

# Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3

Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

'Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.'

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

## Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

## Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC's Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: [dpc.privacy@dpc.vic.gov.au](mailto:dpc.privacy@dpc.vic.gov.au).



## Declaration

Quarterly disclosure period: July to September 2024

Minister name: Natalie Hutchins

Ministerial portfolio(s): Jobs and Industry, Treaty and First Peoples and Women

### Declaration:

**I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.**

Signature of Minister: *Natalie Hutchins* Date: 06/11/2024

Subject	Start Date	Description
Victorian Woman's Trust	02/07/2024	<p><b>Attendees:</b>                      Mary Crooks, Victorian Woman's Trust                      Michelle Clarke, Executive Director, Department of Families, Fairness and Housing                      Adviser, Office of Minister Hutchins</p> <p><b>Purpose of meeting:</b> Introductory meeting and discussion of women's portfolio priorities</p>
NORTH Link	02/07/2024	<p><b>Attendees:</b>                      Chris James, Executive Director, NORTH Link                      Jonathan Riechwald, Director, Department of Jobs, Skills, Industry and Regions                      Adviser, Office of Minister Hutchins</p> <p><b>Purpose of meeting:</b> Discuss NORTH Link priorities</p>
Hemideina	02/07/2024	<p><b>Attendees:</b>                      Dr Liz Williams, CEO &amp; Co-Founder, Hemideina                      Gerrit Gmel, CTO, Hemideina                      Jaala Pulford, Pyrenees Advisory                      Brad Ostermeyer, Deputy Secretary, Department of Jobs, Skills, Industry and Regions                      Adviser, Office of Minister Hutchins</p> <p><b>Purpose of meeting:</b> Introductory meeting and discussion around start-up ecosystem</p>
Ngaweeyan Maar-oo	02/07/2024	<p><b>Attendees:</b>                      Nerita Waight, CEO/Co-Chair, Ngaweeyan Maar-oo                      Michael Graham, CEO/Co-Chair, Ngaweeyan Maar-oo                      Charlotte Frew, Executive Director, Department of Premier and Cabinet                      Emily Hocking, Principal Adviser, Ngaweeyan Maar-oo                      Lisa Briggs, Executive Director, Ngaweeyan Maar-oo                      Adviser, Office of Minister Hutchins</p> <p><b>Purpose of meeting:</b> To discuss closing the gap priorities.</p>
Industry Capabilitiy Network (ICN) Victoria	03/07/2024	<p><b>Attendees:</b>                      Nick Foa, CEO, Industry Capabilitiy Network                      Danni Jarrett, Deputy Secretary, Department of Jobs, Skills, Industry and Regions                      Madeleine Moore, Chief of Staff, Office of Minister Hutchins</p> <p><b>Purpose of meeting:</b> Briefing on ICN's activities and support of Government's Local Jobs First policies</p>
Aunty Evon	03/07/2024	<p><b>Attendees:</b>                      Aunty Evon Barker                      Nicole Bluett-Boyd, Yoorrook Justice Commission                      Dean Cowie, Executive Director, Department of Premier and Cabinet                      Brett West, Director, Department of Premier and Cabinet</p>

Craig Molyneux  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** To discuss injustices experienced by Aboriginal soldiers.

ARB Global

04/07/2024

**Attendees:**

Damon Page, CFO, ARB  
Lachlan McCann, CEO, ARB  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** Site visit and briefing on ARB's operations

IDT

04/07/2024

**Attendees:**

Paul McDonald, CEO, IDT  
Mark Simari, Chair of Board, IDT  
Brad Ostermeyer, Executive Director, Department of Jobs, Skills, Industry and Regions  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** Site visit and briefing on IDT's operations

Mondelez

04/07/2024

**Attendees:**

Stephanie Saliba, Director Corporate and Government Affairs, Mondelez  
Wayne Angus, Supply Chain Executive, Mondelez  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** Site visit and briefing on Mondelez's operations

