepare ink and additives (advanced) | 50 |
| ICPSUP3210 | Pack and dispatch (advanced) | 40 |
| ICPSUP3230 | Dispose of waste | 30 |
| ICPSUP3420 | Undertake inventory procedures | 40 |
| ICPSUP351 | Undertake basic production scheduling | 40 |
| ICPSUP352 | Plan operational processes | 30 |
| ICPSUP3570 | Apply quick changeover procedures | 20 |
| ICPSUP4160 | Manage quality in a production environment | 50 |
| ICPSUP4600 | Manage a safe work environment | 50 |
| ICPSUP4620 | Facilitate communication in the workplace | 50 |
| ICPSUP482 | Troubleshoot and optimise materials and machinery | 50 |
| ICPSUP488 | Ensure process improvements are sustained | 60 |
| ICPSUP553 | Prepare production costing estimates | 50 |
| ICPSUP583 | Troubleshoot and optimise the production process | 50 |

CONTACTS AND LINKS

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| **Curriculum Maintenance Manager (CMM)** |
| General Manufacturing | The CMM Service is provided on behalf of Higher Education and Skills.CMM Service Executive Officers can assist with questions on payable and nominal hours. | Name: Paul Saunders: Address: Chisholm Institute, PO Box 684, Dandenong, Vic. 3175. Phone: 9238 8448Email: Paul.Saunders@chisholm.edu.au |
| **Service Skills Organisation (SSO)** |
| PWC Skills for Australia | This SSO is responsible for developing this **ICP Printing and Graphic Arts Training Package** and can be contacted for further information.  | Phone: 1800 714 819Email: info@skillsforaustralia.comSee [PWC SSO website](http://www.skillsforaustralia.com/) for more information. |
| **National Register for VET in Australia** |
| Training.gov.au (TGA) | TGA is the Australian government’s official National Register of information on Training Packages, qualifications, courses, units of competency and RTOs. | See the [National Register](http://training.gov.au/) for more information. |
| **Australian Government** |
| Department of Employment, Skills, Small and Family Business  | The Commonwealth Department is responsible for national policies and programmes that help Australians access quality vocational education and training.  | See the [Commonwealth Department of Education, Skills and Employment website](https://www.dese.gov.au/) for more information. |
| **State Government** |
| Department of Education and Training (DET)  | DET is the State Training Authority responsible for supporting implementation of Vocational Education and Training (VET) in Victoria.  | (03) 9637 2000See the [Victorian Department of Education and Training website](http://www.education.vic.gov.au/) for more information. |
| **National VET Regulatory Authority** |
| Australian Skills Quality Authority (ASQA) | ASQA is the national regulator for Australia’s VET sector.  | Info line: 1300 701 801 See the [ASQA website](http://www.asqa.gov.au/) for more information. |
| **Victorian State VET Regulatory Authority** |
| Victorian Registration and Qualifications Authority (VRQA) | The VRQA is a statutory authority responsible for the registration and regulation of Victorian RTOs and for the regulation of apprenticeships and traineeships in Victoria. | (03) 9637 2806 See the [VRQA website](http://www.vrqa.vic.gov.au/) for more information.  |

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| **Industry Regulatory Bodies** |
| WorkSafe Victoria | The industry Regulatory body can provide advice on licensing, legislative or regulatory requirements which may impact on the delivery of training or the issuance of qualifications in this Training Package. WorkSafe needs to provide written verification before High Risk Work Units can be added to an RTO’s scope of registration. | Address: 222 Exhibition Street, Melbourne, 3000. Phone: (03) 9641 1444 or 1800 136 089 (toll free)Email:info@worksafe.vic.gov.au Worksafe Victoria’s website can be found [here](http://www.worksafe.vic.gov.au/) |

GLOSSARY

|  |  |
| --- | --- |
| **Code** | Nationally endorsed Training Package qualification code. |
| **Title** | Nationally endorsed Training Package qualification title. |
| **Unit Code** | Nationally endorsed Training Package unit code. |
| **Unit Title** | Nationally endorsed Training Package unit title. |
| **Maximum Payable Hours** | The maximum number of hours the Victorian Government will subsidise under Skills First funding for the achievement of the minimum realistic vocational outcome of the qualification, as determined by the qualification packaging rules.  The Maximum Payable Hours do not cover every possible combination of core and elective units available for a specific qualification.   Minimum payable hours reflect a calculated minimum number of hours that could deliver a minimum realistic vocational outcome, based on efficiencies of contextualisation and integration. |
| **Scope of Registration** | Scope of registration specifies the AQF qualifications and/or units of competency the training organisation is registered to issue and the industry training and/or assessment services it is registered to provide. |
| **Nominal Hours** | Nominal hours reflect the anticipated time taken to deliver and assess the outcomes of a unit of competency excluding unsupervised delivery or the time taken for repeated practical application of skills. Nominal hours are determined by the Victorian State Training Authority (DET) and are primarily developed for funding purposes in Victoria. |