

Research Permit Application – Protected Flora

Flora and Fauna Guarantee Act 1988

Unsure if a permit is required? Please see the [pre-application checklist](#) for further guidance. Further information in relation to the application process is available from the [Conservation Regulator website](#).

If you intend to take flora from any land managed by Parks Victoria, you will also need to apply through [ParkConnect](#) for an Access Agreement. If you have permission from the landholder, no permit is required to take Protected Flora from private land for research purposes.

* Denotes a mandatory field

1. Applicant details

Title	First name*	Other given names	Family name*
Date of birth*	Organisation		
Position / title			
Email address*		Phone number*	
Street name*	City/Suburb/Town*	Postcode*	

2. Project details

Project title*		
Proposed start date*:		Proposed finish date*:
Is this a renewal of an existing research permit?*		
Yes	☐	No ☐
If yes, please provide details of previous permit below, and Victorian Biodiversity Atlas (VBA) reference number.		
Permit no.	Expiry date	VBA Reference Number (Project ID)

Project aim*

Provide a concise overview of the project. Attach a separate page if necessary.

3. Flora species*

Please list each species, listed status (protected or threatened), plant parts, and the quantity you intend to take. For further information please view the [Threatened flora](#) and [Protected Flora](#) list.

Attach a separate page if necessary.

Scientific name	Common name	Status (Protected or Threatened)	Plant parts to be taken (seed, cuttings, herbarium specimen)	Quantity per annum

4. Proposed research sites

Please provide the location of where you propose to take flora. For example 'Mt Clay State Forest, or various locations in Melton Shire'. GPS coordinates are not required but may be included.

Please also include the street address of any location where flora specimens will be kept for the duration of the project.

Please note, a research permit approved under the [Flora and Fauna Guarantee Act 1988](#) does not convey the right of entry to any property or site (including public or Crown Land) to conduct authorised research activities. Prior permission from the landowner or manager is required.

Acknowledgment by applicant*

- ☐ I understand that there are penalties for making a false declaration and that any permit issued as a result of false or misleading information will be cancelled and may affect my eligibility for future permits or licences under the *Flora and Fauna Guarantee Act 1988*.
- ☐ I declare that all details provided in relation to this application are true and correct.

Signature of Applicant

Date

Collection, use and disclosure of personal information - *Privacy and Data Protection Act 2014*

The Department of Energy, Environment and Climate Action (DEECA) is committed to protecting personal information provided by you in accordance with the principles set out in the Victorian privacy laws. This privacy statement applies to the collection and use of personal information, voluntarily provided by you, in relation to administration of licences and authorisations administered under the *Flora and Fauna Guarantee Act 1988*.

The information you provide will be used to assess your application, administer any relevant licences or authorisations and carry out compliance relating to those licences or authorisations.

DEECA or its contracted service providers under confidentiality agreements may survey you about your experience with DEECA.

You may apply for access to your personal information at any time to confirm that it is accurate and up to date, upon payment of a prescribed fee (if any). Enquires should be directed to the DEECA Customer Service Centre on 136 186.

Please email this completed form to environmental.research@deeca.vic.gov.au