Joint Council on Closing the Gap

05/07/2024

**Attendees:**

Pat Turner AM, Joint Council Co-Chair; Lead Convenor, Coalition of Aboriginal and Torres Strait Islander Peak Organisations  
John Leha, Co-Chair, New South Wales Coalition of Aboriginal Peak Organisations  
Michael Graham, Co-Chair, Ngaweeyan Maar-oo  
Wynetta Dewis, Chief Executive Officer, Queensland Indigenous Family Violence Legal Service  
Vicki O'Donnell OAM, Chair, Aboriginal Health Council of Western Australia  
Scott Wilson, Lead Convenor, South Australian Aboriginal Community Controlled Organisation Network

Graeme Gardner, Chairperson, Tasmanian Aboriginal Centre  
Paula McGrady, Deputy Chairperson, ACT Aboriginal and Torres Strait Islander Elected Body  
John Paterson, Lead Convenor, Aboriginal Peak Organisations Northern Territory  
Muriel Bamblett AO, Chief Executive Officer, Victorian Aboriginal Child Care Agency  
Donnella Mills, Chair, National Aboriginal Community Controlled Health Organisation  
Jamie Lowe, Chief Executive Officer, National Native Title Council  
Karly Warner, Chair, National Aboriginal and Torres Strait Islander Legal Services  
Linda Burney MP, Commonwealth Joint Council Co-Chair and Minister for Indigenous Australians  
Senator Malarndirri McCarthy, Commonwealth Assistant Minister for Indigenous Australians

David Harris MP, NSW Minister for Aboriginal Affairs and Treaty  
Leeanne Enoch MP, QLD Minister for Treaty and Minister for Aboriginal and Torres Strait Islander Partnerships  
Dr Tony Buti MLA, WA Minister for Aboriginal Affairs  
Kyam Maher MLC, SA Minister for Aboriginal Affairs  
Roger Jaensch MP, TAS Minister for Aboriginal Affairs  
Rachel Stephen Smith MLA, ACT Minister for Aboriginal and Torres Strait Islander Affairs  
Chansey Paech MLA, NT Minister for Aboriginal Affairs and Treaty  
Sheryl Hedges, Branch Head, First Nations Water, Department of Climate Change, Energy, the Environment and Water

Catherine Liddle, Peaks Co-Chair, Chief Executive Officer, Secretariat of National Aboriginal and Islander Child Care  
Kylie Crane, Commonwealth Co-Chair, Deputy Secretary, Early Childhood and Youth, Department of Education  
Karly Warner, Peaks Co-Chair, Chair, National Aboriginal and Torres Strait Islander Legal Services

Tamsyn Harvey, Commonwealth Co-Chair, Deputy Secretary, Justice and Communities, Attorney-General's Department  
Beau Williams, Peaks Co-Chair, Chief Executive Officer, First Languages Australia  
Dr Stephen Arnott, Commonwealth Co-Chair, Deputy Secretary, Creative Economy and the Arts, Department of Infrastructure, Transport, Regional Development, Communications and the Arts

Australian Gas Infrastructure Group (AGIG)

09/07/2024

**Attendees:**

Craig deLaine, CEO, AGIG  
Ismene Thiveos, Deputy Chief of Staff, Office of Minister Hutchins

**Purpose of meeting:** Introductory meeting and discussion of gas infrastructure

Industry Round Table - Tech

10/07/2024

**Attendees:**

Warren Hill, Victoria Council Chair, Australian Information Industry Association (AIIA)  
Damian Kassabgi, CEO, Tech Council of Australia (TCA)  
Akash Mittal, Chair, Australian Information Security Association (AISA)  
Rehan D'Almeida, CEO, Fintech Australia  
Peter Osborne, CEO, Cremorne Digital Hub (CDH)  
Amy Crosland, COO, Australian Sports Technologies Network (ASTN)  
Mary-Beth Hosking, CEO, Women.4/STEM  
Deirdre Diamante, Co-Founder, TechDiversity  
Connie Crisafi, Executive Director, Department of Jobs, Skills, Industry and Regions  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** Sector consultation

