

Declaration

Declaration of relevant relationships

This form is used when a licence or permit that has a demerit point associated with it is transferred.

Instructions for completing this form

This is an interactive PDF form which allows you to:

- complete the form using a computer or tablet
- save your progress and continue at a later time
- print the completed form to sign and return.

You may still print this form and complete it by hand if you prefer.

This form has been design to be completed using the free Adobe Acrobat Reader software. To download this free software, [please visit the following link](#) or search for the free “Adobe Acrobat Reader” on your device's app store.

This form may not function as intended if you use any other software.

How to lodge this form

Email your application to:

contact@liquor.vic.gov.au

Or send it to:

Liquor Control Victoria
GPO Box 4356
Melbourne VIC 3001

Need help?

For more information on how to complete this form:

- visit Liquor Control Victoria (LCV) website at liquor.vic.gov.au
- telephone LCV on 1300 182 457
- email LCV at contact@liquor.vic.gov.au

Privacy

Liquor Control Victoria (LCV) is committed to protecting the privacy of your personal information. LCV endorses fair information handling practices and uses information in compliance with its obligations under the *Privacy and Data Protection Act 2014* (Vic). Personal information collected from you is only used for the purposes of the application for the licence or permit and/or legislation administered by LCV. Personal information is not disclosed to third parties unless required or authorised by law, or with your consent. As part of the application process, information provided may be forwarded to and retained by Victoria Police.

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Definitions

Relevant Relationship:

Section 86AA of the Liquor Control Reform Act 1998 defines a relevant relationship as:

A relationship between a transferee and a transferor that exists as a result of—

- (a) the transferee having a financial interest in, a power or influence over or with respect to, any business of the transferor involving the sale of liquor; or
- (b) the transferee being a director, whether in right of the transferee or on behalf of any other person, of any business of the transferor involving the sale of liquor; or
- (c) the transferee being an employee of the transferor; or
- (d) the transferee being engaged as a contractor by the transferor; or
- (e) the transferee who is a natural person being—
 - (i) the spouse or domestic partner of the transferor; or
 - (ii) a grandparent, parent, stepparent, uncle, aunt, son, daughter, sibling, nephew, niece, grandchild, or child of the aunt or uncle of the transferor; or
 - (iii) a grandparent, parent, stepparent, uncle, aunt, son, daughter, sibling, nephew, niece, grandchild, or child of the aunt or uncle of the spouse or domestic partner of the transferor;

Sibling means:

a brother, sister, half-brother, half-sister, adoptive brother, adoptive sister, step-brother or step-sister;

Transferee means:

a person to whom a licence or permit is transferred on the grant of an application under section 44 or 47

Transferor means:

a licensee or permittee of a licence or permit transferred on the grant of an application under section 44 or 47

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2: Tell us about any businesses supplying liquor

Is there a relevant relationship between the transferee and the transferor of this licence, as defined in the *Liquor Control Reform Act 1998*? (You can find the definitions on page 2 of this form).

No

Yes (Please provide details in the table below).

LCV may reinstate any Demerit Points that are removed if it is discovered that there is an undisclosed relevant relationship.

Name of transferee	Name of transferor	Relationship between transferee and transferor

Note: If a relevant relationship exists between the transferee and the transferor, the transferee may still apply to LCV to remove the demerit points using the 'Removal of a demerit point' form.

Signature/declaration of person/body corporate who is making this declaration

Who must sign this declaration?

If the transferee is:

- a person that person
- a company one director of the company
- a partnership one partner of the partnership
- an incorporated association one executive committee member

I declare that:

the information contained in this declaration is true and correct and

if the licensee is a body corporate, i am authorised to sign this declaration on behalf of the body corporate.

Your full name

Your position in the business:

Your signature:

Date this form was signed (dd/mm/yyyy):