

# Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3

Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

'Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.'

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

## Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

## Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC's Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: [dpc.privacy@dpc.vic.gov.au](mailto:dpc.privacy@dpc.vic.gov.au).

## Declaration

Quarterly disclosure period: October – December 2024

Minister name: Hon. Natalie Suleyman MP

Ministerial portfolio(s): Veterans, Youth, Small Business and Employment

### Declaration:

I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.

Signature of Minister: \_\_\_\_\_

Date: \_\_\_\_\_

23/01/25

**PUBLICATION OF MINISTERIAL DIARIES - OCTOBER-DECEMBER 2024**

Minister: **Hon Natalie Suleyman**

Portfolio/s: **Minister for Veterans, Youth, Small Business and Employment**

<b>Subject</b>	<b>Start Date</b>	<b>Description</b>
Consul General of China in Melbourne Meeting	15/10/2024	<p><b>Attendees:</b></p> <p>Mr. Fang Xinwen, the Consul-General of China in Melbourne Mr. Bian Changzheng, Consul for Economic and Commercial Affairs of the Consulate-General of China in Melbourne Mr. Li Guo, Vice Consul of the Consulate-General of China in Melbourne Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b></p> <p>Discussion of opportunities for Victorian Small Business</p>
The Y/ YMCA Victoria Meeting	16/10/2024	<p><b>Attendees:</b></p> <p>Carolyn Morris, CEO, The Y / YMCA Victoria Jarrod Dobson, National Director of Advocacy and Public Policy, The Y / YMCA Victoria <a href="https://www.lobbyists.vic.gov.au">https://www.lobbyists.vic.gov.au</a> Peter Vivian-Taylor, Director, DFFH Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b></p> <p>Introductory meeting with CEO of The Y / YMCA Victoria</p>
AVWA Meeting	16/10/2024	<p><b>Attendees:</b></p> <p>Nicky Chung, CEO , Australian Vietnamese Women’s Association Huy Luu, Operations Manager, Australian Vietnamese Women’s Association Jordan Crugnale, State Member for Bass Adviser to Minister Suleyman</p> <p><b>Purpose of meeting :</b></p> <p>Portfolio matters in relation to Veterans</p>
GenVic Meeting	17/10/2024	<p><b>Attendees:</b></p> <p>Micaela Drieberg, CEO, Gender Equity Victoria (GenVic) Khayshie Tilak Ramesh, Board Director, Gender Equity Victoria (GenVic) Rhiana Tayag, Public Health Student, Gender Equity Victoria (GenVic) Adviser to Minister Suleyman</p> <p><b>Purpose of meeting:</b></p> <p>Introductory meeting with Gender Equity Victoria</p>

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Raise Foundation Meeting 22/10/2024

**Attendees:**

Vicki Condon AM, CEO & Founder, Raise Foundation  
Michelle Tuck, State Manager (Victoria & Tasmania), Raise Foundation  
Adviser to Minister Suleyman

**Purpose of meeting :**

Portfolio matters in relation to Youth Affairs

Poland Honorary Consul General Meeting 22/10/2024

**Attendees:**

Mr. Andrzej Soszyński, Honorary Consul General of the Republic of Poland in Melbourne  
Beata Koropatwa, Office of the Honorary Consul General of the Republic of Poland in Melbourne

**Purpose of meeting:**

Meeting

Melodies of Peace Meeting 22/10/2024

**Attendees:**

Aylin Aras-Yurdakul, CEO, Australian Turkish Melodies of Peace Inc.  
Iskender Ozan Toprak, Creative Director, Australian Turkish Melodies of Peace Inc.  
Pamela Usher, Board Member, Australian Turkish Melodies of Peace Inc.  
Serap Ozdemir, Partnerships & Fundraising, Australian Turkish Melodies of Peace Inc.  
Filiz Ceylanbas, Board Member, Australian Turkish Melodies of Peace Inc.  
Adviser to Minister Suleyman

**Purpose of meeting:**

Discussion of 2025 concert performance

Drop in with QHub Youth Participants 31/10/2024

**Attendees:**

Christine Couzens MP, Member for Geelong  
Juliana Addison MP, Member for Wendouree  
Jack Khouri, QHub Manager  
Helen Kelly, Equality Policy Manager  
QHub Youth participants  
Adviser to Minister Shing  
Adviser to Minister Suleyman

**Purpose of meeting:**

Session in the Victorian Parliament in relation to the experiences of QHub Youth participants

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Steven Young Meeting 29/10/2024

**Attendees:**

Steven Young, Chair, Council of Foreign Economic Relations of the Turkiye-Australia Business Council

**Purpose of meeting :**

Portfolio matter in relation to tourism

VicHealth Meeting 31/10/2024

**Attendees:**

Dr Sandro Demaio, CEO, VicHealth  
Nicole Rushbury, Lead, Board & CEO Support, VicHealth  
Adviser to Minister Suleyman

**Purpose of meeting:**

Portfolio matters in relation to youth affairs

Family Business Association Meeting 6/11/2024

**Attendees:**

Catherine Sayer, CEO Family Business Association  
Adviser/s to Minister Suleyman

**Purpose of meeting :**

Discussion on Family Business Issues & Opportunities

Multicultural Youth Group Meeting 13/11/2024

**Attendees:**

Yusuf Liban, Executive Director, Multicultural Youth Group  
Gerry Goswell, Executive Director, Community Inclusion, Veterans and Youth  
Nada Shihata, Multicultural Youth Group  
Adviser to Minister Suleyman