**Attendees:**

10/07/2024

Gregory Hughes, Managing Director, Farm Foods  
Brett Matheson, Group General Manager, Decon  
Michael Parrington, CEO, Confoil  
Sarah Sheridan, Deputy CEO and Co-Founder, Clothing the Gaps  
Joel Stoddart, Managing Director, Walkinshaw Automotive Group  
Michael Zimmer, CEO, Cablex  
Frauke Tyrrell, Managing Director & CEO, NCI Packaging  
Elly Hanlon, Joint CEO, Hanlon Industries  
Julian Broadbent, Co-Founder and CEO, Applied EV  
Nanette Fitzgerald, Executive Director, Department of Jobs, Skills, Industry and Regions  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** Sector consultation

First Peoples Assembly of Victoria Council Meeting

31/07/2024

**Attendees:**

Ngarra Murray, Co-Chair, FPAV  
Rueben Berg, Co-Chair, FPAV  
Alister Thorpe, Member, FPAV  
Nerita Waight, Member, FPAV  
Troy McDonald, Member, FPAV  
Alice Pepper, Member, FPAV  
Barry Firebrace-Briggs, Member, FPAV  
Shen Narayanasamy, Executive Director, Department of Premier and Cabinet  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** To discuss progress to commencing Statewide Treaty negotiations.

Minister Keogh

02/08/2024

**Attendees:**

Matt Keogh MP, Minister for Defence Personnel and Veterans' Affairs  
Adviser, Office of Minister Keogh  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** To discuss historical injustices experienced by returned Aboriginal soldiers.

Commissioner for Gender Equality in the Public Sector

05/08/2024

**Attendees:**

Niki Vincent, Public Sector Gender Equality Commissioner  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** Discuss gender equality in the public service

Opening of Pfizer Mulgrave

06/08/2024

**Attendees:**

Ed Husic MP, Minister for Industry and Science  
Dr Carina Garland MP, Member for Chisolm  
Cr Nicky Luo, Mayor, City of Monash  
Anne Harris, Managing Director, Pfizer Australia & New Zealand  
Serena Angius, Pfizer Global Supply Site Leader, Pfizer  
Department Representative, Department of Jobs, Skills, Industry and Regions  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** Acknowledge and celebrate the opening of Pfizer's new Mulgrave facility

1000 Women Standing

06/08/2024

**Attendees:**

Ms Linda Bennett, 1000 Women Standing  
Ruth McGowan OAM, 1000 Women Standing  
Leonie Morgan AM, 1000 Women Standing  
Ashleigh Vandenberg, Councillor, Melton City Council  
Department Representative, Department of Families, Fairness and Housing  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** To discuss women running in local council elections

Queen Victoria Womens Centre

06/08/2024

**Attendees:**

Keryn Negri, CEO, Queen Victoria Womens Centre  
Jennifer Kanis, Chair, Queen Victoria Womens Centre  
Department Representative, Department of Families, Fairness and Housing  
Adviser, Office of Minister Hutchins

**Purpose of meeting:** To discuss the priorities of the Queen Victoria Womens Centre

Victoria's Path to Treaty - Brimbank

09/08/2024

**Attendees:**

Terry Garwood, Department Secretary, Department of Premier and Cabinet  
Madeleine Moore, Chief of Staff, Office of Minister Hutchins  
Adviser, Office of Minister Hutchins  
Lyndley Dumble, Director Community Wellbeing, Brimbank City Council  
Jae Papalia, Deputy Mayor, Brimbank City Council  
Damir Lendich, Coordinator - Youth Services, Brimbank Youth Council  
Milena Knight, Youth Councillor, Brimbank Youth Council  
Kyla Condon, Youth Councillor, Brimbank Youth Council  
Adriel Appathurai, Youth Councillor, Brimbank Youth Council  
Celia Haddock, CEO, Maribyrnong City Council  
Roslyn Wai, CEO, Melton City Council  
Ben Pollard, Hobsons Bay City Council  
Ben Harris, Coordinator Community Development, Moonee Valley City Council  
Ilz Aslan, Senior Coordinator Umarkoo Wayi, Equity and Inclusion, Moonee Valley City Council  
Amanda Smith, Acting CEO, Wyndham City Council  
Wambui Thirimu, Acting Manager, Community Strengthening & Social Planning, Brimbank Safety and Wellbeing Round Table  
Marryanne Tadic, CEO, Volunteer West (AMCS)  
Dale Wakefield, CEO, Genwest  
Cameron Bloye, General Manager, Community Plus  
Remberto Rivera, COO, Community Plus  
Jessica Gerger, President, Friends of Kooroit Creek  
Tanya Druce, Vice-President, Friends of Kooroit Creek  
Melinda Moore, Co-Chair Reconciliation Committee, Brotherhood of St Laurence  
Aisha Nicolay, Executive Director, West of Melbourne Economic Development Alliance Incorporated  
Deirdre Hardy, CEO, Future Connect  
Jonathon Cartwright, Codesign (HCD) Project Specialist, Future Connect  
Jayne Nelson, CEO, IPC Health  
Nicole Bartholomeusz, CEO, Cohealth  
Shandi Hanna, General Manager, Merri Health

