

# Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3

Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

'Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.'

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

## Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

## Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC's Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: [dpc.privacy@dpc.vic.gov.au](mailto:dpc.privacy@dpc.vic.gov.au).



## Declaration

Quarterly disclosure period: July – September 2024

Minister name: Hon. Natalie Suleyman MP \_\_\_\_\_

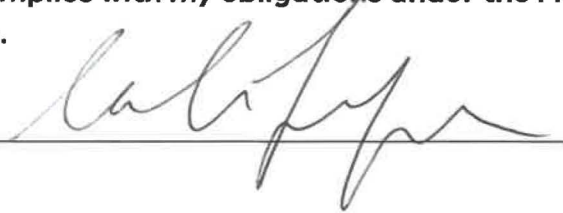
Ministerial portfolio(s): Veterans, Youth, and Small Business \_\_\_\_\_

### Declaration:

**I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.**

Signature of Minister: \_\_\_\_\_

Date: \_\_\_\_\_



29/10/2024

**PUBLICATION OF MINISTERIAL DIARIES - JULY-SEPTEMBER 2024**

**Minister:** Hon. Natalie Suleyman MP

**Portfolio/s:** Minister for Veterans, Youth, and Small Business

**Subject**

Migrant Women in Business

**Start Date**  
31/07/2024

**Description**

**Attendees:**

The Hon. Maree Edwards MP, Member for Bendigo West  
Luz Restrepo OAM, Co-Founder, Migrant Women in Business  
Rachael Sprigg-McKinnie, Chief of Staff to Minister Suleyman

Melbourne City Mission - Frontyard Youth Services

26/08/2024

**Purpose of meeting:**

Stakeholder meeting in relation to regional small businesses and The Village Business Expo

**Attendees:**

Vicki Ward MP, Minister for Prevention of Family Violence, Minister for Employment  
Vicki Sutton, CEO, Melbourne City Mission  
Shorna Moore, Head of Policy, Advocacy and Government Relations, Melbourne City Mission  
Adviser to Minister Ward  
Adviser to Minister Suleyman

Veterans Employment Advocate

28/08/2024

**Purpose of meeting:**

Stakeholder meeting with Melbourne City Mission at their Frontyard Youth Service

**Attendees:**

Major General David McLachlan AO AO (Mil) (Ret'd)

Victorian Automotive Chamber of Commerce (VACC)

27/08/2024

**Purpose of meeting:**

Stakeholder meeting in relation to Veterans Affairs

**Attendees:**

Geoff Gwilym, CEO, VACC  
Kathy Zdravevski, Industry Policy Advisor, Industry Divisions, Business and Consumer Affairs & Research, VACC  
Dr Imogen Reid, Acting Executive Manager, Policy & Communications, Industry Divisions, Business and Consumer Affairs & Research, VACC  
Rob Wekenborg, Chairman, Body Repair Division, VACC  
Adviser to Minister Suleyman

**Purpose of meeting:**

Stakeholder matter in relation to current matters affecting VACC members

First People's Assembly Victoria

27/08/2024

**Attendees:**

Ngarra Murray, Co-chair, First People's Assembly Victoria  
Rueben Berg, Co-chair, First People's Assembly Victoria  
Prue Stewart, Head of Governance and Negotiations, First People's Assembly Victoria  
Damein Bell, CEO, First People's Assembly Victoria  
Adviser to Minister Suleyman

**Purpose of meeting:**

Update on Victoria's Treaty process

Country Education Partnerships, Rural Youth Ambassadors	29/08/2024	<p><b>Attendees:</b>  Martha Haylett MP, Member for Ripon  Members of the Country Education Partnerships Rural Youth Ambassadors  Adviser to Minister Suleyman</p>
Master Electricians Australia (MEA)	20/08/2024	<p><b>Purpose of meeting:</b>  Forum in Victorian Parliament in relation to the experiences of rural young people</p> <p><b>Attendees:</b>  Kate Raymond, CEO, MEA  Chris Lehmann, General Manager, Advocacy, MEA  Adviser to Minister Suleyman</p>
Melbourne City Mission	6/08/2024	<p><b>Purpose of meeting:</b>  Introductory meeting with new CEO</p> <p><b>Attendees:</b>  Vicki Sutton, CEO, Melbourne City Mission  Shorna Moore, Head of Policy, Advocacy and Government Relations, Melbourne City Mission  Adviser to Minister Suleyman</p>
Monbulk Small Business Roundtable	22/08/2024	<p><b>Purpose of meeting:</b>  Stakeholder meeting to discuss the upcoming youth homelessness snapshot and Melbourne City Mission's advocacy for young people</p> <p><b>Attendees:</b>  Daniela De Martino MP, Member for Monbulk  Small business owners in the Monbulk district  Ylva Carosone, Executive Director - DJSIR  Advisers to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Stakeholder meeting to discuss the experiences of regional small businesses, and Victorian Government supports</p>
Commissioners for Children and Young People	6/08/2024	<p><b>Attendees:</b>  Commissioner Liana Buchanan, Principal Commissioner for Children and Young People  Commissioner Meena Singh, Commissioner for Aboriginal Children and Young People  Rachael Sprigg-McKinnie, Chief of Staff to Minister Suleyman  Brydie Clarke, Director - DFFH  Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Portfolio meeting in relation to current youth matters</p>