**Purpose of meeting:**

Catch up

Cancer Council Victoria Meeting 19/11/2024

**Attendees:**

Todd Harper AM, CEO, Cancer Council Victoria  
Jane Martin, Executive Manager, Alcohol and Obesity Programs, Cancer Council Victoria  
Adviser to Minister Suleyman

**Purpose of meeting:**

Portfolio matters in relation to youth affairs

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Greg Yorke, AM, CSC Meeting 19/11/2024

**Attendees:**

Greg Yorke, AM, CSC

Adviser to Minister Suleyman

**Purpose of meeting :**

Portfolio matters in relation to Veterans Affairs

Captain Bowater Meeting 19/11/2024

**Attendees:**

Captain Steve Bowater OAM RAN, Shrine of Remembrance Chairman

Adviser to Minister Suleyman

**Purpose of meeting:**

Portfolio matters in relation to Shrine of Remembrance

Bendigo Bank Meeting 19/11/2024

**Attendees:**

Mr Neil Burgess, Senior Manager (Industry Affairs | Business & Agribusiness) Bendigo and Adelaide Bank

Lauren Andrews, Head of Corporate Affairs, Bendigo and Adelaide Bank

Rachael Sprigg-McKinnie, Ministers C.O.S

Minsters Adviser/s

**Purpose of meeting:**

Small Business Programs

CMY Ballarat RPP 20/11/2024

**Attendees:**

Carmel Guerra, CEO, Centre for Multicultural Youth (CMY)

Michaela Settle MP, Member for Eureka

Juliana Addison MP, Member for Wendouree

Adviser to Minister Suleyman

**Purpose of meeting:**

Discuss opportunities for the program (Regional Presence Project) RPP

Intro Meeting Michal Golas 25/11/2024

**Attendees:**

Michal Golas, Head of the Polish Australian Business Forum

Adviser to Minister Suleyman

**Purpose of meeting:**

Introductory Meeting

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Kinaway Chamber of Commerce Meeting 25/11/2024

**Attendees:**

William Lancaster, CEO, Kinaway Chamber of Commerce  
Karen Milward, Chair, Kinaway Chamber of Commerce  
Denni Francisco, Co-Chair, Kinaway Chamber of Commerce  
Trent Brickle, Treasurer, Kinaway Chamber of Commerce  
Lawrence Moser, Board Member, Kinaway Chamber of Commerce  
David Parkin, Board Member, Kinaway Chamber of Commerce  
Melanie Micalizzi, Board Member, Kinaway Chamber of Commerce  
Georgina Parisi, Memberships Coordinator, Kinaway Chamber of Commerce  
Alex Martins, Head of Operations and Partnerships, Kinaway Chamber of Commerce  
Ylva Carosone, Executive Director, Small Business Victoria, and Migration, DJSIR  
Hans Bokeland, Associate Deputy Secretary, Aboriginal Economic Development  
Adviser/s to Minister Suleyman

**Purpose of meeting:**

Stakeholder meeting with new CEO and members of Kinaway Chamber of Commerce

Brimbank City Council Meeting 4/12/2024

**Attendees:**

Councillor Thuy Dang, Mayor of Brimbank  
Adviser to Minister Suleyman

**Purpose of meeting:**

To discuss Multicultural Shopping Precincts

Victorian Veterans Council Meeting 4/12/2024

**Attendees:**

Commodore Greg Yorke AM CSC  
John McNeill  
Lucy Saaroni  
Emily O'Dwyer  
Robin Hunt  
Peter Swandale  
DFFH Office for Veterans  
Adviser to Minister Suleyman

**Purpose of meeting:**

Discussion of current veteran matters

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Small Business Minister's Meeting 6/12/2024

**Attendees:**

The Hon Julie Collins MP  
The Hon Andrea Michaels MP  
Michael Petterson MLA  
The Hon Jackie Jarvis MLC  
The Hon Steven Minnikin MP  
The Hon Robyn Cahill AOM MP

**Purpose of meeting:**

For Commonwealth, State and Territory small business Ministers to meet and discuss opportunities for coordination and collaboration

Meeting with Victorian Small Business Commissioner 9/12/2024

**Attendees:**

Lynda McAlary-Smith, Small Business Commissioner  
Danni Jarrett, Deputy Secretary, Industry, Trade and Investment  
Rachael Sprigg-McKinnie, Ministers C.O.S  
Adviser to Minister Suleyman

**Purpose of meeting:**

Discussion of current issues

Veterans' Ministerial Council (VMC) - 13/12/2024

**Attendees:**

The Hon. Matt Keogh, Minister for Veterans' Affairs, Chair  
The Hon. David Harris MP, NSW Minister for Veterans  
The Hon. Jinson Charls, NT Minister for Veterans  
Janelle Poole MP, QLD Assistant Minister for Veterans  
The Hon. Joe Szakacs MP, SA Minister for Veterans' Affairs  
The Hon. Paul Papalia CSC MLA, WA Minister for Veterans' Affairs  
The Hon. Jacquie Petrusma MP, TAS Minister for Veterans' Affairs  
Suzanne Orr MLA, ACT Minister for Veterans

**Purpose of meeting:**

Discussion of cooperation to better support veterans and their families in light of the Final Report of the Royal Commission into Defence and Veteran Suicide, with the Commonwealth States and Territories.