**Purpose of meeting:** Provide information to community stakeholders on the Victorian Treaty process.

Victoria's path to Treaty Engagement - Hume

22/08/2024

**Attendees:**

Christine Couzens MP, Parliamentary Secretary for First Peoples  
Terry Garwood, Department Secretary, Department of Premier and Cabinet  
Adviser, Office of Minister Hutchins

Sue Logan, General Manager –Skills & Employment Programs, North-Link  
Michael Donovan, Pro Vice-Chancellor (Indigenous), La Trobe University  
Phil Murray, Coordinator Koorie Services Centre, Melbourne Polytechnic  
Cathy Frazer, Executive Director- Student Engagement International and Comm Partnerships, Melbourne Polytechnic  
Sheena Frost, CEO, Hume City Council  
Mayor Cr Naim Kurt, Mayor, Hume City Council  
Julie Andrews, Community Development and Capacity Building Coordinator, Hume City Council  
Brooke Watson, Manager of Community Health and Wellbeing, Hume City Council  
Kim Stadtmiller, Executive Officer, Hume Whittlesea Local Learning and Employment Network  
Jenny Bazzano, Business and Project Manager, Hume Whittlesea Local Learning and Employment Network  
Carl Cowie, CEO, Nillumbik Shire Council  
Corrienne Nichols, Director Communities, Nillumbik Shire Council  
Leigh Northwood, Manager Strategic Planning and Environment, Nillumbik Shire Council  
Craig Lloyd, CEO, City of Whittlesea (also representing the City of Whittlesea Business Network)  
Agata Chmielewski, Director Community Wellbeing, City of Whittlesea (also representing the City of Whittlesea Business Network)  
Michelle Hooke, Unit Manager Aboriginal Communities, City of Whittlesea (also representing the City of Whittlesea Business Network)  
Bec Kotow, CEO, Community Hubs Australia  
Don Tidbury, CEO, DPV Health  
Rick Jackson, Executive Manager Community Engagement, DPV Health  
Jeremy Hearne, Chief Partnerships Officer, Sunbury and Cobaw Community Health  
Annaliese Van Diemen, Director, North Eastern Public Health Unit  
Sally Curtain, CEO, Kangan Institute  
Janelle Areana, Chief Industry Engagement Officer, Kangan Institute  
Allison Beckwith, CEO, Banyule City Council  
Joseph Tabacco, Director Community Wellbeing, Banyule City Council  
Georgie Meyer, Manager Inclusive and Creative Communities, Banyule City Council  
Power, CEO, Spectrum Migrant Resource Centre  
Kathy Henderson, Head of People and Culture, Spectrum Migrant Resource Centre

Rebecca

**Purpose of meeting:** Provide information to community stakeholders on the Victorian Treaty process.

Meeting with Kate Thwaites MP

28/08/2024

**Attendees:**

Kate Thwaites MP, Assistant Minister for Women, Social Security and Ageing  
Ismene Thiveos, Deputy Chief of Staff, Office of Minister Hutchins  
**Purpose of meeting:** To discuss priorities in the Women's portfolio

Meeting with Muriel Bamblett

28/08/2024

**Attendees:**

Muriel Bamblett, CEO, VACCA  
Terry Garwood, Department Secretary, Department of Premier and Cabinet  
Adviser, Office of Minister Hutchins  
**Purpose of meeting:** To discuss VACCA's work and closing the gap priorities.