Health and Community Services Union (HACSU)	28/08/2024	<p><b>Attendees:</b>  Paul Healey, State Secretary, HACSU  Rebecca Sprekos, Assistant Branch Secretary, HACSU  Kim Gallagher, Mental Health Nurse  Emily Alexander, Mental Health Nurse  Tulay Turcan, Mental Health Nurse  Janet Hadow, Mental Health Nurse  Linda Bryant, Mental Health Nurse  Nguyen Trung Quan Ho, Latrobe University Social Work Student  Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Stakeholder matter with discussion relating to mental health care</p>
Federal Minister for Veterans' Affairs	29/08/2024	<p><b>Attendees:</b>  The Hon Matt Keogh MP, Federal Minister for Veterans Affairs  Senior Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Portfolio matter in relation to Veterans</p>
Mernda Small Business Roundtable	2/09/2024	<p><b>Attendees:</b>  Lauren Kathage MP, Member for Yan Yean  Small business owners in the Mernda area  Ylva Carosone, Executive Director - DJSIR  Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Stakeholder meeting to discuss experiences of peri-urban small businesses, and Victorian Government supports</p>
National Vietnam Veterans Museum	5/09/2024	<p><b>Attendees:</b>  Kingsley Munday AM, Chairman, National Vietnam Veterans Museum  Bob Elworthy AM, President, National Vietnam Veterans Museum  Rachael Sprigg-McKinnie, Chief of Staff to Minister Suleyman  Aaron Coutts, Director - DFFH  Gerry Goswell, Executive Director - DFFH  Advisers to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Portfolio matter in relation to Veterans Affairs and the National Vietnam Veterans Museum</p>
Victorian Veterans Council	9/09/2024	<p><b>Attendees:</b>  Commodore Greg Yorke AM CSC  Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Portfolio matters in relation to Veterans Affairs</p>

Point Cook Youth Advisory Group	10/09/2024	<p><b>Attendees:</b>  Mat Hilakari MP, Member for Point Cook  Members of the Point Cook Youth Advisory Group  Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Forum in the Victorian Parliament in relation to Youth Affairs</p>
Lynda Voltz MP	11/09/2024	<p><b>Attendees:</b>  Lynda Voltz MP, Member for Auburn</p> <p><b>Purpose of meeting:</b>  Courtesy meeting</p>
Hawker Britton	12/09/2024	<p><b>Attendees:</b>  Andy Gargett, Director, Hawker Britton <a href="https://www.lobbyists.vic.gov.au/search-the-register/hawker-britton">https://www.lobbyists.vic.gov.au/search-the-register/hawker-britton</a></p> <p><b>Purpose of meeting:</b>  Introductory meeting with new Director</p>
YACVic	16/09/2024	<p><b>Attendees:</b>  Mary Nega, CEO, YACVic  Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Quarterly Stakeholder Meeting</p>
Melbourne Victory	16/09/2024	<p><b>Attendees:</b>  Caroline Carnegie, Managing Director, Melbourne Victory  Simon Rodder, Head of Community, Melbourne Victory  Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Portfolio matters in relation to Youth Affairs</p>
Victorian Hospitality Industry	17/09/2024	<p><b>Attendees:</b>  Anthea Loucas Bosha, CEO, Food + Wine Victoria  Chris Lucas, Founder, LUCAS Restaurants  Rachael Sprigg-McKinnie, Chief of Staff to Minister Suleyman  Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b>  Stakeholder meeting in relation to Victorian hospitality sector</p>

Veterans Ministerial Council Meeting

20/09/2024

**Attendees:**

The Hon Matt Keogh MP, Federal Minister for Veterans' Affairs  
The Hon David Harris MP, New South Wales Minister for Veterans  
The Hon Jinson Charls MP, Northern Territory Minister for Veterans  
The Hon James Sullivan MP, Queensland Assiant Minister for Veterans' Affairs  
The Hon Joe Szakacs MP, South Australia Minister for Veterans Affairs  
The Hon Guy Barnett MP, Tasmania Minister for Veterans' Affairs  
The Hon Paul Papalia MP, Western Australia Minister for Veterans Issues  
Adviser to Minister Suleyman

**Purpose of meeting:**

Stakeholder meeting with Nation's Veterans Ministers

Bass Coast Small Business Roundtable

25/09/2024

**Attendees:**

Jordan Crugnale MP, Member for Bass  
Members of the Phillip Island Business Network  
Advisers to Minister Suleyman

**Purpose of meeting:**

Stakeholder meeting in relation to the experiences of regional small businesses, and Victorian Government supports

Inverloch RSL Sub-Branch

25/09/2024

**Attendees:**

Jordan Crugnale MP, Member for Bass  
Members of the Inverloch RSL Sub-Branch  
Advisers to Minister Suleyman

**Purpose of meeting:**

Stakeholder meeting in relation to the experiences of regional RSL sub-branches, and Victorian Government supports