Meeting with Regina Crameri	29/08/2024	<b>Attendees:</b> Regina Crameri, Victorian Defence Industry Advocate Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> Introductory meeting	
Meeting with Gen Vic	29/08/2024	<b>Attendees:</b> Micaela Drieberg, CEO, Gen Vic Julie Kun, Chair, Gen Vic Department Representative, Department of Families, Fairness and Housing Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> To discuss gender equality in Victoria	
Aus Fashion Council	03/09/2024	<b>Attendees:</b> Jaana Quaintance-James, CEO, Australian Fashion Council Marianne Perkovic, Chair of the Board, Australian Fashion Council Craig Heckenberg, Managing Director, Epsom Denni Francisco, Creative Director, Ngali Caroline Ralph, CEO, Melbourne Fashion Festival Vinh Le, Owner, Vince Clothing Hanh Le, General Manager, Vince Clothing Glen Rollason, Director, RB Patterns Andrew Quinn, Director, ABMT Apparel Skorsis, Director, CGT Manufacturing Julia Van Der Sommen, Director, Sample Room Ralph Bonadio, Director, Topknit Fabrics Australia Stephen Morris-Moody, Melbourne Textile Knitting Gary Campbell, Local Supplier Manager, Workwear Group Department Rep, Department of Jobs, Skills, Industry and Regions Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> Sector consultation	Phillip
Yorta Yorta Nation Aboriginal Corporation	03/09/2024	<b>Attendees:</b> John Patrick Kerr, CEO, YYNAC Robert Nicholls, Chairperson, YYNAC Brett West, Director, Department of Premier and Cabinet Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> To discuss Yorta Yorta Nation's priorities.	
Ai Group Breakfast	04/09/2024	<b>Attendees:</b> John Mullahy MP, Member for Glen Waverley Ed Wilson, Managing Director, Wilson Transformer Company Timothy Piper, Head – Victoria, Ai Group Department Representative, Department of Jobs, Skills, Industry and Regions Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> Launch of AiG's "Apprentice to Leader" program	

GXO Strategies	06/09/2024	<p><b>Attendees:</b> Abraham Cohan, Lakeside Village Project Coree Thorpe, Dardi Munwurro Marlene Kairouz, Director, GXO Strategies Charles Pick, Senior Advisor, GXO Strategies Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> To discuss a housing proposal.</p>
Victorian Traditional Owners Funds	17/09/2024	<p><b>Attendees:</b> Neil Westbury, Chair, Victorian Traditional Owners Funds Professor John Evans, Pro Vice-Chancellor (Indigenous Engagement), Victorian Traditional Owners Funds Department Representative, Department of Premier and Cabinet Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> To discuss the Fund's work.</p>
Victorian Aboriginal Heritage Council	17/09/2024	<p><b>Attendees:</b> Russell Mullett, Chair, Victorian Aboriginal Heritage Council Gabrielle Lauder, Director, Victorian Aboriginal Heritage Council Department Representative, Department of Premier and Cabinet Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> Regular meeting series.</p>
Victorian Traditional Owner Corporations	17/09/2024	<p><b>Attendees:</b> Paul Paton, CEO, Victorian Traditional Owner Corporations Department Representative, Department of Premier and Cabinet Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> Regular meeting series.</p>
First Peoples Assembly of Victoria	18/09/2024	<p><b>Attendees:</b> Ngarra Murray, Co-Chair, First Peoples Assembly of Victoria Rueben Berg, Co-Chair, First Peoples Assembly of Victoria Terry Garwood, Department Secretary, Department of Premier and Cabinet Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> Regular meeting series.</p>
Clothing the Gaps	25/09/2024	<p><b>Attendees:</b> Sarah Sheridan, Co-Founder, Clothing the Gaps Laura Thompson, Co-Founder, Clothing the Gaps Adviser, Office of Minister Hutchins <b>Purpose of meeting:</b> Site tour and briefing on Clothing the Gaps' operations</p>